

MUNISIPALITEIT  
VAN  
PRINS ALBERT



MUNICIPALITY  
OF  
PRINCE ALBERT

# **In – Year Report of Municipality**

Prepared in terms of the Local Government: Municipal Finance Management Act, (Act 56 of 2003): Municipal Budget and Reporting Regulations, Government Gazette 32141, 17 April 2009.

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**Quarterly budget and  
performance statement for:  
SEPTEMBER 2023**

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## Glossary

**Adjustments budget** – Prescribed in section 28 of the MFMA. This formally means by which a municipality may revise its annual budget during the year.

**Allocations** – Money received from Provincial or National Government or other municipalities.

**Budget – The financial plan of the Municipality.**

**Budget related policy** – Policy of a municipality affecting or affected by the budget, examples include tariff policy, rates policy, credit control and debt collection policy.

**Capital expenditure** - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet.

**Cash flow statement** – A statement showing when actual cash will be received and spent by the Municipality. Cash payments do not always coincide with budgeted expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

**DORA** – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.

**Equitable share** – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

**Fruitless and wasteful expenditure** – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

**GRAP** – Generally Recognised Accounting Practice. The new standard for municipal accounting.

**IDP** – Integrated Development Plan. The main strategic planning document of the Municipality

**MBRR** – Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations.

**MFMA** – Local Government: Municipal Finance Management Act (56/2003). The principal piece of legislation relating to municipal financial management. Sometimes referred to as the Act.

**MTREF** – Medium Term Revenue and Expenditure Framework. A medium-term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.

**Operating expenditure** – Spending on the day-to-day expenses of the Municipality such as salaries and wages.

**Rates** – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.

**SDBIP – Service** Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

**Strategic objectives** – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

**Unauthorised expenditure** – Generally, is spending without, or in excess of, an approved budget.

**Virement** – A transfer of budget.

**Virement policy** - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

**Vote** – One of the main segments into which a budget is divided.

**mSCOA** – Municipal Standard Chart of Accounts

# Legislative Framework

This report has been prepared in terms of the following enabling legislation

## **The Municipal Finance Management Act**

Section 52(d): Quarterly budget statements

## **Local Government: Municipal Finance Management Act (56/2003)**

### **Municipal budget and reporting regulations (MBRR)**

*Highlighted in the text box below are the relevant sections from the MBRR:*

#### **Quarterly Reports on implementation of budget**

31. *The Mayor 's Quarterly report on the implementation of the budget and the financial state of the municipality as required by section 52(d) of the Act must be-*

- (a) In the format specified in Schedule C and include all the required tables. Charts and explanatory information, taking into account any guidelines issued by the minister in terms of section 168(1) of the Act; and*
- {b) consistent with the monthly budget statements for July, August and September as applicable;*
- (c) submitted to National Treasury and the relevant provincial treasury within five days of tabling of the report in the council.*

#### **Publication of quarterly report on implementation of budget**

32. *When publishing the quarterly reports on the implementation of the budget in terms of section 75(1){k} of the Act, the municipal manager must make public any information that the municipal council considers appropriate to facilitate public awareness of the quarterly report on the implementation of the budget and the financial state of affairs of the municipality, including-*

- (a) summaries of quarterly reports in alternate languages predominant in the community; and*
- (b) information relevant to each ward in the municipality.*

# Part 1 – In Year Report

## Section 1 – Mayor’s report

### 1.1 In-Year Report – Quarterly Budget Statement

Mayor’s report

3. The Mayor’s report accompanying an in-year monthly budget statement must provide-

- (a) a summary of whether the municipality’s budget is being implemented in accordance with the service delivery and budget implementation plan and any service delivery agreements with municipal entities;
- (b) a summary of any financial problems or risks facing the municipality or any such entity; and
- (c) any other information considered relevant by the Mayor.

#### 1.1.1 Implementation of budget in terms of SDBIP

The municipal budget was implemented in accordance with the approved SDBIP.

#### 1.1.2 Financial problems or risks facing the municipality

The municipality is in a position to meet its current commitments and there is small improvement in liquidity position.

#### 1.1.3 Other information

The municipality approved its annual budget for 2023/24 financial year as per legislation (MFMA). The original budget was approved by council on 30 May 2023 showing an increase in both Operating expenditure and revenue as follows:

Operating expenditure from R80 157 822 to R88 733 343

Operating revenue from R80 159 780 to R88 733 752

The Municipality’s capital budget increased to R27 200 044.

## Section 2 – Resolutions

### **Resolutions**

5. If an in-year report is tabled in the municipal council, resolutions dealing with at least the following matters must be prepared and presented as part of the documentation, as may be relevant –

- (a) noting the monthly budget statement and any supporting documents;*
- (b) noting the quarterly report on the implementation of the budget and the financial affairs for the municipality referred to in section 52(d) of the Act;*
- (c) noting the mid-year budget and performance assessment referred to in section 72 of the Act; (d) noting the in-year reports of any municipal entities; and*
- (e) any other resolutions that may be required.*

Section 52(d) of the MFMA requires that a report be submitted to council on the implementation of the budget and the financial state of affairs of the municipality on a quarterly basis.

In adherence to the MFMA and the related Budget and Reporting Regulations, the following resolution needs to be taken by Council:

- That Council takes cognisance of the Provisional Finance Management Report (MFMA Section 52 report) for the quarter ending 30 September 2023 on the implementation of the budget and the financial state of affairs of the municipality.

## Section 3 – Executive summary

### Executive summary

6. The executive summary must cover at least the following –

(a) the municipal entity's performance, in relation to both the approved annual budget and the latest approved adjustments budget making reference to the in-year report tables, charts and explanations;

(b) any material variances from the service delivery agreement with the parent municipality and the multi-year business plan of the entity; and

(c) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipal entity's budget.

### 3.1 Introduction

The information boxes are referring to the legislative framework and additional explanations on certain tables as contained in the report.

### 3.2 Consolidated performance

#### 3.2.1 Against annual budget (original approved and latest adjustments)

##### Revenue by Source

The total operational revenue recognised to date for the first quarter amounted to R28,641,665.22 which includes subsidies from National and Provincial Treasury. The following is highlighted with regards to the variances in Revenue:

**Services charges:** The municipality are applying their Credit Control and Debt Collection policy on a more vigorous basis which lead to the budgeted amount of service charges being met with actual received.

**Interest earned – external investments:** A negative YTD variance of 12.5%. The municipality wrote off R1,8m of debt relating to indigent applications which lead to the reduced interest charges.

**Fines, penalties and forfeits:** A negative YTD variance of 58%. The vacant position for another traffic officer has been filled and operations has been set up to generate revenue.

**Agency Service:** A negative YTD variance of 26%.



**Transfers and subsidies:** A positive YTD variance of 47% are due to the fact that large portion of the grant funding has been received.

Please refer to table C4 on page 14 for a Breakdown of Revenue by Source.

**Operating expenditure by type:** The total expenditure to date is R23 080 374.93.

With regards to the variances in respect of expenditure the following is highlighted:

**Employee Cost:** A negative YTD budget variance of 6%. Most of the vacant positions has been filled.

**Depreciation & asset impairment:** A YTD budget variance of 0%. Journals for the depreciation and asset impairment are done on a monthly basis.

**Finance charges:** A negative YTD budget variance of 72% is recorded.

**Bulk purchases:** A positive YTD budget variance of 22% is reflected. The account for September 2023 has been paid earlier as expected.

**Contracted services:** A negative YTD budget variance of 51% is reflected as a result of more inhouse capacity that are used to do contracted services. This will improve in the next reporting period.

**Transfers and Subsidies:** A positive YTD budget variance of 44% is recorded. The municipality has completed the Annual Financial Statements and know what roll-overs to submit to NT.

Please refer to table C4 on page 14 for Breakdown of Expenditure by Type.

**Capital expenditure:** YTD capital expenditure amounts to R4 658 039.20

**Cash flow:** Although the bank balance at the end of the first quarter reflects a positive amount, please refer to C6, the municipality have not been informed on the status of all the applied rollovers for the 2022-2023 financial year. There are also creditor commitments due at the end of the reporting date. The municipality has sufficient funds available to meet the current commitments as well as to fund operations in the short term.

### **3.3 Material variances from SDBIP**

No variances were report for the first quarter of 2023-2024 budget.

### **3.4 Remedial or corrective steps**

No remedial or corrective steps are needed for the second quarter.

### **3.5 Conclusion**

The municipality can meet its current commitments with a cash position measures favourably against best practice norms. Management is continuously implementing remedial actions to further enhance the cash flow position. The long-term financial plan is being monitored to ensure that financial targets are being met as anticipated in the annual approved budget.

The municipality's performance is set out in the attached budget statement tables.

