

MUNISIPALITEIT  
VAN  
**PRINS ALBERT**



MUNICIPALITY  
OF  
**PRINCE ALBERT**

## **In – Year Report of Municipality**

Prepared in terms of the Local Government: Municipal Finance Management Act, (Act 56 of 2003): Municipal Budget and Reporting Regulations, Government Gazette 32141, 17 April 2009.

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**Quarterly budget and  
performance statement for:**

**JUNE 2020**

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# Glossary

**Adjustments budget** – Prescribed in section 28 of the MFMA. This formally means by which a municipality may revise its annual budget during the year.

**Allocations** – Money received from Provincial or National Government or other municipalities.

**Budget** – The financial plan of the Municipality.

**Budget related policy** – Policy of a municipality affecting or affected by the budget, examples include tariff policy, rates policy, credit control and debt collection policy.

**Capital expenditure** - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet.

**Cash flow statement** – A statement showing when actual cash will be received and spent by the Municipality. Cash payments do not always coincide with budgeted expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

**DORA – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.**

**Equitable share** – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

**Fruitless and wasteful expenditure** – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

**GRAP** – Generally Recognised Accounting Practice. The new standard for municipal accounting.

**IDP** – Integrated Development Plan. The main strategic planning document of the Municipality

**MBRR** – Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations.

**MFMA** – Local Government: Municipal Finance Management Act (56/2003). The principle piece of legislation relating to municipal financial management. Sometimes referred to as the Act.

#### **QUARTERLY SECTION 52 BUDGET STATEMENT APRIL 2020 TO JUNE 2020**

**MTREF** – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.

**Operating expenditure** – Spending on the day to day expenses of the Municipality such as salaries and wages.

**Rates** – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

**SDBIP** – **Service** Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

**Strategic objectives** – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

**Unauthorised expenditure** – Generally, is spending without, or in excess of, an approved budget.

**Virement** – A transfer of budget.

**Virement policy** - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

**Vote** – One of the main segments into which a budget is divided.

**mSCOA** – Municipal Standard Chart of Accounts

## Legislative Framework

This report has been prepared in terms of the following enabling legislation

### **The Municipal Finance Management Act**

Section 52: Quarterly budget statements

### **Local Government: Municipal Finance Management Act (56/2003)**

### **Municipal budget and reporting regulations (MBRR)**

*Highlighted in the text box below are the relevant sections from the MBRR:*

#### **Quarterly Reports on implementation of budget**

31. The mayor's Quarterly report on the implementation of the budget and the financial state of the municipality as required by section 52(d) of the Act must be- •

(a) In the format specified in Schedule C and include all the required tables. Charts and explanatory information, taking into account any guidelines issued by the minister in terms of section 168(1) of the Act; and

(b) consistent with the monthly budget statements for January, February and JUNE as applicable;

(c) submitted to National Treasury and the relevant provincial treasury within five days of tabling of the report in the council.

#### **Publication of quarterly report on implementation of budget**

32. When publishing the quarterly reports on the implementation of the budget in terms of section 75(1)(k) of the Act, the municipal manager must make public any information that the municipal council considers appropriate to facilitate public awareness of the quarterly report on the implementation of the budget and the financial state of affairs of the municipality, including-

(a) summaries of quarterly reports in alternate languages predominant in the community; and

(b) information relevant to each ward in the municipality.

# Part 1 – In year report

## Section 1 – Mayor’s report

### 1.1 In-Year Report – Quarterly Budget Statement

Mayor's report

3. The mayor's report accompanying an in-year monthly budget statement must provide-

(a) a summary of whether the municipality's budget is being implemented in accordance with the service delivery and budget implementation plan and any service delivery agreements with municipal entities;

(b) a summary of any financial problems or risks facing the municipality or any such entity; and

(c) any other information considered relevant by the mayor.

#### 1.1.1 Implementation of budget in terms of SDBIP

The municipal budget was implemented in accordance with the approved SDBIP.

#### 1.1.2 Financial problems or risks facing the municipality

The municipality is in a position to meet its current commitments and there is small improvement in liquidity position.

#### 1.1.3 Other information

The municipality approved its annual budget for 2019/20 financial year as per legislation (MFMA). The original budget was approved by council on 28 May 2019 showing a decrease in both Operating expenditure and revenue as follows:

Operating expenditure from R 79.8 million to R 70.8 million

Operating revenue from R 82.4 million to R 70.9 million.

The Municipality's capital budget increased from R 15.7 million to R 22,1 million.

## Section 2 – Resolutions

### **Resolutions**

*5. If an in-year report is tabled in the municipal council, resolutions dealing with at least the following matters must be prepared and presented as part of the documentation, as may be relevant –*

- (a) noting the monthly budget statement and any supporting documents;*
- (b) noting the quarterly report on the implementation of the budget and the financial affairs for the municipality referred to in section 52(d) of the Act;*
- (c) noting the mid-year budget and performance assessment referred to in section 72 of the Act; (d) noting the in-year reports of any municipal entities; and*
- (e) any other resolutions that may be required.*

Section 52 (d) of the MFMA requires that a report be submitted to council on the implementation of the budget and the financial state of affairs of the municipality on a quarterly basis.

In adherence to the MFMA and the related Budget and Reporting Regulations, the following resolution needs to be taken by Council:

- That Council takes cognisance of the Provisional Finance Management Report (MFMA Section 52 report) for the quarter ending 3 JUNE 2020 on the implementation of the budget and the financial state of affairs of the municipality.

## Section 3 – Executive summary

### Executive summary

6. The executive summary must cover at least the following –  
(a) the municipal entity's performance, in relation to both the approved annual budget and the latest approved adjustments budget making reference to the in-year report tables, charts and explanations;  
(b) any material variances from the service delivery agreement with the parent municipality and the multi-year business plan of the entity; and  
(c) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipal entity's budget.

### 3.1 Introduction

The information boxes are referring to the legislative framework and additional explanations on certain tables as contained in the report.

### 3.2 Consolidated performance

#### 3.2.1 Against annual budget (original approved and latest adjustments)

##### Revenue by Source

Annual Rates, Refuse Removal and Sewerage were levied in July 2019 for the 2019/2020 financial year. The amounts for rates and service charges do not represent cash received but levied amounts. Total revenue received to date amount to R 64 724 303.85 which includes subsidies from National and Provincial Treasury and represents 88.38% of the total budgeted amount.

The following is highlighted with regards to the variances in Revenue:

**Services charges- electricity revenue:** A negative YTD variance of 6% which is due to a reduction in electricity consumption because the consumer using less electricity as a result of higher prices.

**Services charges- water revenue:** A positive YTD variance of 58% indicating an unexpected increase in usage for the last quarter of the year.

**Rental of facilities and equipment:** A negative YTD variance of 27%, as a result of annual levying of rental contract in the last quarter of the financial year.

**Interest earned – external investments:** A positive YTD variance of 24%, as a result of more cash being held on investments than anticipated during the last quarter coupled with better cash management measures and interest being received.



**Fines, penalties and forfeits:** A positive YTD variance of 14%, which is due to the delay in the appointment of a services provider for speed camera services and lock down regulations during the last quarter.

**Agency Service:** A positive YTD variance of 6%, as a result of the correction of an error on the vote from the previous quarter and as a result of the lock down regulations being eased down.

**Transfers and Subsidies:** A negative YTD variance of 19%, as a result of less grant conditions was met than in the first, second and third quarter.

Please refer to table C4 on page 14 for a Breakdown of Revenue by Source.

**Operating expenditure by type:** The total expenditure to date is R 57 356 129.40 which represents 78% of the total operating expenditure budget for the year.

With regards to the variances in respect of expenditure the following is highlighted:

**Employee related Cost:** A negative YTD budget variance of 13%, as a result of certain vacancies still needs to be filled. Annual employee benefit adjustments as well as provisions are not included in the YTD amounts which explains the difference between budgeted and actual amounts.

**Finance charges:** A negative YTD budget variance of 89% is reflected as a result of the journal for the capital portion of the leases that has been processed.

**Bulk purchases:** A negative YTD budget variance of 12% is reflected as a result of more electricity that was purchased from Eskom. Correction on the vote from the previous quarter

**Other materials:** A positive YTD budget variance of 12% is reflected as a result of cost containment measures.

**Contracted services:** A negative YTD budget variance of 40% is reflected as a result of certain measures that was put in place to ensure better management of contracts however it should be noted that the appointment of certain contractor took longer than anticipated which have impact on the projected expenditure.

**Transfers and Subsidies:** A negative YTD budget variance of 34% is recorded as a result of payments to these respective subsidiaries did not take place as planned. Less work has been done by contractors as a result of the lock down regulations

**Other expenditure:** A negative YTD budget variance of 37% is recorded as a result of cost containment measures and certain creditors which become due later and not as anticipated in the budget.

Please refer to table C4 on page 14 for Breakdown of Expenditure by Type.

**Capital expenditure:** YTD capital expenditure amounts to R 12 485 856.77 which represent 38.48% of the total capital budget. Spending therefore have increased from previous reporting periods.

**Cash flow:** Although the bank balance at the end of the fourth quarter reflects a positive amount, there are creditor commitments amounting which includes unspent conditional grants. The municipality has sufficient funds available to meet the current commitments as well as to fund operations in the short term. Insufficient additional funding is available to fund reserves and provisions and the cash flow situation therefore remains under pressure.

### **3.3 Material variances from SDBIP**

No variances were report for the third quarter of 2019-2020 budget.

### **3.4 Remedial or corrective steps**

No remedial or corrective steps are needed for the second quarter.

### **3.5 Conclusion**

The municipality can meet its current commitments with a cash position measures favourably against best practice norms. Management is continuously implementing remedial action to further enhance the cash flow position. The long-term financial plan is being monitored to ensure that financial targets are being met as anticipated in the annual approved budget.

The municipality's performance is set out in the attached budget statement tables.

