

**PRINCE ALBERT MUNICIPALITY
2018/19 AMENDMENT SERVICE DELIVERY
AND BUDGET IMPLEMENTATION PLAN**



1. INTRODUCTION

The SDBIP provides the vital link between the executive mayor, council and the administration and facilitates the process for holding management accountable for its performance. The SDBIP is a management, implementation and monitoring tool that ensures that appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, performance of senior management and achievement of the strategic objectives set by council.

The SDBIP is essentially the management and implementation tool which sets in-year information, such as quarterly service delivery and monthly budget targets, and links each service delivery output to the budget of the municipality, thus providing credible management information and a detailed plan for how the municipality will provide such services and the inputs and financial resources to be used. The SDBIP indicates the responsibilities and outputs for each of the managers in the top management team, the inputs to be used, and the time deadlines for each output. The SDBIP therefore determines the performance agreements of the municipal manager and directors, including the outputs and deadlines for which they will be held responsible. The SDBIP further provides all expenditure information (for capital projects and services) per municipal ward, so that each output can be broken down per ward, where this is possible, to support ward councillors in service delivery information. The SDBIP is also a vital monitoring tool for the executive mayor and council to monitor the in-year performance of the municipal manager and for the municipal manager to monitor the performance of directors and division heads in the municipality within the financial year. This enables the executive mayor and municipal manager to be pro-active and take remedial steps in the event of poor performance.

2. LEGAL REFERENCE

Section 1 of the Municipal Finance Management Act (Act 56 of 2003) (MFMA) defines service delivery and budget implementation plan (SDBIP) as a detailed plan for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate -

- (a) projections for each month of -
 - (i) revenue to be collected, by source; and
 - (ii) operational and capital expenditure, by vote;
- (b) service delivery targets and performance indicators for each quarter.

The purpose of the SDBIP is to support the Municipality's management to achieve service delivery targets as well as the spending of the capital budget within given timeframes.

Section 53 of the Municipal Finance Management Act (Act 56 of 2003) MFMA determines that the municipality's SDBIP plan must be approved by the Executive Mayor within 28 days after the approval of the annual budget. Section 53 determines further that the annual performance agreements of the Municipal Manager and directors as required in section 57 of the Municipal Systems Act (Act 32 of 2000) must be linked to the SDBIP. Section 69 of the MFMA determines that the draft SDBIP and performance agreements must be submitted to the Executive Mayor within 14 days after the approval of an annual budget. Top layer SDBIP is attached as annexure A.

CAPITAL BUDGET PER IDP STRATEGIC OBJECTIVE

STRATEGIC OBJECTIVE	2018/19	%	2019/20	%	2020/21	%
To promote sustainable integrated development through social and spatial integration that eradicates the apartheid legacy	0	0	0	0	0	0
To promote the general standard of living	500 000.00	3.19%	2 106 000.00	17.08%	0	0
To provide quality, affordable and sustainable services on an equitable basis.	15 179 000.00	96.68%	10 227 000.00	82.92%	10 530 000.00	100%
To stimulate, strengthen and improve the economy for sustainable growth.	0	0		0	0	0
To maintain financial viability & sustainability through prudent expenditure, and sound financial systems.	0	0	0	0	0	0
To commit to the continuous improvement of human skills and resources to deliver effective services	0	0	0	0	0	0
To enhance participatory democracy	20 000.00	0.13%	0	0	0	0

LARGEST CAPITAL PROJECTS – 2018/19

PROJECT REF	PROJECT DESCRIPTION	2018/19	2019/20	2020/21
55201	Road Infrastructure	1 760 00.00	1 253 713.00	1 563 000.00
55202	Side Walks Klaarstroom	250 000.00	-	-
55204	Side Walks – Leeu-Gamka	-	-	2 500 000.00
55203	Side Walks – Prince Albert	1 000 561.00	-	2 500 000.00
52201	Water Reservoir	1 975 285.00	-	-
55205	Upgrade Storm water Prince Albert	842 170.00	-	-
55206	Upgrade storm water – Leeu- Gamka	513 696.00	1 250 000.00	-
54202	Rehabilitation of Landfill Site	288 038.00	-	-
47201	Leeu-Gamka Sport	500 000.00	-	-
47202	Sportfield Prince Albert	-	2 106 237.00	-
53202	Klaarstroom upgrade WWTW	-	2 573 000.00	767 200.00
52202	DWS Klaarstroom borehole equipment	1 500 000.00	-	-
52203	DWS Leeu- Gamka borehole equipment	1 500 000.00	-	-
53201	Sewerage truck	900 000.00	-	-
54201	Refuse truck	2 400 000.00	-	-
11201	Two computers, hardrive & printer	20 000.00	-	-