The municipality experienced the following variances:

WC052 Prince Albert - Supporting Table SC1 Material variance explanations - Q1 First Quarter

Ref	Description	Variance	Reasons for material deviations	Remedial or corrective steps/remarks
	<b>R thousands</b>			
1	<b>Revenue</b>			
	<b>Exchange Revenue</b>			
	Service charges - Electricity	14%	No remedial action needed	No remedial action needed
	Service charges - Water	-18%	No remedial action needed	No remedial action needed
	Service charges - Waste Water Management	-1%	No remedial action needed	No remedial action needed
	Service charges - Waste management	5%	No remedial action needed	No remedial action needed
	Sale of Goods and Rendering of Services	-26%	No remedial action needed	No remedial action needed
	Agency services	-100%	No remedial action needed	No remedial action needed
	Interest	0%	No remedial action needed	No remedial action needed
	Interest earned from Receivables	-22%	No remedial action needed	No remedial action needed
	Interest from Current and Non Current Assets	-3%	No remedial action needed	No remedial action needed
	Dividends	0%	No remedial action needed	No remedial action needed
	Rent on Land	-76%	No remedial action needed	No remedial action needed
	Rental from Fixed Assets	47%	No remedial action needed	No remedial action needed
	Licence and permits	0%	No remedial action needed	No remedial action needed
	Operational Revenue	367%	No remedial action needed	No remedial action needed
	<b>Non-Exchange Revenue</b>			
	Property rates	73%	No remedial action needed	No remedial action needed
	Surcharges and Taxes	0%	No remedial action needed	No remedial action needed
	Fines, penalties and forfeits	-58%	No remedial action needed	No remedial action needed
	Licence and permits	-26%	No remedial action needed	No remedial action needed
	Transfers and subsidies - Operational	47%	No remedial action needed	No remedial action needed
	Interest	-100%	No remedial action needed	No remedial action needed
	Fuel Levy	0%	No remedial action needed	No remedial action needed
	Operational Revenue	#DIV/0!	No remedial action needed	No remedial action needed
	Gains on disposal of Assets	0%	No remedial action needed	No remedial action needed
	Other Gains	0%	No remedial action needed	No remedial action needed
	Discontinued Operations	0%	No remedial action needed	No remedial action needed
2	<b>Expenditure By Type</b>			
	Employee related costs	-6%	No remedial action needed	No remedial action needed
	Remuneration of councillors	9%	No remedial action needed	No remedial action needed
	Bulk purchases - electricity	22%	No remedial action needed	No remedial action needed
	Inventory consumed	-45%	No remedial action needed	No remedial action needed
	Debt impairment	0%	No remedial action needed	No remedial action needed
	Depreciation and amortisation	0%	No remedial action needed	No remedial action needed
	Interest	-72%	No remedial action needed	No remedial action needed
	Contracted services	-51%	No remedial action needed	No remedial action needed
	Transfers and subsidies	44%	No remedial action needed	No remedial action needed
	Irrecoverable debts written off	578%	No remedial action needed	No remedial action needed
	Operational costs	-8%	No remedial action needed	No remedial action needed
	Losses on Disposal of Assets	0%	No remedial action needed	No remedial action needed
	Other Losses	0%	No remedial action needed	No remedial action needed
3	<b>Capital Expenditure</b>			
	Governance and administration	334%	No remedial action needed	No remedial action needed
	Community and public safety	-99%	No remedial action needed	No remedial action needed
	Economic and environmental services	51%	No remedial action needed	No remedial action needed
	Trading services	-71%	No remedial action needed	No remedial action needed
	Other			
4	<b>Financial Position</b>			
	Current assets	-54%	No remedial action needed	No remedial action needed
	Non current assets	13%	No remedial action needed	No remedial action needed
	Current liabilities	-50%	No remedial action needed	No remedial action needed
	Non current liabilities	-54%	No remedial action needed	No remedial action needed
5	<b>Cash Flow</b>			
	<b>OPERATING ACTIVITIES</b>			
	Receipts	212%	No remedial action needed	No remedial action needed
	Payments	55%	No remedial action needed	No remedial action needed
	<b>INVESTING ACTIVITIES</b>			
	Receipts			
	Payments	22%	No remedial action needed	No remedial action needed
	<b>FINANCING ACTIVITIES</b>			
	Receipts	#DIV/0!		
	Payments	100%	No remedial action needed	No remedial action needed

## Section 4 – In year budget statement tables

The in-year budget statement report for July to SEPTEMBER 2023 of Prince Albert Municipality is set out in the following tables:

Table C1 – Monthly Budget Statement Summary;

Table C2 – Monthly Budget Statement – Financial Performance (Standard Classification);

Table C3 – Monthly Budget Statement – Financial Performance (Revenue and expenditure by municipal vote);

Table C4 – Monthly Budget Statement – Financial Performance (Revenue and expenditure);

Table C5 – Monthly Budget Statement – Capital Expenditure (municipal vote, standard classification and funding);

Table C6 – Monthly Budget statement – Financial Position; and

Table C7 – Monthly Budget statement – Cash Flows

## 4.1.1 Table C1: S71 Monthly Budget Statement Summary

WC052 Prince Albert - Table C1 Monthly Budget Statement Summary - Q1 First Quarter

Description	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>									
<b>Financial Performance</b>									
Property rates	-	5 463	-	351	2 364	1 366	998	73%	5 463
Service charges	-	37 632	-	2 452	9 842	9 408	434	5%	37 632
Investment revenue	-	-	-	-	-	-	-	-	-
Transfers and subsidies - Operational	-	36 568	-	682	13 413	9 142	4 271	47%	36 568
Other own revenue	-	9 071	-	704	3 022	2 268	754	33%	-
<b>Total Revenue (excluding capital transfers and contributions)</b>	-	<b>88 734</b>	-	<b>4 189</b>	<b>28 642</b>	<b>22 183</b>	<b>6 458</b>	<b>29%</b>	<b>88 734</b>
Employee costs	-	32 548	-	2 642	7 625	8 137	(512)	-6%	32 548
Remuneration of Councillors	-	3 404	-	421	928	851	77	9%	3 404
Depreciation and amortisation	-	5 748	-	479	1 437	1 437	(0)	-0%	5 748
Interest	-	301	-	7	21	75	(54)	-72%	301
Inventory consumed and bulk purchases	-	18 943	-	1 632	5 654	4 736	919	19%	18 943
Transfers and subsidies	-	390	-	-	140	98	43	44%	390
Other expenditure	-	27 400	-	2 192	7 368	6 850	518	8%	27 400
<b>Total Expenditure</b>	-	<b>88 733</b>	-	<b>7 373</b>	<b>23 174</b>	<b>22 183</b>	<b>991</b>	<b>4%</b>	<b>88 733</b>
<b>Surplus/(Deficit)</b>	-	<b>0</b>	-	<b>(3 184)</b>	<b>5 468</b>	<b>0</b>	<b>5 468</b>	<b>6750066%</b>	<b>0</b>
Transfers and subsidies - capital (monetary allocations)	-	18 982	-	3 607	4 471	4 393	78	2%	18 982
Transfers and subsidies - capital (in-kind)	-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	-	<b>18 983</b>	-	<b>424</b>	<b>9 938</b>	<b>4 393</b>	<b>5 545</b>	<b>126%</b>	<b>18 983</b>
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>	-	<b>18 983</b>	-	<b>424</b>	<b>9 938</b>	<b>4 393</b>	<b>5 545</b>	<b>126%</b>	<b>18 983</b>
<b>Capital expenditure &amp; funds sources</b>									
<b>Capital expenditure</b>	-	<b>27 200</b>	-	<b>3 147</b>	<b>4 658</b>	<b>6 593</b>	<b>(1 935)</b>	<b>-29%</b>	<b>27 200</b>
Capital transfers recognised	-	16 507	-	3 141	3 928	3 953	(25)	-1%	16 507
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	-	10 693	-	6	730	2 640	(1 909)	-72%	10 693
<b>Total sources of capital funds</b>	-	<b>27 200</b>	-	<b>3 147</b>	<b>4 658</b>	<b>6 593</b>	<b>(1 935)</b>	<b>-29%</b>	<b>27 200</b>
<b>Financial position</b>									
Total current assets	-	49 570	-	-	76 517	-	-	-	49 570
Total non current assets	-	229 241	-	-	198 558	-	-	-	229 241
Total current liabilities	-	35 473	-	-	53 054	-	-	-	35 473
Total non current liabilities	-	3 718	-	-	5 736	-	-	-	3 718
Community wealth/Equity	-	<b>239 620</b>	-	-	<b>216 286</b>	-	-	-	<b>239 620</b>
<b>Cash flows</b>									
Net cash from (used) operating	-	18 991	-	15 722	65 509	4 395	(61 113)	-1390%	18 991
Net cash from (used) investing	-	(27 200)	-	(3 582)	(5 146)	(6 593)	(1 447)	22%	(27 200)
Net cash from (used) financing	-	597	-	10	16	(13)	(29)	229%	597
<b>Cash/cash equivalents at the month/year end</b>	-	<b>37 805</b>	<b>52 395</b>	-	<b>112 775</b>	<b>50 185</b>	<b>(62 589)</b>	<b>-125%</b>	<b>44 783</b>
<b>Debtors &amp; creditors analysis</b>	<b>0-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>91-120 Days</b>	<b>121-150 Dys</b>	<b>151-180 Dys</b>	<b>181 Dys-1 Yr</b>	<b>Over 1Yr</b>	<b>Total</b>
<b>Debtors Age Analysis</b>									
Total By Income Source	-	3 168	2 599	750	606	786	4 054	11 451	24 997
<b>Creditors Age Analysis</b>									
Total Creditors	-	60	-	-	-	-	-	-	1 927

#### 4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

This table reflects the operating budget (Financial Performance) in the standard classifications which are the Government Finance Statistics Functions and Sub-functions. These are used by National Treasury to assist the compilation of national and international accounts for comparison purposes, regardless of the unique organisational structures used by the different institutions.