The municipality experienced the following variances:

WC052 Prince Albert - Supporting Table SC1 Material variance explanations - Q4 Fourth Quarter				
Ref	Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
R thousands				
1	<b>Revenue By Source</b>			
	Property rates	(317)	Material	Property levies to be investigated.
	Service charges - electricity revenue	(1 027)	Material	Error on allocation of service charges per system and are being investigated.
	Service charges - water revenue	1 536	Material	Error on allocation of service charges per system and are being investigated.
	Service charges - sanitation revenue	1 748	Material	Error on allocation of service charges per system and are being investigated.
	Service charges - refuse revenue	955	Material	Error on allocation of service charges per system and are being investigated.
	Rental of facilities and equipment	(107)	Not material	None.
	Interest earned - external investments	643	Material	Increase due to extended period on favourable call account balance.
	Interest earned - outstanding debtors	(108)	Not material	None.
	Fines, penalties and forfeits	421	Material	Very little traffic fines issued.
	Agency services	11	Not material	Error on agency services to be corrected.
	Transfers and subsidies	(6 840)	Material	Slow spending due to late starts of projects.
	Other revenue	(1 927)	Material	Little other revenue from outside sources.
	Gains on disposal of PPE	-		
2	<b>Expenditure By Type</b>			
	Employee related costs	(3 356)	Material	October's Salaries not correctly transferred to expenses due to system error.
	Remuneration of councillors	(70)	Not material	Less spent than budgeted for.
	Debt impairment	(641)	Not material	None.
	Depreciation & asset impairment	(0)	Not material	None.
	Finance charges	(1 258)	Not material	New printers still to be delivered.
	Bulk purchases	(1 438)	Not material	None.
	Other materials	(86)	Not material	None.
	Contracted services	(3 296)	Material	Correction to contracted services to be applied in Adjustment budget.
	Transfers and grants	-		
	Other expenditure	(4 130)	Material	Less spent than budgeted for.
	Loss on disposal of PPE	-	Not material	None.
3	<b>Capital Expenditure</b>			
	Finance and administration	(1 487)	Not material	Slow spending due to late starts of projects.
	Sport and recreation	(10 718)	Material	Slow spending due to late starts of projects.
	Housing	-		
	Road transport	-		
	Energy sources	(102)	Not material	Slow spending due to late starts of projects.
	Water management	(340)	Not material	Slow spending due to late starts of projects.
	Waste water management	(1 532)	Not material	Slow spending due to late starts of projects.

## Section 4 – In year budget statement tables

The in-year budget statement report for July to JUNE 2020 of Prince Albert Municipality is set out in the following tables:

Table C1 – Monthly Budget Statement Summary;

Table C2 – Monthly Budget Statement – Financial Performance (Standard Classification);

Table C3 – Monthly Budget Statement – Financial Performance (Revenue and expenditure by municipal vote);

Table C4 – Monthly Budget Statement – Financial Performance (Revenue and expenditure);

Table C5 – Monthly Budget Statement – Capital Expenditure (municipal vote, standard classification and funding);

Table C6 – Monthly Budget statement – Financial Position; and

Table C7 – Monthly Budget statement – Cash Flows

#### 4.1.1 Table C1: S71 Monthly Budget Statement Summary

WC052 Prince Albert - Table C1 Monthly Budget Statement Summary - Q4 Fourth Quarter									
Description	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	-	3 936	3 936	203	3 619	3 936	(317)	-8%	3 936
Service charges	-	25 632	24 378	2 030	24 202	20 990	3 212	15%	20 990
Investment revenue	-	2 560	3 612	281	3 359	2 716	643	24%	2 716
Transfers and subsidies	-	31 601	34 137	651	28 090	34 477	(6 386)	-19%	34 477
Other own revenue	-	7 164	7 171	705	5 454	7 164	(1 710)	-24%	7 164
<b>Total Revenue (excluding capital transfers and contributions)</b>	-	<b>70 893</b>	<b>73 234</b>	<b>3 871</b>	<b>64 724</b>	<b>69 283</b>	<b>(4 559)</b>	<b>-7%</b>	<b>69 283</b>
Employee costs	-	24 675	25 628	1 973	21 978	25 334	(3 356)	-13%	25 334
Remuneration of Councillors	-	3 197	3 197	362	3 127	3 197	(70)	-2%	3 197
Depreciation & asset impairment	-	3 340	3 340	275	3 340	3 340	(0)	-0%	3 340
Finance charges	-	1 055	1 410	-	152	1 410	(1 258)	-89%	1 410
Materials and bulk purchases	-	12 797	12 882	1 846	11 303	12 827	(1 524)	-12%	12 827
Transfers and subsidies	-	960	1 320	196	866	1 320	(454)	-34%	1 320
Other expenditure	-	24 868	25 417	2 063	16 589	24 656	(8 067)	-33%	24 656
<b>Total Expenditure</b>	-	<b>70 892</b>	<b>73 193</b>	<b>6 715</b>	<b>57 356</b>	<b>72 084</b>	<b>(14 728)</b>	<b>-20%</b>	<b>72 084</b>
<b>Surplus/(Deficit)</b>	-	<b>1</b>	<b>40</b>	<b>(2 844)</b>	<b>7 368</b>	<b>(2 801)</b>	<b>10 169</b>	<b>-363%</b>	<b>(2 801)</b>
Transfers and subsidies - capital (monetary alloc	-	20 247	29 227	2 185	9 836	27 362	(17 527)	-64%	27 362
Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	-	<b>20 248</b>	<b>29 268</b>	<b>(659)</b>	<b>17 204</b>	<b>24 561</b>	<b>(7 357)</b>	<b>-30%</b>	<b>24 561</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	-	<b>20 248</b>	<b>29 268</b>	<b>(659)</b>	<b>17 204</b>	<b>24 561</b>	<b>(7 357)</b>	<b>-30%</b>	<b>24 561</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	-	<b>22 131</b>	<b>32 444</b>	<b>4 193</b>	<b>12 486</b>	<b>30 800</b>	<b>(18 314)</b>	<b>-59%</b>	<b>30 800</b>
Capital transfers recognised	-	20 247	26 341	3 137	10 624	25 778	(15 154)	-59%	25 778
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	-	1 884	6 103	1 056	1 862	5 022	(3 160)	-63%	5 022
<b>Total sources of capital funds</b>	-	<b>22 131</b>	<b>32 444</b>	<b>4 193</b>	<b>12 486</b>	<b>30 800</b>	<b>(18 314)</b>	<b>-59%</b>	<b>30 800</b>
<b>Financial position</b>									
Total current assets	-	35 999	21 067		75 037				35 999
Total non current assets	-	175 563	207 752		144 563				175 563
Total current liabilities	-	6 087	6 087		44 390				6 087
Total non current liabilities	-	27 154	27 154		6 603				27 154
Community wealth/Equity	-	178 322	195 578		168 608				178 322
<b>Cash flows</b>									
Net cash from (used) operating	-	23 262	23 256	21 513	13 992	24 561	10 569	43%	23 262
Net cash from (used) investing	-	(22 066)	(32 379)	(4 193)	113	(9 645)	(9 758)	101%	(45 122)
Net cash from (used) financing	-	23	18	-	-	-	-	-	-
<b>Cash/cash equivalents at the month/year end</b>	-	<b>23 734</b>	<b>13 410</b>	<b>-</b>	<b>51 982</b>	<b>37 431</b>	<b>(14 550)</b>	<b>-39%</b>	<b>655</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	(2 473)	1 193	879	775	797	517	3 060	528	5 277
<b>Creditors Age Analysis</b>									
Total Creditors	2 772	11	-	-	-	-	-	-	2 784

#### 4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

This table reflects the operating budget (Financial Performance) in the standard classifications which are the Government Finance Statistics Functions and Sub-functions. These are used by National Treasury to assist the compilation of national and international accounts for comparison purposes, regardless of the unique organisational structures used by the different institutions.

The main functions are Governance and Administration; Community and Public Safety; Economic and Environmental Services; and Trading services. It is for this reason that Financial Performance is reported in standard classification, Table C2, and by municipal vote, Table C3.

WC052 Prince Albert - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q4 Fourth Quarter										
Description	Ref	2018/19		Budget Year 2019/20						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue - Functional</b>										
<b>Governance and administration</b>		-	32 267	40 065	960	31 745	34 753	(3 007)	-9%	34 753
Executive and council		-	21 793	24 427	6	21 850	22 927	(1 077)	-5%	22 927
Finance and administration		-	10 475	15 638	953	9 896	11 826	(1 930)	-16%	11 826
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		-	5 462	7 801	632	4 572	7 164	(2 592)	-36%	7 164
Community and social services		-	4 440	2 822	632	4 559	5 270	(711)	-14%	5 270
Sport and recreation		-	22	22	-	13	22	(9)	-39%	22
Public safety		-	-	3 085	-	-	-	-	-	-
Housing		-	1 000	1 872	-	-	1 872	(1 872)	-100%	1 872
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		-	3 405	1 579	214	3 315	3 405	(90)	-3%	3 405
Planning and development		-	507	148	38	576	507	69	14%	507
Road transport		-	2 898	1 431	176	2 739	2 898	(159)	-5%	2 898
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		-	50 006	53 016	4 250	34 928	51 324	(16 396)	-32%	51 324
Energy sources		-	18 389	16 345	1 791	15 906	17 769	(1 864)	-10%	17 769
Water management		-	23 735	31 252	2 005	13 039	28 157	(15 118)	-54%	28 157
Waste water management		-	5 079	3 587	316	3 520	3 565	(45)	-1%	3 565
Waste management		-	2 804	1 832	138	2 464	1 832	632	34%	1 832
<b>Other</b>	4	-	-	-	-	-	-	-	-	-
<b>Total Revenue - Functional</b>	2	-	91 140	102 461	6 056	74 560	96 645	(22 085)	-23%	96 645
<b>Expenditure - Functional</b>										
<b>Governance and administration</b>		-	20 622	29 117	2 076	15 888	20 735	(4 847)	-23%	20 735
Executive and council		-	7 832	7 855	819	7 192	7 865	(674)	-9%	7 865
Finance and administration		-	12 790	21 262	1 257	8 697	12 870	(4 173)	-32%	12 870
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		-	7 480	8 933	359	4 295	6 024	(1 729)	-29%	6 024
Community and social services		-	5 264	2 463	308	3 250	4 414	(1 165)	-26%	4 414
Sport and recreation		-	1 215	1 237	51	1 045	1 237	(192)	-16%	1 237
Public safety		-	-	3 360	-	-	-	-	-	-
Housing		-	1 000	1 872	-	-	372	(372)	-100%	372
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		-	15 803	8 259	1 388	14 443	17 799	(3 356)	-19%	17 799
Planning and development		-	6 793	276	349	5 428	8 059	(2 631)	-33%	8 059
Road transport		-	9 010	7 983	1 039	9 015	9 740	(725)	-7%	9 740
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		-	26 788	26 684	2 892	22 531	27 327	(4 796)	-18%	27 327
Energy sources		-	14 183	14 250	1 979	12 577	14 230	(1 653)	-12%	14 230
Water management		-	4 803	4 883	418	3 880	4 793	(913)	-19%	4 793
Waste water management		-	3 458	3 266	280	2 886	3 492	(606)	-17%	3 492
Waste management		-	4 344	4 285	215	3 188	4 812	(1 624)	-34%	4 812
<b>Other</b>		-	200	200	-	200	200	-	-	200
<b>Total Expenditure - Functional</b>	3	-	70 892	73 193	6 715	57 356	72 084	(14 728)	-20%	72 084
<b>Surplus/ (Deficit) for the year</b>		-	20 248	29 268	(659)	17 204	24 561	(7 357)	-30%	24 561

#### 4.1.3 Table C3: Monthly Budget Statement- Financial Performance (Performance (revenue and expenditure by municipal vote)

The operating expenditure budget is approved by Council on the municipal vote level.