Annexure 1

Monthly projection of revenue to be collected for each source

WC52 Prince Albert - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure - 30 - 10 - 2018

Description	Ref	Budget Year 2018/19												Midium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Revenue By Source																
Property taxes		1 129	215	215	215	215	215	215	215	215	214	215	215	3 433	3 580	3 944
Service charges - electricity revenue		1 284	1 236	1 082	1 188	1 200	1 254	1 268	1 272	1 272	1 150	1 272	1 272	15 011	15 238	16 373
Service charges - water revenue		361	241	262	256	311	408	405	344	344	289	341	341	3 584	3 827	4 087
Service charges - sanitation revenue		250	245	259	261	255	243	248	254	254	231	252	252	2 905	3 055	3 335
Service charges - refuse		145	141	156	139	162	134	166	162	162	129	161	161	1 623	1 685	1 741
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of business and equipment		60	21	24	22	25	23	24	22	22	25	24	24	300	300	300
Interest earned - external investments		196	205	205	200	165	196	169	196	196	142	169	169	2 453	2 280	2 280
Interest earned - outstanding debt		120	120	125	122	126	122	122	122	122	122	122	122	1 156	1 156	1 156
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and tickets		0	273	256	456	610	0	1 020	225	225	151	188	188	3 743	3 743	3 743
Licences and permits		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Agency services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies		11 655	2 325	2 413	3 413	1 722	1 532	4 349	6 045	6 045	1 634	4 425	4 425	48 532	42 614	50 147
Other revenue		20	131	345	106	97	110	42	625	625	74	33	33	2 649	2 205	2 205
Escheat on disposal of RPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue		15 252	5 389	5 579	6 384	4 798	4 147	4 159	9 204	9 204	4 182	6 864	6 864	64 721	79 584	89 289
Expenditure By Type																
Employee related costs		1 672	1 651	1 672	2 186	2 077	1 684	1 592	1 732	1 732	1 730	1 765	1 765	22 366	21 826	23 450
Remuneration of councillors		256	246	256	256	256	256	256	256	256	256	274	274	3 056	3 271	3 467
Debt repayment		102	437	417	710	650	303	1 251	374	374	237	335	335	5 580	6 453	5 793
Depreciation & asset impairment		100	100	102	103	103	103	154	154	154	154	154	154	3 318	3 243	3 409
Finance charges		-	-	0	-	-	-	-	-	-	-	-	-	35	35	35
Soft purchases		1 351	1 376	222	551	613	780	844	914	914	573	702	702	10 300	11 300	11 300
Other materials		34	37	12	43	19	53	62	59	59	42	50	50	500	512	521
Contracted services		604	1 642	818	1 917	839	2 869	2 902	2 620	2 620	1 800	2 647	2 647	23 472	19 573	33 557
GRWS and subsidies		64	54	64	64	64	64	64	64	64	64	64	64	1 250	1 583	2 900
Other expenditure		306	355	650	542	376	439	1 685	1 180	1 180	1 019	1 003	1 003	10 948	11 805	13 403
Loss on disposal of RPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure		4 502	6 221	3 808	6 381	6 537	6 652	8 202	7 253	7 253	7 001	7 059	7 059	84 654	79 588	89 197
Surplus/Deficit		10 750	(832)	1 771	3	(1 739)	(2 505)	(4 043)	1 951	1 951	(2 819)	(2 044)	(2 044)	167	3	3
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		-	534	1 082	53	531	601	6	553	553	201	6 371	6 371	14 469	12 333	10 500
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departments) Agencies (Public Non-profit institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - 3)		10 750	2	2 063	71	(1 403)	(1 904)	(4 035)	2 395	2 395	(2 537)	8 367	(2 537)	(4 035)	12 336	10 533

Annexure 2

**Monthly projection for expenditure (operating and capital) and
revenue for each vote**

W0052 Prince Albert - Supporting Table SB12 Adjustments Budget - monthly revenue and expenditure (municipal vote) - 30 - 10 - 2018