The main functions are Governance and Administration; Community and Public Safety; Economic and Environmental Services; and Trading services. It is for this reason that Financial Performance is reported in standard classification, Table C2, and by municipal vote, Table C3.

WC052 Prince Albert - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q1 First Quarter

Description	Ref	Budget Year 2023/24								
		2022/23 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Revenue - Functional</b>										
<i>Governance and administration</i>		-	43 507	-	868	16 496	11 001	5 496	50%	43 507
Executive and council		-	29 488	-	78	12 316	7 496	4 820	64%	29 488
Finance and administration		-	14 019	-	790	4 180	3 505	675	19%	14 019
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		-	4 115	-	197	630	1 029	(398)	-39%	4 115
Community and social services		-	2 417	-	156	488	604	(117)	-19%	2 417
Sport and recreation		-	18	-	-	-	5	(5)	-100%	18
Public safety		-	1 500	-	41	143	375	(232)	-62%	1 500
Housing		-	180	-	-	-	45	(45)	-100%	180
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		-	2 266	-	290	568	567	1	0%	2 266
Planning and development		-	764	-	152	182	191	(9)	-5%	764
Road transport		-	1 503	-	138	386	376	11	3%	1 503
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		-	57 827	-	6 442	15 418	13 981	1 437	10%	57 827
Energy sources		-	21 613	-	1 575	7 123	5 403	1 720	32%	21 613
Water management		-	25 369	-	3 999	5 624	5 866	(242)	-4%	25 369
Waste water management		-	7 339	-	590	1 799	1 835	(36)	-2%	7 339
Waste management		-	3 506	-	278	872	876	(5)	-1%	3 506
<i>Other</i>	4	-	-	-	-	-	-	-	-	-
<b>Total Revenue - Functional</b>	2	-	107 716	-	7 796	33 112	26 576	6 536	25%	107 716
<b>Expenditure - Functional</b>										
<i>Governance and administration</i>		-	22 834	-	1 678	4 161	5 709	(1 547)	-27%	22 834
Executive and council		-	7 499	-	771	1 892	1 875	17	1%	7 499
Finance and administration		-	15 335	-	907	2 270	3 834	(1 564)	-41%	15 335
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		-	9 228	-	746	2 055	2 307	(252)	-11%	9 228
Community and social services		-	3 929	-	288	859	982	(123)	-13%	3 929
Sport and recreation		-	2 071	-	209	465	518	(53)	-10%	2 071
Public safety		-	3 048	-	249	731	762	(31)	-4%	3 048
Housing		-	180	-	-	-	45	(45)	-100%	180
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		-	20 242	-	1 821	5 826	5 060	765	15%	20 242
Planning and development		-	9 155	-	839	2 947	2 289	658	29%	9 155
Road transport		-	11 087	-	983	2 879	2 772	107	4%	11 087
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		-	36 159	-	3 127	10 991	9 040	1 952	22%	36 159
Energy sources		-	21 631	-	1 757	6 205	5 408	797	15%	21 631
Water management		-	6 324	-	610	2 415	1 581	834	53%	6 324
Waste water management		-	4 964	-	475	1 539	1 241	298	24%	4 964
Waste management		-	3 240	-	285	832	810	22	3%	3 240
<i>Other</i>		-	270	-	-	140	68	73	107%	270
<b>Total Expenditure - Functional</b>	3	-	88 733	-	7 373	23 174	22 183	991	4%	88 733
<b>Surplus/ (Deficit) for the year</b>		-	18 983	-	424	9 938	4 393	5 545	126%	18 983



### 4.1.3 Table C3: Monthly Budget Statement- Financial Performance (Performance (revenue and expenditure by municipal vote)

The operating expenditure budget is approved by Council on the municipal vote level.

The municipal votes reflect the organisational structure of the municipality which is made up of the following directorates: Executive & Council, Municipal Manager, Financial Services, Corporate Services, Community and Social Services and Technical Services.

WC052 Prince Albert - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q1 First Quarter

Vote Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue by Vote</b>										
Vote 1 - Executive and Council	1	-	29 488	-	78	12 316	7 496	4 820	64.3%	29 488
Vote 2 - Director Finance		-	14 019	-	790	4 180	3 505	675	19.3%	14 019
Vote 3 - Director Corporate		-	764	-	152	182	191	(9)	-4.9%	764
Vote 4 - Director Community		-	4 115	-	197	630	1 029	(398)	-38.7%	4 115
Vote 5 - Director Technical Services		-	59 330	-	6 580	15 804	14 356	1 448	10.1%	59 330
Vote 6 -		-	-	-	-	-	-	-	-	-
Vote 7 -		-	-	-	-	-	-	-	-	-
Vote 8 -		-	-	-	-	-	-	-	-	-
Vote 9 -		-	-	-	-	-	-	-	-	-
Vote 10 -		-	-	-	-	-	-	-	-	-
Vote 11 -		-	-	-	-	-	-	-	-	-
Vote 12 -		-	-	-	-	-	-	-	-	-
Vote 13 -		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 -		-	-	-	-	-	-	-	-	-
<b>Total Revenue by Vote</b>	2	-	107 716	-	7 796	33 112	26 576	6 536	24.6%	107 716
<b>Expenditure by Vote</b>										
Vote 1 - Executive and Council	1	-	7 499	-	771	1 892	1 875	17	0.9%	7 499
Vote 2 - Director Finance		-	15 335	-	907	2 270	3 834	(1 564)	-40.8%	15 335
Vote 3 - Director Corporate		-	9 155	-	839	2 947	2 289	658	28.8%	9 155
Vote 4 - Director Community		-	9 498	-	746	2 195	2 375	(179)	-7.5%	9 498
Vote 5 - Director Technical Services		-	47 245	-	4 110	13 870	11 811	2 059	17.4%	47 245
Vote 6 -		-	-	-	-	-	-	-	-	-
Vote 7 -		-	-	-	-	-	-	-	-	-
Vote 8 -		-	-	-	-	-	-	-	-	-
Vote 9 -		-	-	-	-	-	-	-	-	-
Vote 10 -		-	-	-	-	-	-	-	-	-
Vote 11 -		-	-	-	-	-	-	-	-	-
Vote 12 -		-	-	-	-	-	-	-	-	-
Vote 13 -		-	-	-	-	-	-	-	-	-
Vote 14 -		-	-	-	-	-	-	-	-	-
Vote 15 -		-	-	-	-	-	-	-	-	-
<b>Total Expenditure by Vote</b>	2	-	88 733	-	7 373	23 174	22 183	991	4.5%	88 733
<b>Surplus/ (Deficit) for the year</b>	2	-	18 983	-	424	9 938	4 393	5 545	126.2%	18 983



WC052 Prince Albert - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - Q1 First Quarter