The municipal votes reflect the organisational structure of the municipality which is made up of the following directorates: Executive & Council, Municipal Manager, Financial Services, Corporate Services, Community and Social Services and Technical Services.

WC052 Prince Albert - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q4 Fourth Quarter										
Vote Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>										
Vote 1 - EXECUTIVE AND COUNCIL	1	-	37 980	24 427	737	25 091	39 114	(14 024)	-35.9%	39 114
Vote 2 - DIRECTOR FINANCE		-	15 116	14 295	377	4 536	11 086	(6 550)	-59.1%	11 086
Vote 3 - DIRECTOR CORPORATE		-	581	1 491	146	1 050	1 395	(345)	-24.7%	1 395
Vote 4 - DIRECTOR COMMUNITY		-	8 309	8 001	838	7 480	9 181	(1 701)	-18.5%	9 181
Vote 5 - DIRECTOR TECHNICAL SERVICES		-	29 154	54 247	3 959	36 403	35 869	534	1.5%	35 869
<b>Total Revenue by Vote</b>	<b>2</b>	<b>-</b>	<b>91 140</b>	<b>102 461</b>	<b>6 056</b>	<b>74 560</b>	<b>96 645</b>	<b>(22 085)</b>	<b>-22.9%</b>	<b>96 645</b>
<b>Expenditure by Vote</b>										
Vote 1 - EXECUTIVE AND COUNCIL	1	-	7 832	7 855	819	7 192	7 865	(674)	-8.6%	7 865
Vote 2 - DIRECTOR FINANCE		-	12 780	12 509	1 257	8 690	12 860	(4 170)	-32.4%	12 860
Vote 3 - DIRECTOR CORPORATE		-	7 319	1 785	435	6 016	8 776	(2 761)	-31.5%	8 776
Vote 4 - DIRECTOR COMMUNITY		-	10 527	9 133	534	7 231	9 071	(1 840)	-20.3%	9 071
Vote 5 - DIRECTOR TECHNICAL SERVICES		-	32 435	34 677	3 670	28 228	33 512	(5 284)	-15.8%	33 512
<b>Total Expenditure by Vote</b>	<b>2</b>	<b>-</b>	<b>70 892</b>	<b>65 959</b>	<b>6 715</b>	<b>57 356</b>	<b>72 084</b>	<b>(14 728)</b>	<b>-20.4%</b>	<b>72 084</b>
<b>Surplus/ (Deficit) for the year</b>	<b>2</b>	<b>-</b>	<b>20 248</b>	<b>36 502</b>	<b>(659)</b>	<b>17 204</b>	<b>24 561</b>	<b>(7 357)</b>	<b>-30.0%</b>	<b>24 561</b>

WC052 Prince Albert - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q4 Fourth Quarter

Vote Description	Ref	2018/19	Budget Year 2019/20							
			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %
<b>Revenue by Vote</b>										
Vote 1 - EXECUTIVE AND COUNCIL	1	-	37 980	24 427	737	25 091	39 114	(14 024)	-36%	39 114
1.1 - MUNICIPAL MANAGER		-	37 957	24 404	737	25 058	39 091	(14 033)	-36%	39 091
1.2 - COUNCIL GENERAL EXPENSES		-	23	23	-	32	23	9	40%	23
Vote 2 - DIRECTOR FINANCE		-	15 116	14 295	377	4 536	11 086	(6 550)	-59%	11 086
2.1 - FINANCIAL SERVICES		-	11 180	10 359	654	5 707	11 791	(6 084)	-52%	11 791
2.2 - PROPERTY RATES		-	3 936	3 936	(277)	(1 171)	(705)	(466)	66%	(705)
Vote 3 - DIRECTOR CORPORATE		-	581	1 491	146	1 050	1 395	(345)	-25%	1 395
3.1 - IDP		-	-	-	-	-	-	-	-	-
3.2 - STRATEGIC SERVICES		-	74	148	41	74	148	(74)	-50%	148
3.3 - CORPORATE SERVICES		-	507	1 343	104	976	1 247	(271)	-22%	1 247
Vote 4 - DIRECTOR COMMUNITY		-	8 309	8 001	838	7 480	9 181	(1 701)	-19%	9 181
4.1 - CEMETRIES		-	10	10	1	23	10	13	130%	10
4.2 - LIBRARY		-	2 847	1 667	176	2 739	2 847	(108)	-4%	2 847
4.3 - DISASTER MANAGEMENT		-	845	845	-	818	845	(27)	-3%	845
4.4 - COMMUNITY HALLS		-	300	300	21	101	300	(199)	-66%	300
4.5 - TRAFFIC CONTROL		-	3 285	3 285	640	3 786	3 285	501	15%	3 285
4.6 - HOUSING		-	1 000	1 872	-	-	1 872	(1 872)	-100%	1 872
4.7 - SPORT AND RECREATION		-	22	22	-	13	22	(9)	-39%	22
4.8 - TOURISM		-	-	-	-	-	-	-	-	-
Vote 5 - DIRECTOR TECHNICAL SERVICES		-	29 154	54 247	3 959	36 403	35 869	534	1%	35 869
5.1 - ELECTRICITY SERVICES		-	16 669	16 345	1 497	15 789	16 669	(880)	-5%	16 669
5.2 - WATER SERVICES		-	7 185	31 252	1 819	12 041	13 900	(1 858)	-13%	13 900
5.3 - SEWERAGE		-	3 417	3 587	418	5 098	3 417	1 681	49%	3 417
5.4 - REFUSE		-	1 832	1 832	225	3 474	1 832	1 642	90%	1 832
5.5 - PUBLIC WORKS		-	51	1 231	0	0	51	(51)	-100%	51
<b>Total Revenue by Vote</b>	2	-	91 140	102 461	6 056	74 560	96 645	(22 085)	-23%	96 645
<b>Expenditure by Vote</b>										
Vote 1 - EXECUTIVE AND COUNCIL	1	-	7 832	7 855	819	7 192	7 865	(674)	-9%	7 865
1.1 - MUNICIPAL MANAGER		-	3 154	3 177	186	2 522	3 187	(666)	-21%	3 187
1.2 - COUNCIL GENERAL EXPENSES		-	4 678	4 678	634	4 670	4 678	(8)	0%	4 678
Vote 2 - DIRECTOR FINANCE		-	12 780	12 509	1 257	8 690	12 860	(4 170)	-32%	12 860
2.1 - FINANCIAL SERVICES		-	12 440	12 169	1 227	8 502	12 520	(4 017)	-32%	12 520
2.2 - PROPERTY RATES		-	340	340	30	188	340	(152)	-45%	340
Vote 3 - DIRECTOR CORPORATE		-	7 319	1 785	435	6 016	8 776	(2 761)	-31%	8 776
3.1 - IDP		-	462	128	40	503	590	(86)	-15%	590
3.2 - STRATEGIC SERVICES		-	84	148	46	78	148	(70)	-47%	148
3.3 - CORPORATE SERVICES		-	6 773	1 509	349	5 434	8 039	(2 604)	-32%	8 039
Vote 4 - DIRECTOR COMMUNITY		-	10 527	9 133	534	7 231	9 071	(1 840)	-20%	9 071
4.1 - CEMETRIES		-	20	5	-	5	20	(15)	-77%	20
4.2 - LIBRARY		-	2 847	1 675	176	2 736	2 847	(111)	-4%	2 847
4.3 - DISASTER MANAGEMENT		-	1 391	575	60	490	551	(61)	-11%	551
4.4 - COMMUNITY HALLS		-	209	209	45	175	209	(33)	-16%	209
4.5 - TRAFFIC CONTROL		-	3 645	3 360	203	2 580	3 635	(1 055)	-29%	3 635
4.6 - HOUSING		-	1 000	1 872	-	-	372	(372)	-100%	372
4.7 - SPORT AND RECREATION		-	1 215	1 237	51	1 045	1 237	(192)	-16%	1 237
4.8 - TOURISM		-	200	200	-	200	200	-	-	200
Vote 5 - DIRECTOR TECHNICAL SERVICES		-	32 435	34 677	3 670	28 228	33 512	(5 284)	-16%	33 512
5.1 - ELECTRICITY SERVICES		-	14 162	14 250	1 976	12 558	14 209	(1 651)	-12%	14 209
5.2 - WATER SERVICES		-	4 804	4 883	421	3 887	4 794	(907)	-19%	4 794
5.3 - SEWERAGE		-	3 376	3 266	232	2 806	3 336	(530)	-16%	3 336
5.4 - REFUSE		-	3 910	4 295	177	2 687	4 260	(1 573)	-37%	4 260
5.5 - PUBLIC WORKS		-	6 183	7 983	863	6 291	6 913	(622)	-9%	6 913
<b>Total Expenditure by Vote</b>	2	-	70 892	65 959	6 715	57 356	72 084	(14 728)	(0)	72 084
<b>Surplus/ (Deficit) for the year</b>	2	-	20 248	36 502	(659)	17 204	24 561	(7 357)	(0)	24 561



#### 4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

WC052 Prince Albert - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q4 Fourth Quarter										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue By Source</b>										
Property rates		-	3 936	3 936	203	3 619	3 936	(317)	-8%	3 936
Service charges - electricity revenue		-	16 549	15 125	1 329	14 903	15 930	(1 027)	-6%	15 930
Service charges - water revenue		-	4 115	4 115	288	4 188	2 652	1 536	58%	2 652
Service charges - sanitation revenue		-	3 247	3 417	276	3 407	1 659	1 748	105%	1 659
Service charges - refuse revenue		-	1 721	1 721	137	1 705	750	955	127%	750
Rental of facilities and equipment		-	397	397	19	290	397	(107)	-27%	397
Interest earned - external investments		-	2 560	3 612	281	3 359	2 716	643	24%	2 716
Interest earned - outstanding debtors		-	1 000	1 000	(1)	892	1 000	(108)	-11%	1 000
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		-	3 089	3 089	574	3 510	3 089	421	14%	3 089
Licences and permits		-	-	-	-	-	-	-	-	-
Agency services		-	200	200	57	211	200	11	6%	200
Transfers and subsidies		-	31 601	34 137	651	28 090	34 477	(6 386)	-19%	34 477
Other revenue		-	2 478	2 485	56	551	2 478	(1 927)	-78%	2 478
Gains on disposal of PPE		-	-	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and contributions)</b>		-	<b>70 893</b>	<b>73 234</b>	<b>3 871</b>	<b>64 724</b>	<b>69 283</b>	<b>(4 559)</b>	<b>-7%</b>	<b>69 283</b>
<b>Expenditure By Type</b>										
Employee related costs		-	24 675	25 628	1 973	21 978	25 334	(3 356)	-13%	25 334
Remuneration of councillors		-	3 197	3 197	362	3 127	3 197	(70)	-2%	3 197
Debt impairment		-	5 260	5 260	460	4 619	5 260	(641)	-12%	5 260
Depreciation & asset impairment		-	3 340	3 340	275	3 340	3 340	(0)	0%	3 340
Finance charges		-	1 055	1 410	-	152	1 410	(1 258)	-89%	1 410
Bulk purchases		-	12 124	12 124	1 824	10 686	12 124	(1 438)	-12%	12 124
Other materials		-	673	757	22	617	702	(86)	-12%	702
Contracted services		-	8 589	9 290	1 035	5 039	8 335	(3 296)	-40%	8 335
Transfers and subsidies		-	960	1 320	196	866	1 320	(454)	-34%	1 320
Other expenditure		-	11 019	10 866	568	6 931	11 061	(4 130)	-37%	11 061
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>		-	<b>70 892</b>	<b>73 193</b>	<b>6 715</b>	<b>57 356</b>	<b>72 084</b>	<b>(14 728)</b>	<b>-20%</b>	<b>72 084</b>
<b>Surplus/(Deficit)</b>		-	<b>1</b>	<b>40</b>	<b>(2 844)</b>	<b>7 368</b>	<b>(2 801)</b>	<b>10 169</b>	<b>(0)</b>	<b>(2 801)</b>
(National / Provincial and District)		-	20 247	29 227	2 185	9 836	27 362	(17 527)	(0)	27 362
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		-	<b>20 248</b>	<b>29 268</b>	<b>(659)</b>	<b>17 204</b>	<b>24 561</b>			<b>24 561</b>
Taxation		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after taxation</b>		-	<b>20 248</b>	<b>29 268</b>	<b>(659)</b>	<b>17 204</b>	<b>24 561</b>			<b>24 561</b>
Attributable to minorities		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		-	<b>20 248</b>	<b>29 268</b>	<b>(659)</b>	<b>17 204</b>	<b>24 561</b>			<b>24 561</b>
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>		-	<b>20 248</b>	<b>29 268</b>	<b>(659)</b>	<b>17 204</b>	<b>24 561</b>			<b>24 561</b>