Ref	Description	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework	
		July	August	Sept	October	November	December	January	February	March	April	May	June	Budget Year 2018/19 Adjusted Budget	Budget Year +1 2019/20 Adjusted Budget
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Budget	Budget
	Revenue by Vote														
	Vote 1 - EXECUTIVE AND COUNCIL	3 253	1 232	1 427	1 265	1 015	892	2 036	2 645	555	3 247	2 522	21 225	21 540	23 341
	Vote 2 - DIRECTOR FINANCE	2 028	827	686	657	631	533	1 270	1 270	533	2 016	1 957	13 178	12 195	13 433
	Vote 3 - DIRECTOR CORPORATE	124	51	55	53	42	34	79	79	37	125	97	619	1 959	2 359
	Vote 4 - DIRECTOR COMMUNITY	3 273	1 539	1 550	1 595	1 174	1 031	2 265	2 355	1 104	1 754	2 317	34 595	35 454	35 165
	Vote 5 - DIRECTOR TECHNICAL SERVICES	5 263	2 474	2 552	2 565	1 837	1 696	3 820	3 800	1 774	5 033	4 688	39 421	35 816	35 827
	Total Revenue by Vote	15 250	6 223	6 671	6 452	5 122	4 166	9 559	9 559	4 462	15 176	11 792	93 189	91 917	109 730
	Expenditure by Vote														
	Vote 1 - EXECUTIVE AND COUNCIL	452	624	392	643	607	833	720	753	703	703	1 078	8 482	7 672	8 327
	Vote 2 - DIRECTOR FINANCE	221	659	525	661	518	1 132	1 031	1 607	555	557	1 692	11 673	12 571	13 377
	Vote 3 - DIRECTOR CORPORATE	355	532	326	645	563	792	621	621	599	600	1 176	7 229	8 483	9 062
	Vote 4 - DIRECTOR COMMUNITY	1 417	1 558	1 159	2 008	1 023	2 531	2 282	2 252	2 233	2 335	4 222	25 507	20 755	25 555
	Vote 5 - DIRECTOR TECHNICAL SERVICES	1 631	2 248	1 975	2 226	2 404	2 954	2 621	2 651	2 530	2 533	3 554	29 588	29 760	31 772
	Total Expenditure by Vote	4 602	6 221	3 808	6 381	5 537	6 652	7 253	7 253	7 601	7 609	13 736	64 554	73 560	90 197
	Surplus/Deficit	10 750	2	2 863	771	(1 415)	(1 904)	(1 406)	2 306	(2 539)	8 167	(1 944)	14 635	12 356	19 533

Reference:

1. Budget Control Worksheet with Budget Detail and monthly comparison statement table 02

Annexure 3

Monthly capital expenditure per municipal vote

WC062 Prince Albert - Supporting Table SB16 Adjustments Budget - monthly capital expenditure (municipal vote) - 30 - 10 - 2018

Programs	Description - Municipal Vote	Ref	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework			
			July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21	
			Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
	<u>Multi-year expenditure authorization</u>	1																
	Vote 1 - EXECUTIVE AND COUNCIL		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 2 - DIRECTOR FINANCE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 3 - DIRECTOR CORPORATE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 4 - DIRECTOR COMMUNITY		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 5 - DIRECTOR TECHNICAL SERVICES		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Capital Multi-year expenditure sub-total	3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	<u>Single year expenditure authorization</u>																	
	Vote 1 - EXECUTIVE AND COUNCIL		-	-	40	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 2 - DIRECTOR FINANCE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 3 - DIRECTOR CORPORATE		-	35	30	-	-	-	15	35	45	40	40	35	35	30	25	20
	Vote 4 - DIRECTOR COMMUNITY		-	-	50	65	-	55	55	35	35	35	35	35	35	35	35	35
	Vote 5 - DIRECTOR TECHNICAL SERVICES		55	175	155	165	165	155	150	170	170	170	170	170	170	170	170	170
	Capital single-year expenditure sub-total	5	55	177	165	170	170	158	190	177	177	177	177	177	177	177	177	177
	Total Capital Expenditure	2	55	177	165	170	170	158	190	177	177	177	177	177	177	177	177	177

Annexure 4

Performance indicators and benchmarks (operating budget)