Vote Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>Revenue by Vote</b>	1									
<b>Vote 1 - Executive and Council</b>		-	29 488	-	78	12 316	7 496	4 820	64%	29 488
1.1 - Mayor and Council		-	835	-	78	377	333	45	13%	835
1.2 - Municipal Manager		-	28 653	-	-	11 939	7 163	4 776	67%	28 653
<b>Vote 2 - Director Finance</b>		-	14 019	-	790	4 180	3 505	675	19%	14 019
2.1 - Financial Services		-	14 079	-	791	4 183	3 520	663	19%	14 079
2.2 - Property Rates		-	(60)	-	(1)	(3)	(15)	12	-79%	(60)
2.3 - Finance and Administration - Information Technology		-	-	-	-	-	-	-	-	-
<b>Vote 3 - Director Corporate</b>		-	764	-	152	182	191	(9)	-5%	764
3.1 - Corporate Services		-	688	-	151	176	172	4	2%	688
3.2 - IDP		-	-	-	-	-	-	-	-	-
3.3 - Strategic Services (CDW)		-	76	-	1	6	19	(13)	-71%	76
<b>Vote 4 - Director Community</b>		-	4 115	-	197	630	1 029	(398)	-39%	4 115
4.1 - Cemeteries		-	20	-	2	6	5	1	29%	20
4.2 - Community Halls		-	315	-	-	-	79	(79)	-100%	315
4.3 - Disaster Management		-	6	-	-	-	2	(2)	-100%	6
4.4 - Library		-	2 076	-	154	481	519	(38)	-7%	2 076
4.5 - Library		-	-	-	-	-	-	-	-	-
4.6 - Sport and Recreation		-	18	-	-	-	5	(5)	-100%	18
4.7 - Housing		-	180	-	-	-	45	(45)	-100%	180
4.8 - Traffic Services		-	1 500	-	41	143	375	(232)	-62%	1 500
4.9 - Tourism		-	-	-	-	-	-	-	-	-
<b>Vote 5 - Director Technical Services</b>		-	59 330	-	6 580	15 804	14 356	1 448	10%	59 330
5.1 - Public Works		-	1 503	-	138	386	376	11	3%	1 503
5.2 - Electricity Services		-	21 613	-	1 575	7 123	5 403	1 720	32%	21 613
5.3 - Water Services		-	25 369	-	3 999	5 624	5 866	(242)	-4%	25 369
5.4 - D Water Management - Water Storage		-	-	-	-	-	-	-	-	-
5.5 - Sewerage		-	7 339	-	590	1 799	1 835	(36)	-2%	7 339
5.6 - Strm Water Management		-	-	-	-	-	-	-	-	-
5.7 - Waste Management - Solid Waste Disposal Landfill Sites		-	3 080	-	-	-	770	(770)	-100%	3 080
5.8 - Refuse		-	426	-	278	872	106	765	719%	426
<b>Total Revenue by Vote</b>	2	-	107 716	-	7 796	33 112	26 576	6 536	25%	107 716
<b>Expenditure by Vote</b>	1									
<b>Vote 1 - Executive and Council</b>		-	7 499	-	771	1 892	1 875	17	1%	7 499
1.1 - Mayor and Council		-	4 388	-	492	1 169	1 097	72	7%	4 388
1.2 - Municipal Manager		-	3 111	-	279	723	778	(55)	-7%	3 111
<b>Vote 2 - Director Finance</b>		-	15 335	-	907	2 270	3 834	(1 564)	-41%	15 335
2.1 - Financial Services		-	15 335	-	907	2 270	3 834	(1 564)	-41%	15 335
2.2 - Property Rates		-	-	-	-	-	-	-	-	-
2.3 - Finance and Administration - Information Technology		-	-	-	-	-	-	-	-	-
<b>Vote 3 - Director Corporate</b>		-	9 155	-	839	2 947	2 289	658	29%	9 155
3.1 - Corporate Services		-	8 444	-	798	2 810	2 111	699	33%	8 444
3.2 - IDP		-	644	-	40	131	161	(30)	-19%	644
3.3 - Strategic Services (CDW)		-	68	-	1	6	17	(11)	-67%	68
<b>Vote 4 - Director Community</b>		-	9 498	-	746	2 195	2 375	(179)	-8%	9 498
4.1 - Cemeteries		-	0	-	0	0	0	0	1%	0
4.2 - Community Halls		-	564	-	22	108	141	(33)	-23%	564
4.3 - Disaster Management		-	1 258	-	113	262	314	(53)	-17%	1 258
4.4 - Library		-	2 096	-	154	489	524	(34)	-7%	2 096
4.5 - Library		-	11	-	-	-	3	(3)	-100%	11
4.6 - Sport and Recreation		-	2 071	-	209	465	518	(53)	-10%	2 071
4.7 - Housing		-	180	-	-	-	45	(45)	-100%	180
4.8 - Traffic Services		-	3 048	-	249	731	762	(31)	-4%	3 048
4.9 - Tourism		-	270	-	-	140	68	73	107%	270
<b>Vote 5 - Director Technical Services</b>		-	47 245	-	4 110	13 870	11 811	2 059	17%	47 245
5.1 - Public Works		-	11 087	-	983	2 879	2 772	107	4%	11 087
5.2 - Electricity Services		-	21 631	-	1 757	6 205	5 408	797	15%	21 631
5.3 - Water Services		-	6 324	-	610	2 415	1 581	834	53%	6 324
5.4 - D Water Management - Water Storage		-	-	-	-	-	-	-	-	-
5.5 - Sewerage		-	4 964	-	475	1 539	1 241	298	24%	4 964
5.6 - Strm Water Management		-	-	-	-	-	-	-	-	-
5.7 - Waste Management - Solid Waste Disposal Landfill Sites		-	563	-	33	60	141	(81)	-58%	563
5.8 - Refuse		-	2 677	-	252	773	669	103	15%	2 677
<b>Total Expenditure by Vote</b>	2	-	88 733	-	7 373	23 174	22 183	991	0	88 733
<b>Surplus/ (Deficit) for the year</b>	2	-	18 983	-	424	9 938	4 393	5 545	0	18 983

#### 4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

WC052 Prince Albert - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter

Description	Ref	2022/23		Budget Year 2023/24						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue</b>										
<b>Exchange Revenue</b>										
Service charges - Electricity		-	20 867	-	1 209	5 933	5 217	716	14%	20 867
Service charges - Water		-	6 839	-	427	1 397	1 710	(312)	-18%	6 839
Service charges - Waste Water Management		-	6 847	-	559	1 702	1 712	(9)	-1%	6 847
Service charges - Waste management		-	3 080	-	257	810	770	40	5%	3 080
Sale of Goods and Rendering of Services		-	368	-	29	68	92	(24)	-26%	368
Agency services		-	260	-	-	-	65	(65)	-100%	260
Interest		-	-	-	-	-	-	-	0%	-
Interest earned from Receivables		-	2 013	-	171	395	503	(108)	-22%	2 013
Interest from Current and Non Current Assets		-	4 350	-	22	1 056	1 088	(31)	-3%	4 350
Dividends		-	-	-	-	-	-	-	0%	-
Rent on Land		-	252	-	5	15	63	(48)	-76%	252
Rental from Fixed Assets		-	292	-	36	107	73	34	47%	292
Licence and permits		-	-	-	-	-	-	-	0%	-
Operational Revenue		-	58	-	66	68	15	53	367%	58
<b>Non-Exchange Revenue</b>										
Property rates		-	5 463	-	351	2 364	1 366	998	73%	5 463
Surcharges and Taxes		-	-	-	-	-	-	-	0%	-
Fines, penalties and forfeits		-	1 105	-	47	117	276	(159)	-58%	1 105
Licence and permits		-	140	-	(6)	26	35	(9)	-26%	140
Transfers and subsidies - Operational		-	36 568	-	682	13 413	9 142	4 271	47%	36 568
Interest		-	234	-	(26)	-	58	(58)	-100%	234
Fuel Levy		-	-	-	-	-	-	-	0%	-
Operational Revenue		-	-	-	360	1 170	-	1 170	#DIV/0!	-
Gains on disposal of Assets		-	-	-	-	-	-	-	0%	-
Other Gains		-	-	-	-	-	-	-	0%	-
Discontinued Operations										
<b>Total Revenue (excluding capital transfers and contributions)</b>		-	<b>88 734</b>	-	<b>4 189</b>	<b>28 642</b>	<b>22 183</b>	<b>6 458</b>	29%	<b>88 734</b>
<b>Expenditure By Type</b>										
Employee related costs		-	32 548	-	2 642	7 625	8 137	(512)	-6%	32 548
Remuneration of councillors		-	3 404	-	421	928	851	77	9%	3 404
Bulk purchases - electricity		-	18 315	-	1 622	5 568	4 579	989	22%	18 315
Inventory consumed		-	628	-	10	87	157	(70)	-45%	628
Debt impairment		-	4 315	-	360	1 079	1 079	(0)	0%	4 315
Depreciation and amortisation		-	5 748	-	479	1 437	1 437	(0)	0%	5 748
Interest		-	301	-	7	21	75	(54)	-72%	301
Contracted services		-	8 734	-	582	1 071	2 183	(1 112)	-51%	8 734
Transfers and subsidies		-	390	-	-	140	98	43	44%	390
Irrecoverable debts written off		-	1 302	-	443	2 207	325	1 881	578%	1 302
Operational costs		-	13 049	-	806	3 012	3 262	(251)	-8%	13 049
Losses on Disposal of Assets		-	-	-	-	-	-	-	0%	-
Other Losses		-	-	-	-	-	-	-	0%	-
<b>Total Expenditure</b>		-	<b>88 733</b>	-	<b>7 373</b>	<b>23 174</b>	<b>22 183</b>	<b>991</b>	4%	<b>88 733</b>
<b>Surplus/(Deficit)</b>		-	<b>0</b>	-	<b>(3 184)</b>	<b>5 468</b>	<b>0</b>	<b>5 468</b>	6750066%	<b>0</b>
Transfers and subsidies - capital (monetary allocations)		-	18 982	-	3 607	4 471	4 393	78	2%	18 982
Transfers and subsidies - capital (in-kind)		-	-	-	-	-	-	-	0%	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		-	<b>18 983</b>	-	<b>424</b>	<b>9 938</b>	<b>4 393</b>	-	-	<b>18 983</b>
Income Tax		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after income tax</b>		-	<b>18 983</b>	-	<b>424</b>	<b>9 938</b>	<b>4 393</b>	-	-	<b>18 983</b>
Share of Surplus/Deficit attributable to Joint Venture		-	-	-	-	-	-	-	-	-
Share of Surplus/Deficit attributable to Minorities		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		-	<b>18 983</b>	-	<b>424</b>	<b>9 938</b>	<b>4 393</b>	-	-	<b>18 983</b>
Share of Surplus/Deficit attributable to Associates		-	-	-	-	-	-	-	-	-
Intercompany/Parent subsidiary transactions		-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>		-	<b>18 983</b>	-	<b>424</b>	<b>9 938</b>	<b>4 393</b>	-	-	<b>18 983</b>