#### 4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

WC052 Prince Albert - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q4 Fourth Quarter										
Vote Description	Ref	2018/19		Budget Year 2019/20						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - EXECUTIVE AND COUNCIL		-	-	-	-	-	-	-	-	-
Vote 2 - DIRECTOR FINANCE		-	-	-	-	-	-	-	-	-
Vote 3 - DIRECTOR CORPORATE		-	-	-	-	-	-	-	-	-
Vote 4 - DIRECTOR COMMUNITY		-	-	10 000	-	-	-	-	-	-
Vote 5 - DIRECTOR TECHNICAL SERVICES		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	4,7	-	-	10 000	-	-	-	-	-	-
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - EXECUTIVE AND COUNCIL		-	-	8	-	-	-	-	-	-
Vote 2 - DIRECTOR FINANCE		-	-	276	-	5	6	(1)	-9%	6
Vote 3 - DIRECTOR CORPORATE		-	1 860	1 350	681	1 059	2 991	(1 932)	-65%	2 991
Vote 4 - DIRECTOR COMMUNITY		-	12 861	3 691	66	1 456	12 191	(10 734)	-88%	12 191
Vote 5 - DIRECTOR TECHNICAL SERVICES		-	7 410	17 119	3 447	9 965	15 612	(5 647)	-36%	15 612
<b>Total Capital single-year expenditure</b>	4	-	22 131	22 444	4 193	12 486	30 800	(18 314)	-59%	30 800
<b>Total Capital Expenditure</b>		-	22 131	32 444	4 193	12 486	30 800	(18 314)	-59%	30 800
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		-	1 860	1 634	-	81	1 568	(1 487)	-95%	1 568
Executive and council		-	-	8	-	-	-	-	-	-
Finance and administration		-	1 860	1 626	-	81	1 568	(1 487)	-95%	1 568
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		-	12 861	13 691	66	642	11 361	(10 718)	-94%	11 361
Community and social services		-	-	2 230	-	-	-	-	-	-
Sport and recreation		-	12 861	11 461	66	642	11 361	(10 718)	-94%	11 361
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		-	-	4 508	-	-	-	-	-	-
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		-	-	4 508	-	-	-	-	-	-
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		-	7 410	12 611	3 005	5 799	7 774	(1 975)	-25%	7 774
Energy sources		-	1 100	1 035	402	854	957	(102)	-11%	957
Water management		-	2 560	6 018	1 353	2 721	3 062	(340)	-11%	3 062
Waste water management		-	3 750	4 927	1 250	2 223	3 755	(1 532)	-41%	3 755
Waste management		-	-	631	-	-	-	-	-	-
<b>Other</b>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional Classification</b>	3	-	22 131	32 444	3 071	6 522	20 703	(14 180)	-68%	20 703
<b>Funded by:</b>										
National Government		-	16 187	16 884	1 718	3 801	13 922	(10 121)	-73%	13 922
Provincial Government		-	4 060	9 457	1 419	6 823	11 856	(5 034)	-42%	11 856
District Municipality		-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>		-	20 247	26 341	3 137	10 624	25 778	(15 154)	-59%	25 778
<b>Borrowing</b>	6	-	-	-	-	-	-	-	-	-
<b>Internally generated funds</b>		-	1 884	6 103	1 056	1 862	5 022	(3 160)	-63%	5 022
<b>Total Capital Funding</b>		-	22 131	32 444	4 193	12 486	30 800	(18 314)	-59%	30 800

WC052 Prince Albert - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - A - Q4 Fourth Quarter

Vote Description R thousand	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>Capital expenditure - Municipal Vote</b>										
<b>Expenditure of multi-year capital appropriation</b>										
Vote 1 - EXECUTIVE AND COUNCIL	1	-	-	-	-	-	-	-	-	-
1.1 - MUNICIPAL MANAGER		-	-	-	-	-	-	-	-	-
1.2 - COUNCIL GENERAL EXPENSES		-	-	-	-	-	-	-	-	-
Vote 2 - DIRECTOR FINANCE		-	-	-	-	-	-	-	-	-
2.1 - FINANCIAL SERVICES		-	-	-	-	-	-	-	-	-
2.2 - PROPERTY RATES		-	-	-	-	-	-	-	-	-
Vote 3 - DIRECTOR CORPORATE		-	-	-	-	-	-	-	-	-
3.1 - IDP		-	-	-	-	-	-	-	-	-
3.2 - STRATEGIC SERVICES		-	-	-	-	-	-	-	-	-
3.3 - CORPORATE SERVICES		-	-	-	-	-	-	-	-	-
Vote 4 - DIRECTOR COMMUNITY		-	-	10 000	-	-	-	-	-	-
4.1 - CEMETRIES		-	-	-	-	-	-	-	-	-
4.2 - LIBRARY		-	-	-	-	-	-	-	-	-
4.3 - DISASTER MANAGEMENT		-	-	-	-	-	-	-	-	-
4.4 - COMMUNITY HALLS		-	-	-	-	-	-	-	-	-
4.5 - TRAFFIC CONTROL		-	-	-	-	-	-	-	-	-
4.6 - HOUSING		-	-	-	-	-	-	-	-	-
4.7 - SPORT AND RECREATION		-	-	10 000	-	-	-	-	-	-
4.8 - TOURISM		-	-	-	-	-	-	-	-	-
Vote 5 - DIRECTOR TECHNICAL SERVICES		-	-	-	-	-	-	-	-	-
5.1 - ELECTRICITY SERVICES		-	-	-	-	-	-	-	-	-
5.2 - WATER SERVICES		-	-	-	-	-	-	-	-	-
5.3 - SEWERAGE		-	-	-	-	-	-	-	-	-
5.4 - REFUSE		-	-	-	-	-	-	-	-	-
5.5 - PUBLIC WORKS		-	-	-	-	-	-	-	-	-
<b>Total multi-year capital expenditure</b>		-	-	10 000	-	-	-	-	-	-
<b>Capital expenditure - Municipal Vote</b>										
<b>Expenditure of single-year capital appropriation</b>										
Vote 1 - EXECUTIVE AND COUNCIL	1	-	-	8	-	-	-	-	-	-
1.1 - MUNICIPAL MANAGER		-	-	8	-	-	-	-	-	-
1.2 - COUNCIL GENERAL EXPENSES		-	-	-	-	-	-	-	-	-
Vote 2 - DIRECTOR FINANCE		-	-	276	-	5	6	(1)	-9%	6
2.1 - FINANCIAL SERVICES		-	-	276	-	5	6	(1)	-9%	6
2.2 - PROPERTY RATES		-	-	-	-	-	-	-	-	-
Vote 3 - DIRECTOR CORPORATE		-	1 860	1 350	681	1 059	2 991	(1 932)	-65%	2 991
3.1 - IDP		-	-	-	-	-	-	-	-	-
3.2 - STRATEGIC SERVICES		-	-	-	-	-	-	-	-	-
3.3 - CORPORATE SERVICES		-	1 860	1 350	681	1 059	2 991	(1 932)	-65%	2 991
Vote 4 - DIRECTOR COMMUNITY		-	12 861	3 691	66	1 456	12 191	(10 734)	-88%	12 191
4.1 - CEMETRIES		-	-	-	-	-	-	-	-	-
4.2 - LIBRARY		-	-	-	-	-	-	-	-	-
4.3 - DISASTER MANAGEMENT		-	-	830	-	814	830	(16)	-2%	830
4.4 - COMMUNITY HALLS		-	-	1 400	-	-	-	-	-	-
4.5 - TRAFFIC CONTROL		-	-	-	-	-	-	-	-	-
4.6 - HOUSING		-	-	-	-	-	-	-	-	-
4.7 - SPORT AND RECREATION		-	12 861	1 461	66	642	11 361	(10 718)	-94%	11 361
4.8 - TOURISM		-	-	-	-	-	-	-	-	-
Vote 5 - DIRECTOR TECHNICAL SERVICES		-	7 410	17 119	3 447	9 965	15 612	(5 647)	-36%	15 612
5.1 - ELECTRICITY SERVICES		-	1 100	1 035	402	854	957	(102)	-11%	957
5.2 - WATER SERVICES		-	2 560	6 018	1 419	5 828	6 453	(625)	-10%	6 453
5.3 - SEWERAGE		-	3 750	4 927	1 250	2 223	3 755	(1 532)	-41%	3 755
5.4 - REFUSE		-	-	631	-	-	-	-	-	-
5.5 - PUBLIC WORKS		-	-	4 508	375	1 059	4 447	(3 388)	-76%	4 447
<b>Total single-year capital expenditure</b>		-	22 131	22 444	4 193	12 486	30 800	(18 314)	(0)	30 800
<b>Total Capital Expenditure</b>		-	22 131	32 444	4 193	12 486	30 800	(18 314)	(0)	30 800