Annexure 4

Town information for expenditure and service delivery

Project ref	Project description	Budget			Source of funding
		2018/19	2019/20	2020/21	
Prince Albert					
	Road infrastructure	1 760 000.00	1 254 000.00	1 563 000.00	MIG
	Side Walks in Prince Albert	1 000.561.00	-	2 500 000.00	MIG
	Water reservoir	1 975 285.00	-	-	MIG
	Upgrade storm water Prince Albert	842 170.00	-	-	MIG
	Rehabilitation of landfill site	288 038.00	-	-	MIG
	Sportfield Prince Albert	-	2 106 237.00	-	MIG
	Sewerage truck	900 000.00	-	-	CRR
	Garbage truck	2 400 000.00	-	-	CRR
			-	-	
Klaarstroom					
	Side Walks Klaarstroom	250 000.00	-	-	MIG
	Klaarstroom upgrade WWTW	-	2 573 000.00	767 200.00	MIG
	DWS Borehole equipment	1 500 000.00	-	-	
Leeu-Gamka					
	Side walks Leeu-Gamka		-	2 500 000.00	MIG
	Upgrade storm water – Leeu-Gamka	513 696.00	1 250 000.00	-	MIG
	Leeu-Gamka Sport	500 000.00	-	-	
	DWS Borehole equipment	1 500 000.00	-	-	