### 4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

WC052 Prince Albert - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q1 First Quarter

Vote Description	Ref	Budget Year 2023/24								
		2022/23 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - Executive and Council		-	-	-	-	-	-	-	-	-
Vote 2 - Director Finance		-	1 166	-	72	365	84	281	334%	1 166
Vote 3 - Director Corporate		-	-	-	-	-	-	-	-	-
Vote 4 - Director Community		-	2 656	-	6	6	664	(658)	-99%	2 656
Vote 5 - Director Technical Services		-	23 379	-	3 069	4 287	5 845	(1 557)	-27%	23 379
<b>Total Capital Multi-year expenditure</b>	4,7	-	27 200	-	3 147	4 658	6 593	(1 935)	-29%	27 200
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - Executive and Council		-	-	-	-	-	-	-	-	-
Vote 2 - Director Finance		-	-	-	-	-	-	-	-	-
Vote 3 - Director Corporate		-	-	-	-	-	-	-	-	-
Vote 4 - Director Community		-	-	-	-	-	-	-	-	-
Vote 5 - Director Technical Services		-	-	-	-	-	-	-	-	-
<b>Total Capital single-year expenditure</b>	4	-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure</b>		-	27 200	-	3 147	4 658	6 593	(1 935)	-29%	27 200
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		-	1 166	-	72	365	84	281	334%	1 166
Executive and council		-	-	-	-	-	-	-	-	-
Finance and administration		-	1 166	-	72	365	84	281	334%	1 166
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		-	2 656	-	6	6	664	(658)	-99%	2 656
Community and social services		-	150	-	6	6	37	(32)	-84%	150
Sport and recreation		-	2 506	-	-	-	626	(626)	-100%	2 506
Public safety		-	-	-	-	-	-	-	-	-
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		-	8 440	-	2 671	3 190	2 110	1 080	51%	8 440
Planning and development		-	-	-	-	-	-	-	-	-
Road transport		-	8 440	-	2 671	3 190	2 110	1 080	51%	8 440
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		-	14 939	-	398	1 097	3 735	(2 637)	-71%	14 939
Energy sources		-	1 726	-	-	-	432	(432)	-100%	1 726
Water management		-	11 975	-	398	398	2 994	(2 595)	-87%	11 975
Waste water management		-	1 138	-	-	699	284	415	146%	1 138
Waste management		-	100	-	-	-	25	(25)	-100%	100
<b>Other</b>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional Classification</b>	3	-	27 200	-	3 147	4 658	6 593	(1 935)	-29%	27 200
<b>Funded by:</b>										
National Government		-	15 811	-	3 069	3 563	3 953	(390)	-10%	15 811
Provincial Government		-	696	-	72	365	-	365	#DIV/0!	696
District/Municipality		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (Nat/ Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educ Institutions)		-	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>		-	16 507	-	3 141	3 928	3 953	(25)	-1%	16 507
<b>Borrowing</b>	6	-	-	-	-	-	-	-	-	-
<b>Internally generated funds</b>		-	10 693	-	6	730	2 640	(1 909)	-72%	10 693
<b>Total Capital Funding</b>		-	27 200	-	3 147	4 658	6 593	(1 935)	-29%	27 200

WC052 Prince Albert - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - A - Q1 First Quarter

Vote Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>Capital expenditure - Municipal Vote</b>										
<b>Expenditure of multi-year capital appropriation</b>										
Vote 1 - Executive and Council	1	-	-	-	-	-	-	-	-	-
1.1 - Mayor and Council		-	-	-	-	-	-	-	-	-
1.2 - Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 2 - Director Finance		-	1 166	-	72	365	84	281	334%	1 166
2.1 - Financial Services		-	1 166	-	72	365	84	281	334%	1 166
2.2 - Property Rates		-	-	-	-	-	-	-	-	-
2.3 - Finance and Administration - Information Technology		-	-	-	-	-	-	-	-	-
Vote 3 - Director Corporate		-	-	-	-	-	-	-	-	-
3.1 - Corporate Services		-	-	-	-	-	-	-	-	-
3.2 - IDP		-	-	-	-	-	-	-	-	-
3.3 - Strategic Services (CDW)		-	-	-	-	-	-	-	-	-
Vote 4 - Director Community		-	2 656	-	6	6	664	(658)	-99%	2 656
4.1 - Cemeteries		-	-	-	-	-	-	-	-	-
4.2 - Community Halls		-	150	-	6	6	37	(32)	-84%	150
4.3 - Disaster Management		-	-	-	-	-	-	-	-	-
4.4 - Library		-	-	-	-	-	-	-	-	-
4.5 - Library		-	-	-	-	-	-	-	-	-
4.6 - Sport and Recreation		-	2 506	-	-	-	626	(626)	-100%	2 506
4.7 - Housing		-	-	-	-	-	-	-	-	-
4.8 - Traffic Services		-	-	-	-	-	-	-	-	-
4.9 - Tourism		-	-	-	-	-	-	-	-	-
Vote 5 - Director Technical Services		-	23 379	-	3 069	4 287	5 845	(1 557)	-27%	23 379
5.1 - Public Works		-	8 440	-	2 671	3 190	2 110	1 080	51%	8 440
5.2 - Electricity Services		-	1 726	-	-	-	432	(432)	-100%	1 726
5.3 - Water Services		-	11 975	-	398	398	2 994	(2 595)	-87%	11 975
5.4 - D Water Management - Water Storage		-	-	-	-	-	-	-	-	-
5.5 - Sewerage		-	300	-	-	-	75	(75)	-100%	300
5.6 - Storm Water Management		-	838	-	-	699	209	490	234%	838
5.7 - Waste Management - Solid Waste Disposal Landfill Sites		-	-	-	-	-	-	-	-	-
5.8 - Refuse		-	100	-	-	-	25	(25)	-100%	100
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
<b>Total multi-year capital expenditure</b>		-	27 200	-	3 147	4 658	6 593	(1 935)	-29%	27 200
<b>Capital expenditure - Municipal Vote</b>										
<b>Expenditure of single-year capital appropriation</b>										
Vote 1 - Executive and Council	1	-	-	-	-	-	-	-	-	-
1.1 - Mayor and Council		-	-	-	-	-	-	-	-	-
1.2 - Municipal Manager		-	-	-	-	-	-	-	-	-
Vote 2 - Director Finance		-	-	-	-	-	-	-	-	-
2.1 - Financial Services		-	-	-	-	-	-	-	-	-
2.2 - Property Rates		-	-	-	-	-	-	-	-	-
2.3 - Finance and Administration - Information Technology		-	-	-	-	-	-	-	-	-
Vote 3 - Director Corporate		-	-	-	-	-	-	-	-	-
3.1 - Corporate Services		-	-	-	-	-	-	-	-	-
3.2 - IDP		-	-	-	-	-	-	-	-	-
3.3 - Strategic Services (CDW)		-	-	-	-	-	-	-	-	-
Vote 4 - Director Community		-	-	-	-	-	-	-	-	-
4.1 - Cemeteries		-	-	-	-	-	-	-	-	-
4.2 - Community Halls		-	-	-	-	-	-	-	-	-
4.3 - Disaster Management		-	-	-	-	-	-	-	-	-
4.4 - Library		-	-	-	-	-	-	-	-	-
4.5 - Library		-	-	-	-	-	-	-	-	-
4.6 - Sport and Recreation		-	-	-	-	-	-	-	-	-
4.7 - Housing		-	-	-	-	-	-	-	-	-
4.8 - Traffic Services		-	-	-	-	-	-	-	-	-
4.9 - Tourism		-	-	-	-	-	-	-	-	-
Vote 5 - Director Technical Services		-	-	-	-	-	-	-	-	-
5.1 - Public Works		-	-	-	-	-	-	-	-	-
5.2 - Electricity Services		-	-	-	-	-	-	-	-	-
5.3 - Water Services		-	-	-	-	-	-	-	-	-
5.4 - D Water Management - Water Storage		-	-	-	-	-	-	-	-	-
5.5 - Sewerage		-	-	-	-	-	-	-	-	-
5.6 - Storm Water Management		-	-	-	-	-	-	-	-	-
5.7 - Waste Management - Solid Waste Disposal Landfill Sites		-	-	-	-	-	-	-	-	-
5.8 - Refuse		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
<b>Total single-year capital expenditure</b>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure</b>		-	27 200	-	3 147	4 658	6 593	(1 935)	(0)	27 200