#### 4.1.6 Table C6: Monthly Budget Statement - Financial Position

WC052 Prince Albert - Table C6 Monthly Budget Statement - Financial Position - Q4 Fourth Quarter						
Description	Ref	2018/19	Budget Year 2019/20			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash		-	655	655	51 982	655
Call investment deposits		-	23 075	8 143	-	23 075
Consumer debtors		-	3 131	3 131	18 277	3 131
Other debtors		-	8 335	8 335	4 139	8 335
Current portion of long-term receivables		-	-	-	-	-
Inventory		-	804	804	640	804
<b>Total current assets</b>		-	<b>35 999</b>	<b>21 067</b>	<b>75 037</b>	<b>35 999</b>
<b>Non current assets</b>						
Long-term receivables		-	-	-	-	-
Investments		-	-	-	-	-
Investment property		-	13 632	13 632	13 625	13 632
Investments in Associate		-	-	-	-	-
Property, plant and equipment		-	161 811	193 999	129 673	161 811
Biological		-	-	-	-	-
Intangible		-	120	120	134	120
Other non-current assets		-	-	-	1 130	-
<b>Total non current assets</b>		-	<b>175 563</b>	<b>207 752</b>	<b>144 563</b>	<b>175 563</b>
<b>TOTAL ASSETS</b>		-	<b>211 562</b>	<b>228 819</b>	<b>219 600</b>	<b>211 562</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		-	-	-	-	-
Borrowing		-	-	-	5	-
Consumer deposits		-	493	493	517	493
Trade and other payables		-	2 832	2 832	21 640	2 832
Provisions		-	2 762	2 762	22 227	2 762
<b>Total current liabilities</b>		-	<b>6 087</b>	<b>6 087</b>	<b>44 390</b>	<b>6 087</b>
<b>Non current liabilities</b>						
Borrowing		-	-	-	5 372	-
Provisions		-	27 154	27 154	1 231	27 154
<b>Total non current liabilities</b>		-	<b>27 154</b>	<b>27 154</b>	<b>6 603</b>	<b>27 154</b>
<b>TOTAL LIABILITIES</b>		-	<b>33 241</b>	<b>33 241</b>	<b>50 993</b>	<b>33 241</b>
<b>NET ASSETS</b>	2	-	<b>178 322</b>	<b>195 578</b>	<b>168 608</b>	<b>178 322</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated Surplus/(Deficit)		-	165 161	185 078	159 108	165 161
Reserves		-	13 161	10 500	9 500	13 161
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	-	<b>178 322</b>	<b>195 578</b>	<b>168 608</b>	<b>178 322</b>

#### 4.1.7 Table C7: Monthly Budget Statement – Cash Flow

WC052 Prince Albert - Table C7 Monthly Budget Statement - Cash Flow - Q4 Fourth Quarter										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Property rates		-	3 621	3 621	203	3 619	3 936	(317)	-8%	3 621
Service charges		-	21 789	21 789	24 202	20 990	20 990	-		21 789
Other revenue		-	3 585	3 585	706	4 562	6 164	(1 602)	-26%	3 585
Government - operating		-	31 527	31 601	651	28 090	34 477	(6 386)	-19%	31 527
Government - capital		-	20 247	20 247	2 185	9 836	27 362	(17 527)	-64%	20 247
Interest		-	3 366	3 360	281	4 250	3 716	535	14%	3 366
Dividends		-	-	-	-	-	-	-		-
<b>Payments</b>										
Suppliers and employees		-	(58 859)	(58 933)	(6 715)	(57 356)	(72 084)	(14 728)	20%	(58 859)
Finance charges		-	(1 055)	(1 055)	-	-	-	-		(1 055)
Transfers and Grants		-	(960)	(960)	-	-	-	-		(960)
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		-	<b>23 262</b>	<b>23 256</b>	<b>21 513</b>	<b>13 992</b>	<b>24 561</b>	<b>10 569</b>	<b>43%</b>	<b>23 262</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE		-	-	-	-	-	-	-		-
Decrease (Increase) in non-current debtors		-	-	-	-	-	-	-		-
Decrease (increase) other non-current receivables		-	-	-	-	12 599	-	12 599	#DIV/0!	(23 056)
Decrease (increase) in non-current investments		-	-	-	-	-	-	-		-
<b>Payments</b>										
Capital assets		-	(22 066)	(32 379)	(4 193)	(12 486)	(9 645)	2 841	-29%	(22 066)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		-	<b>(22 066)</b>	<b>(32 379)</b>	<b>(4 193)</b>	<b>113</b>	<b>(9 645)</b>	<b>(9 758)</b>	<b>101%</b>	<b>(45 122)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans		-	-	-	-	-	-	-		-
Borrowing long term/refinancing		-	-	-	-	-	-	-		-
Increase (decrease) in consumer deposits		-	23	23	-	-	-	-		-
<b>Payments</b>										
Repayment of borrowing		-	-	(5)	-	-	-	-		-
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		-	<b>23</b>	<b>18</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		-	<b>1 219</b>	<b>(9 105)</b>	<b>17 320</b>	<b>14 105</b>	<b>14 916</b>			<b>(21 861)</b>
Cash/cash equivalents at beginning:		-	22 515	22 515	-	37 876	22 515			22 515
Cash/cash equivalents at monthly/year end:		-	23 734	13 410	-	51 982	37 431			655

## Part 2 – Supporting documentation

### Section 5 – Debtor analysis

Please note that opening balance from 01 July 2019 are not included due to the implementation of the new financial system having errors in producing the undermentioned screen.

WC052 Prince Albert - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q4 Fourth Quarter														
Description	NT Code	Budget Year 2019/20									Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts I.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr					
<b>R thousands</b>														
<b>Debtors Age Analysis By Income Source</b>														
Trade and Other Receivables from Exchange Transactions - Water	1200	(702)	303	277	229	210	131	841	6	1 295	1 417			
Trade and Other Receivables from Exchange Transactions - Electricity	1300	(398)	362	208	192	182	51	93	501	1 191	1 019			
Receivables from Non-exchange Transactions - Property Rates	1400	(346)	129	70	52	42	35	320	0	302	449			
Receivables from Exchange Transactions - Waste Water Management	1500	(164)	240	206	196	179	131	807	3	1 599	1 316			
Receivables from Exchange Transactions - Waste Management	1600	(214)	112	97	92	76	67	417	2	649	654			
Receivables from Exchange Transactions - Property Rental Debtors	1700	(78)	-	-	-	-	-	-	-	(78)	-			
Interest on Arrear Debtor Accounts	1810	(104)	0	1	-	95	90	512	0	593	697			
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-			
Other	1900	(467)	45	21	15	14	12	69	16	(275)	126			
<b>Total By Income Source</b>	<b>2000</b>	<b>(2 473)</b>	<b>1 193</b>	<b>879</b>	<b>775</b>	<b>797</b>	<b>517</b>	<b>3 060</b>	<b>528</b>	<b>5 277</b>	<b>5 678</b>			
<b>2018/19 - totals only</b>														
<b>Debtors Age Analysis By Customer Group</b>														
Organs of State	2200	(248)	239	172	149	115	10	44	11	492	329			
Commercial	2300	(201)	141	90	112	144	48	113	0	448	417			
Households	2400	(1 896)	789	608	505	524	446	2 676	517	4 169	4 668			
Other	2500	(128)	24	9	9	14	13	227	-	168	263			
<b>Total By Customer Group</b>	<b>2600</b>	<b>(2 473)</b>	<b>1 193</b>	<b>879</b>	<b>775</b>	<b>797</b>	<b>517</b>	<b>3 060</b>	<b>528</b>	<b>5 277</b>	<b>5 678</b>			

### Section 6 – Creditor analysis

Please note that opening balance from 01 July 2019 are not included due to the implementation of the new financial system having errors in producing the undermentioned screen.

WC052 Prince Albert - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q4 Fourth Quarter										
Description	NT Code	Budget Year 2019/20								
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
<b>R thousands</b>										
<b>Creditors Age Analysis By Customer Type</b>										
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	843	1	-	-	-	-	-	-	845
Auditor General	0800	-	-	-	-	-	-	-	-	-
Other	0900	1 929	10	-	-	-	-	-	-	1 939
<b>Total By Customer Type</b>	<b>1000</b>	<b>2 772</b>	<b>11</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2 784</b>

## Section 7 – Investment portfolio analysis

No investments

## Section 8 – Allocation of grant receipts and expenditure

Spending against grants will increase in the outer quarters due to contracts being finalised and awarded to the respective bidders.

WC052 Prince Albert - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q4 Fourth Quarter										
Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>RECEIPTS:</b>										
<b>Operating Transfers and Grants</b>										
<b>National Government:</b>		-	24 650	24 650	-	24 650	23 055	1 595	6.9%	24 650
Local Government Equitable Share		-	21 355	21 355	-	21 355	21 355	-		21 355
Local Government Financial Managememe		-	1 700	1 700	-	1 700	1 700	-		1 700
Expanded Public Works Programme		-	1 180	1 180	-	1 180	-	1 180	#DIV/0!	1 180
Municipal Infrastructure Grant		-	415	415	-	415	-	415	#DIV/0!	415
Other transfers and grants [insert description]		-	-	-	-	-	-	-		-
<b>Provincial Government:</b>		-	4 354	6 964	-	15 150	1 878	3 822	203.5%	4 354
Financial Management Support (WC_FMGSG)		-	-	1 134	-	1 335	-	1 335	#DIV/0!	-
Financial Management Capacity Building		-	710	1 166	-	560	-	560	#DIV/0!	710
Thusong Centre		-	100	100	-	100	-	100	#DIV/0!	100
Library Grant		-	1 664	1 664	-	1 664	1 048	616	58.8%	1 664
Housing		-	1 000	1 872	-	454	-	454	#DIV/0!	1 000
CDW		-	-	148	-	148	-	148	#DIV/0!	-
Road Maintenance		-	50	50	-	-	-	-		50
COVID-19		-	-	-	-	400	-	400	#DIV/0!	-
Fire Service Capacity Building Grant		-	830	830	-	830	830	-		830
Drought Relief		-	-	-	-	9 450	-	-		-
mSCOA		-	-	-	-	-	-	-		-
Municipal Disaster Relief Grant		-	-	-	-	209	-	209	#DIV/0!	-
<b>Other grant providers:</b>		-	23	23	400	400	-	400	#DIV/0!	23
Skills Development Fund Levy		-	23	23	-	-	-	-		23
SKDM DISASTER RELIEF GRANT		-	-	-	400	400	-	-		-
<b>Total Operating Transfers and Grants</b>	5	-	29 027	31 637	400	40 200	24 933	5 816	23.3%	29 027
<b>Capital Transfers and Grants</b>										
<b>National Government:</b>		-	16 187	19 282	-	16 187	-	15 087	#DIV/0!	16 187
Municipal Infrastructure Grant (MIG)		-	15 087	18 182	-	15 087	-	15 087	#DIV/0!	15 087
Integrated National Electrification Programme		-	1 100	1 100	-	1 100	-	-		1 100
Water Service Infrastructure Grant		-	-	-	-	-	-	-		-
Other capital transfers [insert description]		-	-	-	-	-	-	-		-
<b>Provincial Government:</b>		-	4 060	9 945	-	1 500	-	1 500	#DIV/0!	4 060
Provincial Draught relief		-	2 560	8 445	-	-	-	-		2 560
Maintenance of Waste Water Infrastructure		-	-	-	-	-	-	-		-
Regional Socio-Economic Projects Grant (RSEP)		-	1 500	1 500	-	1 500	-	-		1 500
<b>Total Capital Transfers and Grants</b>	5	-	20 247	29 227	-	17 687	-	16 587	#DIV/0!	20 247
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	-	49 274	60 864	400	57 887	24 933	22 404	89.9%	49 274