Item #	Project Description	Own Source Request	Asset Class	Asset No./Class	Fiscal Year Revenue and Expenditure Forecasts					
					Budget Year 2018		Budget Year 19		Budget Year 20	
					Original Budget	Request Budget	Original Budget	Request Budget	Original Budget	Request Budget
1	Water Treatment Plant	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	
2	Water Treatment Plant	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	
3	Water Treatment Plant	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	
4	Water Treatment Plant	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	
5	Water Treatment Plant	62,500	62,500	62,500	62,500	62,500	62,500	62,500	62,500	
6	Water Treatment Plant	31,250	31,250	31,250	31,250	31,250	31,250	31,250	31,250	
7	Water Treatment Plant	15,625	15,625	15,625	15,625	15,625	15,625	15,625	15,625	
8	Water Treatment Plant	7,812	7,812	7,812	7,812	7,812	7,812	7,812	7,812	
9	Water Treatment Plant	3,906	3,906	3,906	3,906	3,906	3,906	3,906	3,906	
10	Water Treatment Plant	1,953	1,953	1,953	1,953	1,953	1,953	1,953	1,953	
11	Water Treatment Plant	976	976	976	976	976	976	976	976	
12	Water Treatment Plant	488	488	488	488	488	488	488	488	
13	Water Treatment Plant	244	244	244	244	244	244	244	244	
14	Water Treatment Plant	122	122	122	122	122	122	122	122	
15	Water Treatment Plant	61	61	61	61	61	61	61	61	
16	Water Treatment Plant	30	30	30	30	30	30	30	30	
17	Water Treatment Plant	15	15	15	15	15	15	15	15	
18	Water Treatment Plant	7	7	7	7	7	7	7	7	
19	Water Treatment Plant	3	3	3	3	3	3	3	3	
20	Water Treatment Plant	1	1	1	1	1	1	1	1	
21	Water Treatment Plant	0	0	0	0	0	0	0	0	
22	Water Treatment Plant	0	0	0	0	0	0	0	0	
23	Water Treatment Plant	0	0	0	0	0	0	0	0	
24	Water Treatment Plant	0	0	0	0	0	0	0	0	
25	Water Treatment Plant	0	0	0	0	0	0	0	0	
26	Water Treatment Plant	0	0	0	0	0	0	0	0	
27	Water Treatment Plant	0	0	0	0	0	0	0	0	
28	Water Treatment Plant	0	0	0	0	0	0	0	0	
29	Water Treatment Plant	0	0	0	0	0	0	0	0	
30	Water Treatment Plant	0	0	0	0	0	0	0	0	
31	Water Treatment Plant	0	0	0	0	0	0	0	0	
32	Water Treatment Plant	0	0	0	0	0	0	0	0	
33	Water Treatment Plant	0	0	0	0	0	0	0	0	
34	Water Treatment Plant	0	0	0	0	0	0	0	0	
35	Water Treatment Plant	0	0	0	0	0	0	0	0	
36	Water Treatment Plant	0	0	0	0	0	0	0	0	
37	Water Treatment Plant	0	0	0	0	0	0	0	0	
38	Water Treatment Plant	0	0	0	0	0	0	0	0	
39	Water Treatment Plant	0	0	0	0	0	0	0	0	
40	Water Treatment Plant	0	0	0	0	0	0	0	0	
41	Water Treatment Plant	0	0	0	0	0	0	0	0	
42	Water Treatment Plant	0	0	0	0	0	0	0	0	
43	Water Treatment Plant	0	0	0	0	0	0	0	0	
44	Water Treatment Plant	0	0	0	0	0	0	0	0	
45	Water Treatment Plant	0	0	0	0	0	0	0	0	
46	Water Treatment Plant	0	0	0	0	0	0	0	0	
47	Water Treatment Plant	0	0	0	0	0	0	0	0	
48	Water Treatment Plant	0	0	0	0	0	0	0	0	
49	Water Treatment Plant	0	0	0	0	0	0	0	0	
50	Water Treatment Plant	0	0	0	0	0	0	0	0	
51	Water Treatment Plant	0	0	0	0	0	0	0	0	
52	Water Treatment Plant	0	0	0	0	0	0	0	0	
53	Water Treatment Plant	0	0	0	0	0	0	0	0	
54	Water Treatment Plant	0	0	0	0	0	0	0	0	
55	Water Treatment Plant	0	0	0	0	0	0	0	0	
56	Water Treatment Plant	0	0	0	0	0	0	0	0	
57	Water Treatment Plant	0	0	0	0	0	0	0	0	
58	Water Treatment Plant	0	0	0	0	0	0	0	0	
59	Water Treatment Plant	0	0	0	0	0	0	0	0	
60	Water Treatment Plant	0	0	0	0	0	0	0	0	
61	Water Treatment Plant	0	0	0	0	0	0	0	0	
62	Water Treatment Plant	0	0	0	0	0	0	0	0	
63	Water Treatment Plant	0	0	0	0	0	0	0	0	
64	Water Treatment Plant	0	0	0	0	0	0	0	0	
65	Water Treatment Plant	0	0	0	0	0	0	0	0	
66	Water Treatment Plant	0	0	0	0	0	0	0	0	
67	Water Treatment Plant	0	0	0	0	0	0	0	0	
68	Water Treatment Plant	0	0	0	0	0	0	0	0	
69	Water Treatment Plant	0	0	0	0	0	0	0	0	
70	Water Treatment Plant	0	0	0	0	0	0	0	0	
71	Water Treatment Plant	0	0	0	0	0	0	0	0	
72	Water Treatment Plant	0	0	0	0	0	0	0	0	
73	Water Treatment Plant	0	0	0	0	0	0	0	0	
74	Water Treatment Plant	0	0	0	0	0	0	0	0	
75	Water Treatment Plant	0	0	0	0	0	0	0	0	
76	Water Treatment Plant	0	0	0	0	0	0	0	0	
77	Water Treatment Plant	0	0	0	0	0	0	0	0	
78	Water Treatment Plant	0	0	0	0	0	0	0	0	
79	Water Treatment Plant	0	0	0	0	0	0	0	0	
80	Water Treatment Plant	0	0	0	0	0	0	0	0	
81	Water Treatment Plant	0	0	0	0	0	0	0	0	
82	Water Treatment Plant	0	0	0	0	0	0	0	0	
83	Water Treatment Plant	0	0	0	0	0	0	0	0	
84	Water Treatment Plant	0	0	0	0	0	0	0	0	
85	Water Treatment Plant	0	0	0	0	0	0	0	0	
86	Water Treatment Plant	0	0	0	0	0	0	0	0	
87	Water Treatment Plant	0	0	0	0	0	0	0	0	
88	Water Treatment Plant	0	0	0	0	0	0	0	0	
89	Water Treatment Plant	0	0	0	0	0	0	0	0	
90	Water Treatment Plant	0	0	0	0	0	0	0	0	
91	Water Treatment Plant	0	0	0	0	0	0	0	0	
92	Water Treatment Plant	0	0	0	0	0	0	0	0	
93	Water Treatment Plant	0	0	0	0	0	0	0	0	
94	Water Treatment Plant	0	0	0	0	0	0	0	0	
95	Water Treatment Plant	0	0	0	0	0	0	0	0	
96	Water Treatment Plant	0	0	0	0	0	0	0	0	
97	Water Treatment Plant	0	0	0	0	0	0	0	0	
98	Water Treatment Plant	0	0	0	0	0	0	0	0	
99	Water Treatment Plant	0	0	0	0	0	0	0	0	
100	Water Treatment Plant	0	0	0	0	0	0	0	0	

James M. ...
EXECUTIVE MAYOR

2018 / 10 / 30
 DATE