#### 4.1.6 Table C6: Monthly Budget Statement - Financial Position

##### WC052 Prince Albert - Table C6 Monthly Budget Statement - Financial Position - Q1 First Quarter

Description	Ref	2022/23	Budget Year 2023/24			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash and cash equivalents		-	39 939	-	62 454	39 939
Trade and other receivables from exchange transactions		-	2 182	-	6 784	2 182
Receivables from non-exchange transactions		-	3 912	-	1 135	3 912
Current portion of non-current receivables						
Inventory		-	1 225	-	1 856	1 225
VAT		-	1 152	-	2 801	1 152
Other current assets		-	1 160	-	1 486	1 160
<b>Total current assets</b>		-	<b>49 570</b>	-	<b>76 517</b>	<b>49 570</b>
<b>Non current assets</b>						
Investments						
Investment property		-	13 691	-	13 527	13 691
Property, plant and equipment		-	214 241	-	183 350	214 241
Biological assets						
Living and non-living resources						
Heritage assets		-	1 245	-	1 245	1 245
Intangible assets		-	64	-	436	64
Trade and other receivables from exchange transactions						
Non-current receivables from non-exchange transactions						
Other non-current assets						
<b>Total non current assets</b>		-	<b>229 241</b>	-	<b>198 558</b>	<b>229 241</b>
<b>TOTAL ASSETS</b>		-	<b>278 812</b>	-	<b>275 075</b>	<b>278 812</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft						
Financial liabilities		-	98	-	43	98
Consumer deposits		-	648	-	674	648
Trade and other payables from exchange transactions		-	4 345	-	6 361	4 345
Trade and other payables from non-exchange transactions		-	3 472	-	14 643	3 472
Provision		-	24 384	-	27 773	24 384
VAT		-	2 525	-	3 560	2 525
Other current liabilities						
<b>Total current liabilities</b>		-	<b>35 473</b>	-	<b>53 054</b>	<b>35 473</b>
<b>Non current liabilities</b>						
Financial liabilities		-	43	-	0	43
Provision		-	1 309	-	1 447	1 309
Long term portion of trade payables						
Other non-current liabilities		-	2 366	-	4 289	2 366
<b>Total non current liabilities</b>		-	<b>3 718</b>	-	<b>5 736</b>	<b>3 718</b>
<b>TOTAL LIABILITIES</b>		-	<b>39 191</b>	-	<b>58 789</b>	<b>39 191</b>
<b>NET ASSETS</b>	2	-	<b>239 620</b>	-	<b>216 286</b>	<b>239 620</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated surplus/(deficit)		-	229 120	-	205 786	229 120
Reserves and funds		-	10 500	-	10 500	10 500
Other						
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	-	<b>239 620</b>	-	<b>216 286</b>	<b>239 620</b>

## 4.1.7 Table C7: Monthly Budget Statement – Cash Flow

WC052 Prince Albert - Table C7 Monthly Budget Statement - Cash Flow - Q1 First Quarter

Description	Ref	2022/23			Budget Year 2023/24					
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	1									
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Property rates		-	5 187	-	686	1 681	1 297	385	30%	5 187
Service charges		-	32 410	-	3 086	9 135	8 103	1 032	13%	32 410
Other revenue		-	1 484	-	10 944	41 542	371	41 171	11097%	1 484
Transfers and Subsidies - Operational		-	34 368	-	3 826	19 407	8 592	10 815	126%	34 368
Transfers and Subsidies - Capital		-	18 982	-	-	1 490	4 393	(2 903)	-66%	18 982
Interest		-	4 350	-	525	1 040	1 087	(48)	-4%	4 350
Dividends								-		
<b>Payments</b>										
Suppliers and employees		-	(77 790)	-	(3 346)	(8 786)	(19 447)	(10 661)	55%	(77 790)
Interest								-		
Transfers and Subsidies								-		
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		-	18 991	-	15 722	65 509	4 395	(61 113)	-1390%	18 991
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE								-		
Decrease (increase) in non-current receivables								-		
Decrease (increase) in non-current investments								-		
<b>Payments</b>										
Capital assets		-	(27 200)	-	(3 582)	(5 146)	(6 593)	(1 447)	22%	(27 200)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		-	(27 200)	-	(3 582)	(5 146)	(6 593)	(1 447)	22%	(27 200)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans								-		
Borrowing long term/refinancing								-		
Increase (decrease) in consumer deposits		-	648	-	10	16	-	16	#DIV/0!	648
<b>Payments</b>										
Repayment of borrowing		-	(51)	-	-	-	(13)	(13)	100%	(51)
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		-	597	-	10	16	(13)	(29)	229%	597
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		-	(7 612)	-	12 150	60 379	(2 210)			(7 612)
Cash/cash equivalents at beginning:		-	45 417	52 395	52 395	52 395	52 395			52 395
Cash/cash equivalents at month/year end:		-	37 805	52 395		112 775	50 185			44 783

# Part 2 – Supporting documentation

## Section 5 – Debtor analysis

WC052 Prince Albert - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q1 First Quarter

Description	NT Code	Budget Year 2023/24										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts Lt.o Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days			
<b>R thousands</b>														
<b>Debtors Age Analysis By Income Source</b>														
Trade and Other Receivables from Exchange Transactions - Water	1200	464	325	682	197	164	234	1 276	3 080	6 420	4 950			
Trade and Other Receivables from Exchange Transactions - Electricity	1300	800	455	205	90	40	117	134	240	2 083	622			
Receivables from Non-exchange Transactions - Property Rates	1400	258	95	649	40	33	33	337	1 292	2 737	1 735			
Receivables from Exchange Transactions - Waste Water Management	1500	536	320	466	175	150	145	902	2 264	4 958	3 636			
Receivables from Exchange Transactions - Waste Management	1600	266	177	333	108	94	94	575	1 482	3 130	2 354			
Receivables from Exchange Transactions - Property Rental Debtors	1700	16	15	22	18	13	52	89	421	647	594			
Interest on Arrear Debtor Accounts	1810	146	124	233	115	105	105	698	2 210	3 737	3 233			
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-			
Other	1900	(903)	1 656	8	6	6	43	43	463	1 284	524			
<b>Total By Income Source</b>	<b>2000</b>	<b>1 583</b>	<b>3 168</b>	<b>2 599</b>	<b>750</b>	<b>606</b>	<b>786</b>	<b>4 054</b>	<b>11 451</b>	<b>24 997</b>	<b>17 647</b>			
<b>2022/23 - totals only</b>														
<b>Debtors Age Analysis By Customer Group</b>														
Organs of State	2200	85	82	219	50	48	64	184	670	1 402	1 016			
Commercial	2300	243	359	602	89	55	151	479	1 673	3 651	2 447			
Households	2400	1 255	2 727	1 778	611	504	572	3 390	9 109	19 945	14 185			
Other	2500	0	-	-	-	-	-	-	-	0	-			
<b>Total By Customer Group</b>	<b>2600</b>	<b>1 583</b>	<b>3 168</b>	<b>2 599</b>	<b>750</b>	<b>606</b>	<b>786</b>	<b>4 054</b>	<b>11 451</b>	<b>24 997</b>	<b>17 647</b>			

## Section 6 – Creditor analysis

WC052 Prince Albert - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q1 First Quarter

Description	NT Code	Budget Year 2023/24									Prior year totals for chart (same period)	
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total		
<b>R thousands</b>												
<b>Creditors Age Analysis By Customer Type</b>												
Bulk Electricity	0100	1 865	-	-	-	-	-	-	-	-	1 865	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	-	60	-	-	-	-	-	-	-	60	-
Auditor General	0800	-	-	-	-	-	-	-	-	-	-	-
Other	0900	2	-	-	-	-	-	-	-	-	2	-
<b>Total By Customer Type</b>	<b>1000</b>	<b>1 867</b>	<b>60</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1 927</b>	<b>-</b>

## Section 7 – Investment portfolio analysis

No investments

## Section 8 – Allocation of grant receipts and expenditure

Spending against grants will increase in the outer quarters due to contracts being finalised and awarded to the respective bidders.

WC052 Prince Albert - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q1 First Quarter

Description	Ref	2022/23		Budget Year 2023/24						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>RECEIPTS:</b>	1,2									
<b>Operating Transfers and Grants</b>										
<b>National Government:</b>		-	31 856	-	528	12 923	7 964	4 959	62.3%	31 856
Local Government Equitable Share		-	28 653	-	-	11 939	7 163	4 776	66.7%	28 653
Energy Efficiency and Demand Side Management Grant		-	-	-	-	-	-	-	-	-
Expanded Public Works Programme Integrated Grant		-	1 098	-	106	293	275	18	6.7%	1 098
Infrastructure Skills Development Grant		-	-	-	-	-	-	-	-	-
Local Government Financial Management Grant		-	1 700	-	390	598	425	173	40.6%	1 700
Municipal Infrastructure Grant		-	405	-	32	94	101	(8)	-7.5%	405
<b>Provincial Government:</b>		-	2 477	-	154	486	619	(133)	-21.4%	2 477
Infrastructure		-	-	-	-	-	-	-	-	-
Infrastructure		-	-	-	-	-	-	-	-	-
Capacity Building		-	2 477	-	154	486	619	(133)	-21.4%	2 477
Capacity Building		-	-	-	-	-	-	-	-	-
<b>District Municipality:</b>	4	-	-	-	-	-	-	-	-	-
Infrastructure		-	-	-	-	-	-	-	-	-
Infrastructure		-	-	-	-	-	-	-	-	-
Capacity Building		-	-	-	-	-	-	-	-	-
Capacity Building		-	-	-	-	-	-	-	-	-
<b>Other grant providers:</b>		-	2 235	-	-	4	559	(555)	-99.3%	2 235
Other Grants Received		-	2 235	-	-	4	559	(555)	-99.3%	2 235
<b>Total Operating Transfers and Grants</b>	5	-	36 568	-	682	13 413	9 142	4 271	46.7%	36 568
<b>Capital Transfers and Grants</b>										
<b>National Government:</b>		-	18 182	-	3 530	4 097	4 069	28	0.7%	18 182
Integrated National Electrification Programme Grant		-	490	-	-	-	122	(122)	-100.0%	490
Municipal Infrastructure Grant		-	7 692	-	3 072	3 639	1 447	2 192	151.5%	7 692
Water Services Infrastructure Grant		-	10 000	-	458	458	2 500	(2 042)	-81.7%	10 000
<b>Provincial Government:</b>		-	800	-	78	373	324	50	15.3%	800
Infrastructure		-	-	-	-	-	-	-	-	-
Infrastructure		-	-	-	-	-	-	-	-	-
Capacity Building		-	800	-	78	373	324	50	15.3%	800
Capacity Building		-	-	-	-	-	-	-	-	-
<b>Total Capital Transfers and Grants</b>	5	-	18 982	-	3 607	4 471	4 393	78	1.8%	18 982
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>	5	-	55 550	-	4 290	17 884	13 535	4 349	32.1%	55 550