WC052 Prince Albert - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q4 Fourth Quarter

Description	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>EXPENDITURE</b>										
<b>Operating expenditure of Transfers and Grants</b>										
National Government:		-	25 010	24 650	686	26 493	23 055	3 438	14.9%	25 010
Local Government Equitable Share		-	21 355	21 355	-	21 355	21 355	-		21 355
Local Government Financial Managemen		-	1 700	1 700	362	1 700	1 700	-		1 700
Expanded Public Works Programme		-	1 180	1 180	55	1 180	-	1 180	#DIV/0!	1 180
Municipal Infrastructure Grant		-	775	415	268	2 258	-	2 258	#DIV/0!	775
Other transfers and grants [insert description]		-	-	-	-	-	-	-		-
Provincial Government:		-	4 354	-	1 697	10 628	-	1 814	#DIV/0!	4 354
Financial Management Support (WC_FMGS		-	-	-	-	584	-	584	#DIV/0!	-
Financial Management Capacity Building		-	710	-	-	93	-	-		710
Thusong Centre		-	100	-	21	100	-	-		100
Library Grant		-	1 664	-	120	1 573	-	-		1 664
Housing		-	1 000	-	-	454	-	-		1 000
CDW		-	-	-	41	74	-	-		-
Road Maintenance		-	50	-	-	-	-	-		50
COVID-19		-	-	-	66	400	-	400	#DIV/0!	-
Fire Service Capacity Building Grant		-	830	-	-	830	-	830	#DIV/0!	830
Drought Relief		-	-	-	1 449	6 519	-	-		-
mSCOA		-	-	-	-	-	-	-		-
Municipal Disaster Relief Grant		-	-	-	-	-	-	-		-
Other grant providers:		-	23	-	-	-	-	-		23
Skills Development Fund Levy		-	-	-	-	-	-	-		-
SKDM DISASTER RELIEF GRANT		-	23	-	-	-	-	-		23
		-	-	-	-	-	-	-		-
<b>Total operating expenditure of Transfers and Grants:</b>		-	<b>29 387</b>	<b>24 650</b>	<b>2 383</b>	<b>37 121</b>	<b>23 055</b>	<b>5 253</b>	<b>22.8%</b>	<b>29 387</b>
<b>Capital expenditure of Transfers and Grants</b>										
National Government:		-	15 827	-	462	5 663	-	5 663	#DIV/0!	15 827
Municipal Infrastructure Grant (MIG)		-	14 727	-	-	2 258	-	2 258	#DIV/0!	14 727
Integrated National Electrification Programme		-	1 100	-	462	983	-	983	#DIV/0!	1 100
Water Service Infrastructure Grant		-	-	-	-	2 422	-	2 422	#DIV/0!	-
Provincial Government:		-	4 060	-	-	-	-	-		4 060
Provincial Draught relief		-	2 560	-	-	-	-	-		2 560
Maintenance of Waste Water Infrastructure		-	-	-	-	-	-	-		-
Regional Socio-Economic Projects Grant (RSEP)		-	1 500	-	-	-	-	-		1 500
<b>Total capital expenditure of Transfers and Grants</b>		-	<b>19 887</b>	-	<b>462</b>	<b>5 663</b>	-	<b>5 663</b>	<b>#DIV/0!</b>	<b>19 887</b>
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		-	<b>49 274</b>	<b>24 650</b>	<b>2 845</b>	<b>42 784</b>	<b>23 055</b>	<b>10 916</b>	<b>47.3%</b>	<b>49 274</b>



## Section 9 – Councillor allowances and employee related costs

The table below reports on the salaries, allowances and benefits of staff in terms of section 66 of the Local Government: Municipal Finance Management Act, 2003 (Act No 56 of 2003).

WC052 Prince Albert - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q4 Fourth Quarter										
Summary of Employee and Councillor remuneration	Ref	2018/19	Budget Year 2019/20							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C						D
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages		-	2 887	2 887	336	2 819	2 887	(68)	-2%	2 887
Pension and UIF Contributions		-	-	-	-	-	-	-	-	-
Medical Aid Contributions		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		-	-	-	-	-	-	-	-	-
Cellphone Allowance		-	311	311	26	309	311	(2)	-1%	311
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		-	-	-	-	-	-	-	-	-
<b>Sub Total - Councillors</b>		-	3 197	3 197	362	3 127	3 197	(70)	-2%	3 197
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
<b>Senior Managers of the Municipality</b>	3									
Basic Salaries and Wages		-	2 818	(25)	147	2 357	2 653	(296)	-11%	2 818
Pension and UIF Contributions		-	93	93	-	-	93	(93)	-100%	93
Medical Aid Contributions		-	-	-	-	-	-	-	-	-
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		-	245	(12)	-	145	234	(88)	-38%	245
Motor Vehicle Allowance		-	302	302	23	281	302	(21)	-7%	302
Cellphone Allowance		-	114	130	8	93	100	(7)	-7%	114
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		-	6	6	-	-	6	(6)	-100%	6
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations		-	190	190	-	-	-	-	-	190
<b>Sub Total - Senior Managers of Municipality</b>		-	3 767	683	178	2 876	3 386	(510)	-15%	3 767
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		-	15 795	636	1 299	13 686	15 988	(2 302)	-14%	15 795
Pension and UIF Contributions		-	1 966	0	164	1 916	2 111	(194)	-9%	1 966
Medical Aid Contributions		-	795	300	55	618	885	(267)	-30%	795
Overtime		-	921	881	49	869	881	(12)	-1%	921
Performance Bonus		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		-	50	50	2	35	50	(15)	-29%	50
Cellphone Allowance		-	61	49	7	86	83	3	4%	61
Housing Allowances		-	110	110	8	104	137	(34)	-24%	110
Other benefits and allowances		-	723	742	85	979	698	281	40%	723
Payments in lieu of leave		-	404	404	3	135	404	(269)	-67%	404
Long service awards		-	83	83	54	135	103	32	32%	83
Post-retirement benefit obligations		-	-	-	-	-	-	-	-	-
<b>Sub Total - Other Municipal Staff</b>		-	20 907	3 254	1 727	18 564	21 340	(2 776)	-13%	20 907
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
<b>Total Parent Municipality</b>		-	27 872	7 135	2 266	24 567	27 923	(3 356)	-12%	27 872
<b>Unpaid salary, allowances &amp; benefits in arrears:</b>										
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>		-	27 872	7 135	2 266	24 567	27 923	(3 356)	-12%	27 872
% increase	4		#DIV/0!	#DIV/0!						#DIV/0!
<b>TOTAL MANAGERS AND STAFF</b>		-	24 675	3 938	1 904	21 440	24 726	(3 286)	-13%	24 675

## **Section 10 – Material Variances to SDBIP**

Please refer attached annexure A for performance targets

## Section 11 – Capital programme performance

WC052 Prince Albert - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q4 Fourth Quarter									
Month	2018/19	Budget Year 2019/20							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
<b>R thousands</b>									
<b>Monthly expenditure performance trend</b>									
July	-	-	-	-		-	-		
August	-	-	-	78	#VALUE!	-	#VALUE!	#VALUE!	#VALUE!
September	-	-	-	459	#VALUE!	-	#VALUE!	#VALUE!	#VALUE!
October	-	-	-	423	#VALUE!	-	#VALUE!	#VALUE!	#VALUE!
November	-	-	-	67	#VALUE!	-	#VALUE!	#VALUE!	#VALUE!
December	-	-	-	344	#VALUE!	-	#VALUE!	#VALUE!	#VALUE!
January	-	-	-	-		-	-		
February	-	-	-	240	#VALUE!	-	#VALUE!	#VALUE!	#VALUE!
March	-	3 340	-	4 749	#VALUE!	3 340	#VALUE!	#VALUE!	#VALUE!
April	-	6 997	-	33	#VALUE!	10 337	#VALUE!	#VALUE!	#VALUE!
May	-	5 897	-	1 331	#VALUE!	16 234	#VALUE!	#VALUE!	#VALUE!
June	-	5 897	-	4 193	#VALUE!	22 131	#VALUE!	#VALUE!	#VALUE!
<b>Total Capital expenditure</b>	-	<b>22 131</b>	-	<b>11 918</b>					

ANNEXURE A: SDBIP REPORT

**Prince Albert Municipality  
4th Quarter MFMA Section 52(d)  
JUNE 2020**

**Annexure A**

## References (Ref) table

SO#	Strategic Objective	KPA#	Key Performance Area
SO1	To promote sustainable integrated development through social and spatial integration that eradicates the apartheid legacy.	KPA1	Environmental & spatial development
SO3	To improve the general standards of living	KPA3	Social development
SO4	To provide quality, affordable and sustainable services on an equitable basis.	KPA4	Basic service delivery & infrastructure development
SO2	To stimulate, strengthen and improve the economy for sustainable growth.	KPA2	Economic development
SO5	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems.	KPA5	Financial sustainability & development
SO6	To commit to the continuous improvement of human skills and resources to delivery effective services.	KPA6	Institutional development & transformation
SO7	To enhance participatory democracy	KPA7	Good governance and public participation