WC052 Prince Albert - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q1 First Quarter

Description	Ref	2022/23	Budget Year 2023/24							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>EXPENDITURE</b>										
<b>Operating expenditure of Transfers and Grants</b>										
<b>National Government:</b>		-	31 852	-	2 611	7 226	7 963	(737)	-9.3%	31 852
Equitable Share		-	28 486	-	2 128	6 300	7 122	(821)	-11.5%	28 486
Energy Efficiency and Demand Side Management Grant		-	-	-	-	-	-	-	-	-
Expanded Public Works Programme Integrated Grant		-	1 098	-	106	293	275	18	6.7%	1 098
Infrastructure Skills Development Grant		-	-	-	-	-	-	-	-	-
Integrated City Development Grant		-	-	-	-	-	-	-	-	-
Local Government Financial Management Grant		-	1 700	-	346	540	425	115	27.0%	1 700
Municipal Infrastructure Grant		-	568	-	32	93	142	(49)	-34.5%	568
<b>Provincial Government:</b>		-	2 464	-	152	488	616	(128)	-20.8%	2 464
Infrastructure		-	-	-	-	-	-	-	-	-
Infrastructure		-	-	-	-	-	-	-	-	-
Capacity Building		-	2 464	-	152	488	616	(128)	-20.8%	2 464
Capacity Building		-	-	-	-	-	-	-	-	-
<b>Other grant providers:</b>		-	2 200	-	-	-	550	(550)	-100.0%	2 200
Expenditure on Other Grants		-	2 200	-	-	-	550	(550)	-100.0%	2 200
<b>Total operating expenditure of Transfers and Grants:</b>		-	36 516	-	2 764	7 714	9 129	(1 415)	-15.5%	36 516
<b>Capital expenditure of Transfers and Grants</b>										
<b>National Government:</b>		-	15 811	-	3 069	3 563	3 953	(390)	-9.9%	15 811
Integrated National Electrification Programme Grant		-	426	-	-	-	107	(107)	-100.0%	426
Municipal Infrastructure Grant		-	6 690	-	2 671	3 165	1 672	1 492	89.2%	6 690
Water Services Infrastructure Grant		-	8 696	-	398	398	2 174	(1 776)	-81.7%	8 696
<b>Provincial Government:</b>		-	696	-	72	365	-	365	#DIV/0!	696
Infrastructure		-	-	-	-	-	-	-	-	-
Infrastructure		-	-	-	-	-	-	-	-	-
Capacity Building		-	696	-	72	365	-	365	#DIV/0!	696
Capacity Building		-	-	-	-	-	-	-	-	-
<b>Total capital expenditure of Transfers and Grants</b>		-	16 507	-	3 141	3 928	3 953	(25)	-0.6%	16 507
<b>TOTAL EXPENDITURE OF TRANSFERS AND GRANTS</b>		-	53 023	-	5 905	11 641	13 082	(1 441)	-11.0%	53 023

## Section 9 – Councillor allowances and employee related costs

The table below reports on the salaries, allowances and benefits of staff in terms of section 66 of the Local Government: Municipal Finance Management Act, 2003 (Act No 56 of 2003).

WC052 Prince Albert - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q1 First Quarter

Summary of Employee and Councillor remuneration R thousands	Ref	2022/23		Budget Year 2023/24						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
	1	A	B	C						D
<b>Councillors (Political Office Bearers plus Other)</b>										
Basic Salaries and Wages		-	3 062	-	373	832	765	66	9%	3 062
Pension and UIF Contributions		-	-	-	-	-	-	-	-	-
Medical Aid Contributions		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		-	-	-	-	-	-	-	-	-
Cellphone Allowance		-	342	-	48	96	85	10	12%	342
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		-	-	-	-	-	-	-	-	-
<b>Sub Total - Councillors</b>		-	3 404	-	421	928	851	77	9%	3 404
% increase	4		#DIV/0!							#DIV/0!
<b>Senior Managers of the Municipality</b>										
Basic Salaries and Wages		-	2 941	-	240	786	735	50	7%	2 941
Pension and UIF Contributions		-	(1 800)	-	-	-	(450)	450	-100%	(1 800)
Medical Aid Contributions		-	-	-	-	-	-	-	-	-
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		-	452	-	-	-	113	(113)	-100%	452
Motor Vehicle Allowance		-	336	-	39	117	84	33	39%	336
Cellphone Allowance		-	66	-	8	24	17	8	45%	66
<b>Sub Total - Senior Managers of Municipality</b>		-	1 995	-	287	927	499	428	86%	1 995
% increase	4		#DIV/0!							#DIV/0!
<b>Other Municipal Staff</b>										
Basic Salaries and Wages		-	21 222	-	1 710	4 853	5 305	(453)	-9%	21 222
Pension and UIF Contributions		-	3 530	-	267	774	882	(109)	-12%	3 530
Medical Aid Contributions		-	1 156	-	77	230	289	(59)	-20%	1 156
Overtime		-	1 488	-	126	386	372	14	4%	1 488
Performance Bonus		-	1 676	-	-	-	419	(419)	-100%	1 676
Motor Vehicle Allowance		-	50	-	2	6	12	(6)	-50%	50
Cellphone Allowance		-	214	-	19	55	53	2	3%	214
Housing Allowances		-	118	-	7	22	30	(7)	-24%	118
Other benefits and allowances		-	942	-	115	314	235	79	33%	942
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	157	-	32	58	39	19	48%	157
Post-retirement benefit obligations		-	-	-	-	-	-	-	-	-
Entertainment		-	-	-	-	-	-	-	-	-
Scarcity		-	-	-	-	-	-	-	-	-
Acting and post related allowance		-	-	-	-	-	-	-	-	-
In kind benefits		-	-	-	-	-	-	-	-	-
<b>Sub Total - Other Municipal Staff</b>		-	30 553	-	2 355	6 699	7 638	(940)	-12%	30 553
% increase	4		#DIV/0!							#DIV/0!
<b>Total Parent Municipality</b>		-	35 952	-	3 063	8 553	8 988	(435)	-5%	35 952
Unpaid salary, allowances & benefits in arrears:		-	#DIV/0!	-	-	-	-	-	-	#DIV/0!
<b>Sub Total - Other Staff of Entities</b>		-	-	-	-	-	-	-	-	-
% increase	4		-	-	-	-	-	-	-	-
<b>Total Municipal Entities</b>		-	-	-	-	-	-	-	-	-
<b>TOTAL SALARY, ALLOWANCES &amp; BENEFITS</b>		-	35 952	-	3 063	8 553	8 988	(435)	-5%	35 952
% increase	4		#DIV/0!							#DIV/0!
<b>TOTAL MANAGERS AND STAFF</b>		-	32 548	-	2 642	7 625	8 137	(512)	-6%	32 548

## **Section 10 – Material Variances to SDBIP**

Please refer attached annexure A for performance targets

## Section 11 – Capital programme performance

WC052 Prince Albert - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q1 First Quarter

Month	2022/23	Budget Year 2023/24							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
<b>R thousands</b>									
<b>Monthly expenditure performance trend</b>									
July	-	2 198	-	601	601	2 198	1 597	72.7%	2%
August	-	2 198	-	911	1 511	4 395	2 884	65.6%	6%
September	-	2 198	-	3 147	4 658	6 593	1 935	29.3%	17%
October	-	2 198	-	-	-	8 790	-	-	-
November	-	2 301	-	-	-	11 091	-	-	-
December	-	2 301	-	-	-	13 393	-	-	-
January	-	2 301	-	-	-	15 694	-	-	-
February	-	2 301	-	-	-	17 995	-	-	-
March	-	2 301	-	-	-	20 296	-	-	-
April	-	2 301	-	-	-	22 597	-	-	-
May	-	2 301	-	-	-	24 899	-	-	-
June	-	2 301	-	-	-	27 200	-	-	-
<b>Total Capital expenditure</b>	-	<b>27 200</b>	-	<b>4 658</b>					