**SERVICE DELIVERY & BUDGET IMPLEMENTATION  
PLAN**

**SECTION 52 REPORT**

**QUARTER 4**

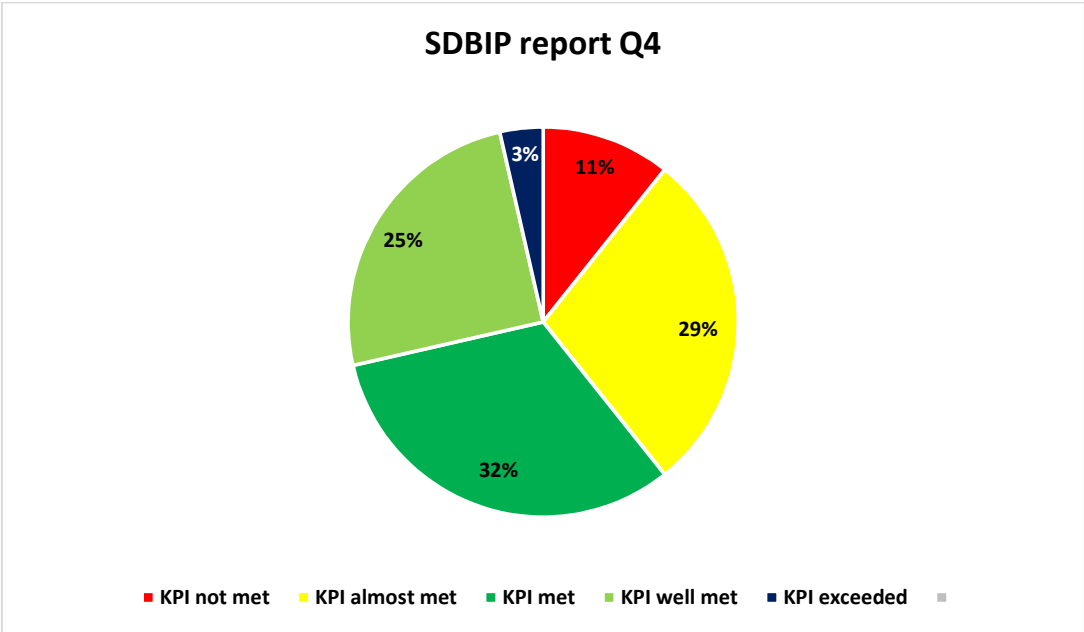
**PERFORMANCE INFORMATION**

**JUNE 2020**

# SDBIP REPORT

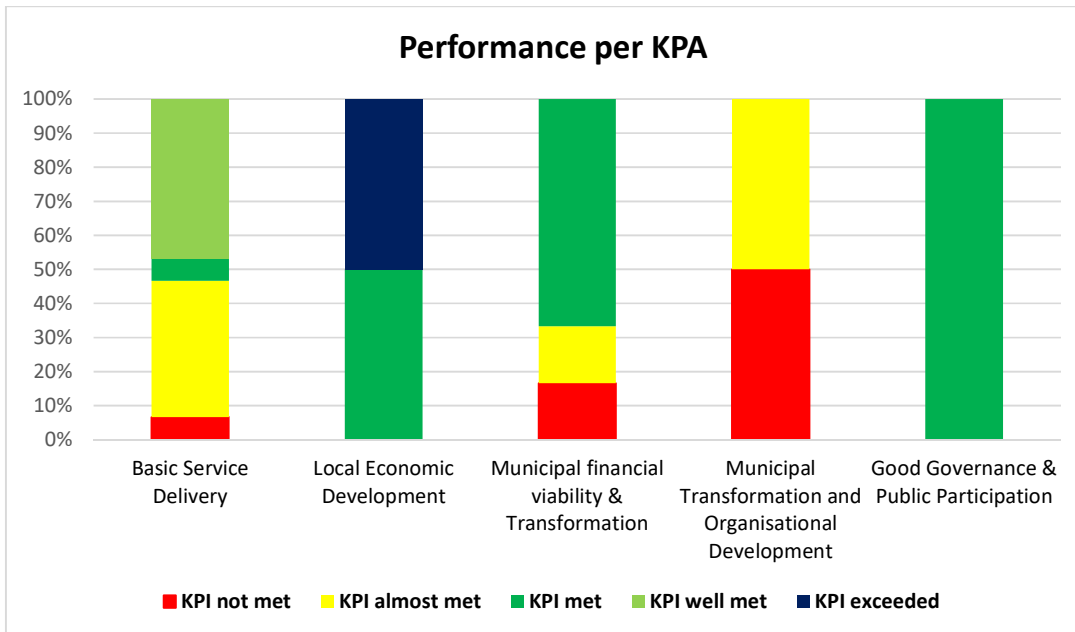
## Q4

KPI not met	3
KPI almost met	8
KPI met	9
KPI well met	7
KPI exceeded	1
Total KPI's	28



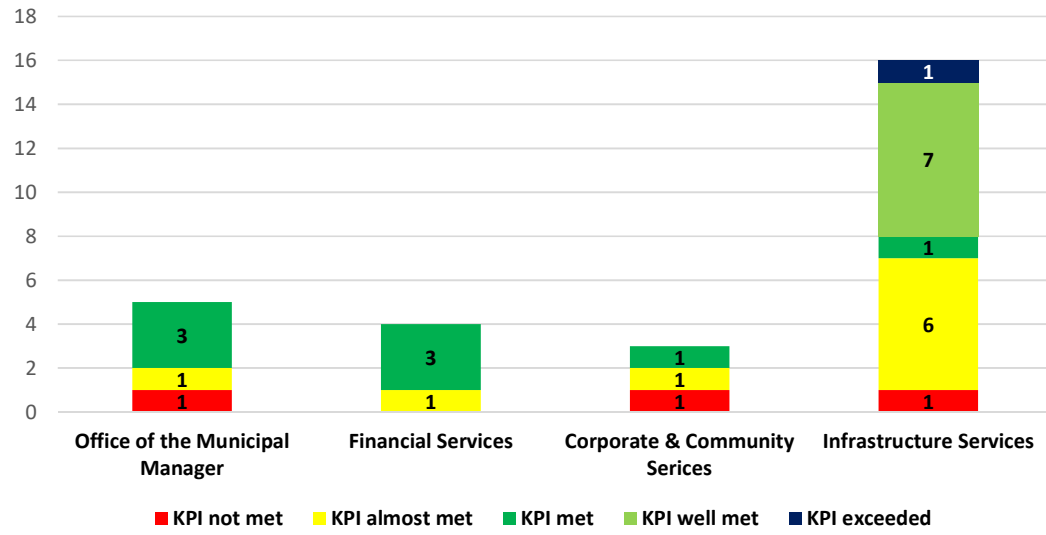
## Performance per KPA

	Basic Service Delivery	Local Economic Development	Municipal financial viability & transformation	Municipal Transformation and Organisational Development	Good Governance & Public participation	Total
KPI not met	1	-	1	1	-	3
KPI almost met	6	-	1	1	-	8
KPI met	1	1	4	-	3	9
KPI well met	7	-	-	-	-	7
KPI exceeded	-	1	-	-	-	1
<b>Total</b>	<b>15</b>	<b>2</b>	<b>6</b>	<b>2</b>	<b>3</b>	<b>28</b>





## Performance per Department



**Financial sustainability & Development**

Ref	Directorate	Top Layer KPI Ref	Strategic Objective	National KPA	Municipal KPA	KPI	Unit of Measurement	KPI Owner	Source of Evidence	Quarterly Target	Actual achieved	Colour Coding	Corrective measures
TL3	Office of the Municipal Manager	The % of the Municipality's capital budget spent on capital projects identified in the IDP, measured as the Total actual Year to Date (YTD) Capital Expenditure/ Total Approved Annual or Adjusted Capital Budget x 100	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems	Municipal Financial Viability and Management	Financial sustainability & Development	The % of the Municipality's capital budget spent on capital projects identified in the IDP, measured as the Total actual Year to Date (YTD) Capital Expenditure/ Total Approved Annual or Adjusted Capital Budget x 100	The percentage (%) of a municipality's Annual or Adjusted capital budget spent on capital projects identified in the IDP for the 2019/20 financial year	Municipal Manager	Annual Financial Statements & Annual Report	60%	28,5%		Target not achieved due to projects not commencing on time. Progress of capital projects will be discussed at senior management level as well as focus group meeting
TL5	Office of the Municipal Manager	The main budget is approved by Council by end of May 2020	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems	Municipal Financial Viability and Management	Financial sustainability & development	The main budget is approved by Council by the legislative deadline of end May 2020	Approval of Main Budget before the end of May annually	Municipal Manager	Minutes of Council meeting	1	1		

TL20	Financial Services	Maintain a Year to Date (YTD) debtors payment percentage of 85%, excluding traffic services	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems	Municipal Financial Viability and Management	Financial sustainability & development	Maintain a Year to Date (YTD) debtors payment percentage of 85% excluding traffic services	Payment percentage (%) of debtors over 12 months rolling period, excluding traffic services	Director Financial Services	Debtors Report	85%	76,5%		Debt collectors have been appointed and are working to improve debt collection on a continuous basis, This can also be attributed to the Covid-19 pandemic
TL22	Financial Services	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within the year)	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems	Municipal Financial Viability and Management	Financial sustainability & development	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations ((Total operating revenue-operating grants received)/debt service payments due within the year)	(Total operating revenue-operating grants received)/debt service payments due within the year)	Director: Financial Services	Financial Statements	767,7	767,7		

TL23	Financial Services	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services)	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems	Municipal Financial Viability and Management	Financial sustainability & development	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services)	(Total outstanding service debtors/ revenue received for services)X100	Director: Financial Services	Financial Statements	11%	11,0%	
TL24	Financial Services	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure)	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems	Municipal Financial Viability and Management	Financial sustainability & development	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure)	((Available cash+ investments)/ Monthly fixed operating expenditure)	Director: Financial Services	Financial Statements	5,0	5,0	

**Institutional development & transformation**

TL10	Corporate & Community Services	The % of the Municipality's training budget spent, measured as (Total Actual Training Expenditure/Approved Training Budget x 100)	To commit to continues improvement of human skills and resources to deliver effective services	Municipal Transformation and Institutional Development	Institutional development & transformation	The % of the Municipality's training budget spent, measured as (Total Actual Training Expenditure/Approved Training Budget x 100)	% of training budget spend as at 30 June 2020	Operational Manager: Infrastructure Services	Financial System expenditure report	100%	28,5%		Training needs to commence earlier. This will be monitored going forward. Due to Covid-19 pandemic, all scheduled training had to be cancelled
TL11	Corporate & Community Services	The number of people from employment equity target groups employed in the three highest levels of management in compliance with Prince Albert Census Demographic statistical data	To commit to continues improvement of human skills and resources to deliver effective services	Municipal Transformation and Institutional Development	Institutional development & transformation	The number of people from employment equity target groups employed (appointed) in the three highest levels of management in compliance with Prince Albert Census Demographic statistical data	Number of people appointed/employed in terms of approved equity plan	Corporate & Community Services	Employment Equity Plan and Workforce Profile	3	2		There are currently only two top management positions available. Council will have to review its organisational structure to adhere to EE targets

**Local Economic Development**

TL25	Infrastructure Services	The number of temporary jobs created through the municipality's local economic development EPWP projects, measured by the number of people temporary appointed in the EPWP programmes for 2019/20	To stimulate, strengthen and improve the economy for sustainable growth	Local Economic Development	Economic Development	The number of temporary jobs created through the municipality's local economic development EPWP projects, measured by the number of people temporary appointed in the EPWP programmes for 2019/20	Number of people temporary appointed in the EPWP programs	Operational Manager: Infrastructure Services	EPWP statistics submitted (Project registration Forms, Beneficiary List and Attendance Registers)	25	68	
TL32	Development & Strategic Support	Implementation of the Local Economic Development Strategy	To stimulate, strengthen and improve the economy for sustainable growth	Local Economic Development	Economic development	Implementation of the Local Economic Development Strategy	Number of LED interventions/ activities / programmes implemented	Operational Manager: Corporate & Community Services	Minutes of meetings, attendance register, project report signed off by Municipal Manager	1	1	

**Basic Service Delivery**

TL12	Infrastructure Services	Number of Residential account holders connected to the municipal electrical infrastructure network (credit and prepaid electrical metering)	To provide quality, affordable and sustainable services on an equitable basis	Basic Service Delivery	Basic service delivery & infrastructure development	Number of Residential account holders connected to the municipal electrical infrastructure network (credit and prepaid electrical metering)	# of Residential account holders connected to the municipal electrical infrastructure network (credit and prepaid electrical metering)	Operational Manager:	Billing data of financial system	2578	2604		
TL13	Infrastructure Services	Provide 50kwh free basic electricity to registered indigent account holders connected to the municipal and Eskom electrical infrastructure network	To provide quality, affordable and sustainable services on an equitable basis	Basic Service Delivery	Basic service delivery & infrastructure development	Provide 50kwh free basic electricity to registered indigent account holders connected to the municipal and Eskom electrical infrastructure network	No of indigent account holders receiving free basic electricity which are connected to the municipal and Eskom electrical infrastructure network	Manager: Technical Services	Billing data of Financial system	1100	1210		

TL14	Infrastructure Services	Provide refuse removal, refuse dumps and solid waste disposal to households within the municipal area	To provide quality, affordable and sustainable services on an equitable basis	Basic Service Delivery	Basic service delivery & infrastructure development	Provide refuse removal, refuse dumps and solid waste disposal to all account holders within the municipal area	Number of account holders for which refuse is removed at least once a week	Manager: Technical Services	Billing data of financial system	2737	2728		We are experiencing some challenges with the new financial system. Staff needs to be trained in this regard to ensure all residential account holders get billed.
TL15	Infrastructure Services	Provision of free basic refuse removal, refuse dumps and solid waste disposal to registered indigent account holders	To provide quality, affordable and sustainable services on an equitable basis	Basic Service Delivery	Basic service delivery & infrastructure development	Provision of free basic refuse removal, refuse dumps and solid waste disposal to registered indigent account holders	No of indigent account holders receiving free basic refuse removal monthly	Manager: Technical Services	Billing data of Financial system	1100	1210		



TL16	Infrastructure Services	Provision of clean piped water to formal residential properties which are connected to the municipal water infrastructure network. [10]	To provide quality, affordable and sustainable services on an equitable basis	Basic Service Delivery	Basic service delivery & infrastructure development	Provision of clean piped water to formal residential properties which are connected to the municipal water infrastructure network	Number of formal residential properties that meet agreed service standards for piped water	Manager: Technical Services	Billing data of financial system, and water quality results because you refer to a standard	2820	2819		We are experiencing some challenges with the new financial system. Staff needs to be trained in this regard to ensure all residential account holders get billed.
TL17	Infrastructure Services	Provide 6kl free basic water to registered indigent account holders per month	To provide quality, affordable and sustainable services on an equitable basis	Basic Service Delivery	Basic service delivery & infrastructure development	Provide 6kl free basic water to registered indigent account holders per month	No of registered indigent account holders receiving 6kl of free water.	Manager: Technical Services	Billing data of Financial system	1100	1210		

TL18	Infrastructure Services	Provision of sanitation services to properties which are connected to the municipal waste water (sanitation/sewerage) network & are billed for sewerage service, irrespective of the number of water closets (toilets). [12]	To provide quality, affordable and sustainable services on an equitable basis	Basic Service Delivery	Basic service delivery & infrastructure development	Provision of sanitation services to properties which are connected to the municipal waste water (sanitation/sewerage) network & are billed for sewerage service, irrespective of the number of water closets (toilets)	No of residential properties which are billed for sewerage in accordance to the financial system.	Manager: Technical Services	Billing data of Financial system	2701	2736		
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TL19	Infrastructure Services	Provision of free basic sanitation services to registered indigent account holders which are connected to the municipal waste water (sanitation/sewerage) network & are billed for sewerage service, irrespective of the number of water closets (toilets)	To provide quality, affordable and sustainable services on an equitable basis	Basic Service Delivery	Basic service delivery & infrastructure development	Provision of free basic sanitation services to registered indigent account holders which are connected to the municipal waste water (sanitation/sewerage) network & are billed for sewerage service, irrespective of the number of water closets (toilets)	No of indigent account holders receiving free basic sanitation in terms of Equitable share requirements.	Manager: Technical Services	Billing data of Financial system	1100	1210	
TL26	Infrastructure Services	Excellent water quality measured by the compliance of water Lab results with SANS 241 criteria for Prins-Albert, Leeu-Gamka and Klaarstroom. (14)	To provide quality, affordable and sustainable services on an equitable basis	Basic Service Delivery	Basic service delivery & infrastructure development	Excellent water quality measured by the compliance of water Lab results with SANS 241 criteria for Prins-Albert, Leeu-Gamka and Klaarstroom.	% of Lab Results complying with SANS 241.	Operational Manager: Infrastructure Services	Report of laboratory results	80%	89,1%	

TL27	Infrastructure Services	Excellent waste water quality measured by the compliance of waste water Lab results with SANS irrigation standard (for Prins-Albert, Leeu-Gamka and Klaarstroom) (15)	To provide quality, affordable and sustainable services on an equitable basis	Basic Service Delivery	Basic service delivery & infrastructure development	Excellent waste water quality measured by the compliance of waste water Lab results with SANS irrigation standard (for Prins-Albert, Leeu-Gamka and Klaarstroom)	% of Lab Results complying with SANS Irrigation standards.	Operational Manager: Infrastructure Services	Report of laboratory results	90%	83,3%		Target not achieved due to capacity constraints. Leeu-Gamka WWTW needs to be upgraded and funding needs to be sourced.
TL28	Infrastructure Services	Develop the Water Service Development Plan and submit to council for approval by the end of June 2020	To provide quality, affordable and sustainable services on an equitable basis	Basic Service Delivery	Basic service delivery & infrastructure development	Develop the Water Service Development Plan and submit to council for approval by the end of June 2020	Plan approved by council by June 2020	Operational Manager	Minutes of Council meeting	1	0		No funding was available to develop the WSDP. Alternative funding avenues needs to be investigated to fund the WSDP.

TL29	Infrastructure Services	Limit water losses to not more than 15% $\{(Number\ of\ Kiloliters\ Water\ Purchased\ or\ Purified - Number\ of\ Kiloliters\ Water\ Sold) / Number\ of\ Kiloliters\ Water\ Purchased\ or\ Purified \times 100\}$	To provide quality, affordable and sustainable services on an equitable basis	Basic Service Delivery	Basic service delivery & infrastructure development	Limit water losses to not more than 15% $\{(Number\ of\ Kiloliters\ Water\ Purchased\ or\ Purified - Number\ of\ Kiloliters\ Water\ Sold) / Number\ of\ Kiloliters\ Water\ Purchased\ or\ Purified \times 100\}$	% Water losses achieved $(Number\ of\ Kiloliters\ Water\ Purchased\ or\ Purified - Number\ of\ Kiloliters\ Water\ Sold) / Number\ of\ Kiloliters\ Water\ Purchased\ or\ Purified \times 100\}$	Manager: Infrastructure Services	Water billed as per Finance Statistics and water purified as per daily readings by Technical Services	15%	24,91%	
TL30	Infrastructure Services	Limit electricity losses to not more than 15% $\{(Number\ of\ Electricity\ Units\ Purchased\ and/or\ Generated - Number\ of\ Electricity\ Units\ Sold) / Number\ of\ Electricity\ Units\ Purchased\ and/or\ Generated \times 100\}$	To provide quality, affordable and sustainable services on an equitable basis	Basic Service Delivery	Basic service delivery & infrastructure development	Limit electricity losses to not more than 15% $\{(Number\ of\ Electricity\ Units\ Purchased\ and/or\ Generated - Number\ of\ Electricity\ Units\ Sold) / Number\ of\ Electricity\ Units\ Purchased\ and/or\ Generated \times 100\}$	% Electricity losses achieved $(Number\ of\ Electricity\ Units\ Purchased\ and/or\ Generated - Number\ of\ Electricity\ Units\ Sold) / Number\ of\ Electricity\ Units\ Purchased\ and/or\ Generated \times 100\}$	Manager: Infrastructure Services	Electricity billed as per Finance statistics and purchased from Eskom	15%	20,45%	

TL33	Municipal Manager	Implementation of programs and awareness initiatives held in terms of social welfare as per project plan signed off by Municipal Manager	To promote the general standard of living	Basic Service Delivery	Social Development	Implementation of programs and awareness initiatives held in terms of social welfare as per project plan signed off by MM	Number of awareness initiatives and programs launched within community	Municipal Manager	Signed attendance register, pamphlet, door to door or project plan	4	4		
TL34	Municipal Manager	The number of DRAP meetings attended for the 2019/20 financial year, which is coordinated by the Central Karoo District Municipality	To promote sustainable integrated development through social and spatial integration that eradicates the apartheid legacy	Basic Service Delivery	Environmental & Spatial Development	The number of DRAP meetings attended for the 2019/20 financial year	Number of meetings attended by Municipal Manager	Municipal Manager	Attendance Register and minutes of meetings	4	3		Quarter 4 meeting could not take place due to Covid-19 pandemic. Virtual meetings should be considered as an alternative

**Good Governance and public participation**

TL6	Corporate Services	Effective functioning of Council meetings	To enhance participatory democracy	Good Governance and Public Participation	Good Governance and Public Participation	Ensure that Council meet for a General Council Meeting once every quarter	Number of Council general meetings	Municipal Manager	Minutes of Council meeting	1	1	
TL7	Corporate Services	Effective functioning of Councils committee system	To enhance participatory democracy	Good Governance and Public Participation	Good Governance and Public Participation	Ensure that Council's section 80 committees per operational area meet once every quarter	Number of Council Section 80 committee meetings per operational area meet once every quarter	Municipal Manager	Minutes of Section 80 committee meeting	1	1	
TL31	Development & Strategic Support	Preparation of the final IDP review for submission to council to ensure compliance with legislation by 31 May annually	To enhance participatory democracy	Good Governance and Public Participation	Good governance and public participation	Preparation of the final IDP review for submission to council to ensure compliance with legislation by 31 May annually	Final IDP review completed to submit to council by 30 May 2020	Operational Manager	Approved IDP review and minutes of council meeting during which process plan was approved	1	1	

## Section 14 – Accounting officer's quality certification

### QUALITY CERTIFICATE

I, **A Vorster**, accounting officer of **Prince Albert Municipality**, hereby certify that

Quarterly budget and performance assessment for the quarter ended JUNE 2020 has been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act.

Print Name: **A Vorster**

Municipal Manager of **Prince Albert Municipality WC052**

Signature



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Date

30-07-20