ANNEXURE A: SDBIP REPORT

**Prince Albert Municipality  
First Quarter MFMA Section  
52(d) Report SEPTEMBER 2023**

**Annexure A**

## References (Ref) table

SO#	Strategic Objective	KPA#	Key Performance Area
SO1	To promote sustainable integrated development through social and spatial integration that eradicates the apartheid legacy.	KPA1	Environmental & spatial development
SO3	To improve the general standards of living	KPA3	Social development
SO4	To provide quality, affordable and sustainable services on an equitable basis.	KPA4	Basic service delivery & infrastructure development
SO2	To stimulate, strengthen and improve the economy for sustainable growth.	KPA2	Economic development
SO5	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems.	KPA5	Financial sustainability & development
SO6	To commit to the continuous improvement of human skills and resources to delivery effective services.	KPA6	Institutional development & transformation
SO7	To enhance participatory democracy	KPA7	Good governance and public participation



# **PRINCE ALBERT LOCAL MUNICIPALITY**

## **Quarter One Non-Financial Performance Assessment Report**

**2023/2024**

**SEPTEMBER 2023**

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# NON-FINANCIAL PERFORMANCE ASSESSMENT

## INTRODUCTION

This report is compiled in terms of Section 52(d) of the Local Government: Municipal Finance Management Act, No. 56 of 2003, which places a legislative responsibility on the mayor to submit a report to the council on the implementation of the budget through the Service Delivery and Budget Implementation Plan of the organisation, and the financial state of affairs of the municipality.

The Service Delivery and Budget Implementation Plan of the Prince Albert Local Municipality is aligned to its Integrated Development Plan and Budget. The implementation of the Budget is monitored through the Service Delivery and Budget Implementation Plan by means of a manual performance management system.

The Municipality is in the process of appointing a service provider for the provision of an electronic web-based performance management system. It is envisaged that the process will be concluded by November 2023.

This section envelops the non-financial performance assessment of the Prince Albert Local Municipality through its Service Delivery and Budget Implementation Plan and contains data for the first quarter of the 2023/2024 financial year.

## PERFORMANCE MONITORING

The Service Delivery and Budget Implementation Plan serves as a contract between the Administration, Council, and the Community of the Greater Prince Albert Municipal Municipality. It serves as a management, implementation, and monitoring tool that assists all relevant stakeholders in monitoring the implementation of the budget through the Service Delivery and Budget Implementation Plan, the performance of Senior Management, and the overall achievement of the strategic direction of the Council.

The diagram below illustrates the role of the stakeholders involved in performance management:

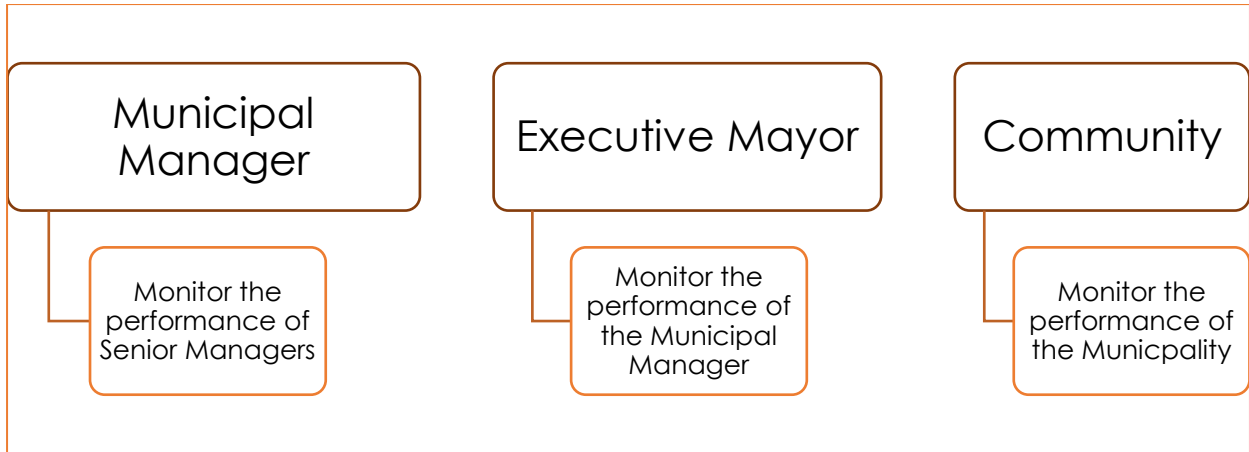


Figure 1 - Stakeholders in Performance Management

It is therefore of pivotal importance that the performance agreements of the Municipal Manager and Directors are aligned with the Service Delivery and Budget Implementation Plan. The performance agreements of the Municipal Manager and Directors are a legislative prescript and it is guided by the Local Government: Municipal Systems Act, No. 32 of 2000, these agreements are determined and must be concluded within 60 days after the start of the financial year, and may be reviewed as circumstances demand.

At present the Prince Albert Local Municipality is utilising a manual performance management system that encompasses all the key performance indicators as approved by the Executive Mayor. These key performance indicators may be reviewed and may be amended, following approval by Council and an approved adjustments budget. The monitoring and reporting of performance are done on a continuous basis to ascertain whether the organisation is still on par with the projected key performance indicators in achieving the strategic objectives of the Council.

The objective of the performance management system is to:

- Facilitate:
  - o Strategy development;
  - o Increased accountability;
  - o Learning and improvement; and
  - o Decision-making.
- Provide early warning signs of under-performance; and
- Creating a culture of performance in the Prince Albert Local Municipality as well as best practices.

## SERVICE DELIVERY PERFORMANCE

The Service Delivery and Budget Implementation Plan is a key management, implementation, and monitoring tool, it paves the way for the Prince Albert Local Municipality to deliver on its Constitutional mandate which includes -

- Providing democratic and accountable government for local communities;
- Ensure the provision of services to communities in a sustainable manner;
- Promote social and economic development;
- Promote a safe and healthy environment; and
- Encouraging the involvement of communities and community organisations in the matters of local government.

The figure below provides a depiction of the linkage of the National Key Performance Areas to the Constitutional mandate of Local Government as listed above.



Figure 2 - Constitutional Mandate

The strategic objectives of the Prince Albert Local Municipality are directly aligned to the Constitutional mandate of Local Government, coupled with the National Key Performance Areas as depicted in the figure above.

## QUARTER ONE NON-FINANCIAL PERFORMANCE ASSESSMENT: OVERVIEW

The purpose of the in-year monitoring and reporting of the Service Delivery and Budget Implementation Plan is to report the progress on the implementation of the Budget, to identify any major problems, and institute, where necessary, corrective measures to address the same. The approved Service Delivery and Budget Implementation Plan for the 2023/2024 financial year has a total of **thirty-six (36)** key performance indicators that must be managed, implemented and monitored by the respective Directors under the leadership of the Accounting Officer and reported on via the Office of the Executive Mayor to Council.

For the **First Quarter**, a total of **nineteen (19)** key performance indicators had to be implemented. The table below provides an overview of the status as of the end of September 2023. The progress is displayed in numbers and percentages, the number represents the number of key performance indicators against the methodology (result), and the percentage represents the performance percentage against the total number of key performance indicators.

RESULT	PROGRESS
Not Met	1 (5.26%)
Almost Met	4 (21.05%)
Met	7 (36.84%)
Well Met	5 (26.32%)
Extremely Well Met	2 (10.53%)
<b>TOTAL</b>	<b>19 (100%)</b>

Nineteen (19) of the thirty-six (36) key performance indicators were due for implementation for the period July 2023 to September 2023. The remainder of the key performance indicators will be implemented, monitored and reported on during the course of the financial year.

Where applicable, corrective measures were identified for any key performance indicator that were not met for the quarter under review. These measures provide an indication of the processes and procedures management has and/or will put in place to address the underperformance in ensuring that the projected key performance indicators are met before the end of the 2023/2024 financial year.

The overall assessment of actual performance against targets set for key performance indicators as documented in the Service Delivery and Budget Implementation Plan is illustrated in terms of the following assessment methodology:

RESULT (R)	CATEGORY	CALCULATION EXPLANATION
N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.
R	KPI Not Met	0% <= Actual/Target <= 66.999%
O	KPI Almost Met	67.000% <= Actual/Target <= 99.999%
G	KPI Met	Actual meets Target (Actual/Target = 100%)
G2	KPI Well Met	100.001% <= Actual/Target <= 132.999%
B	KPI Extremely Well Met	133.000% <= Actual/Target

Table 1 - Performance Assessment Criteria

The Prince Albert Local Municipality strives to achieve and deliver on its Constitutional mandate within its financial and administrative capacity in an efficient, effective, and economical manner, in the greater municipal area.

For the 2023/2024 financial year, a total of **thirty-six (36)** top-layer key performance indicators were approved to measure and monitor the implementation of the municipality's budget. For the period under review, a total of **nineteen (19)** KPIs were due for implementation of which a detailed representation is reflected later in this report. The remaining key performance indicators will be measured and reported on at the anticipated time during the remainder of the financial year.

The graph following represents an overview of the overall performance of the Municipality for the First Quarter:

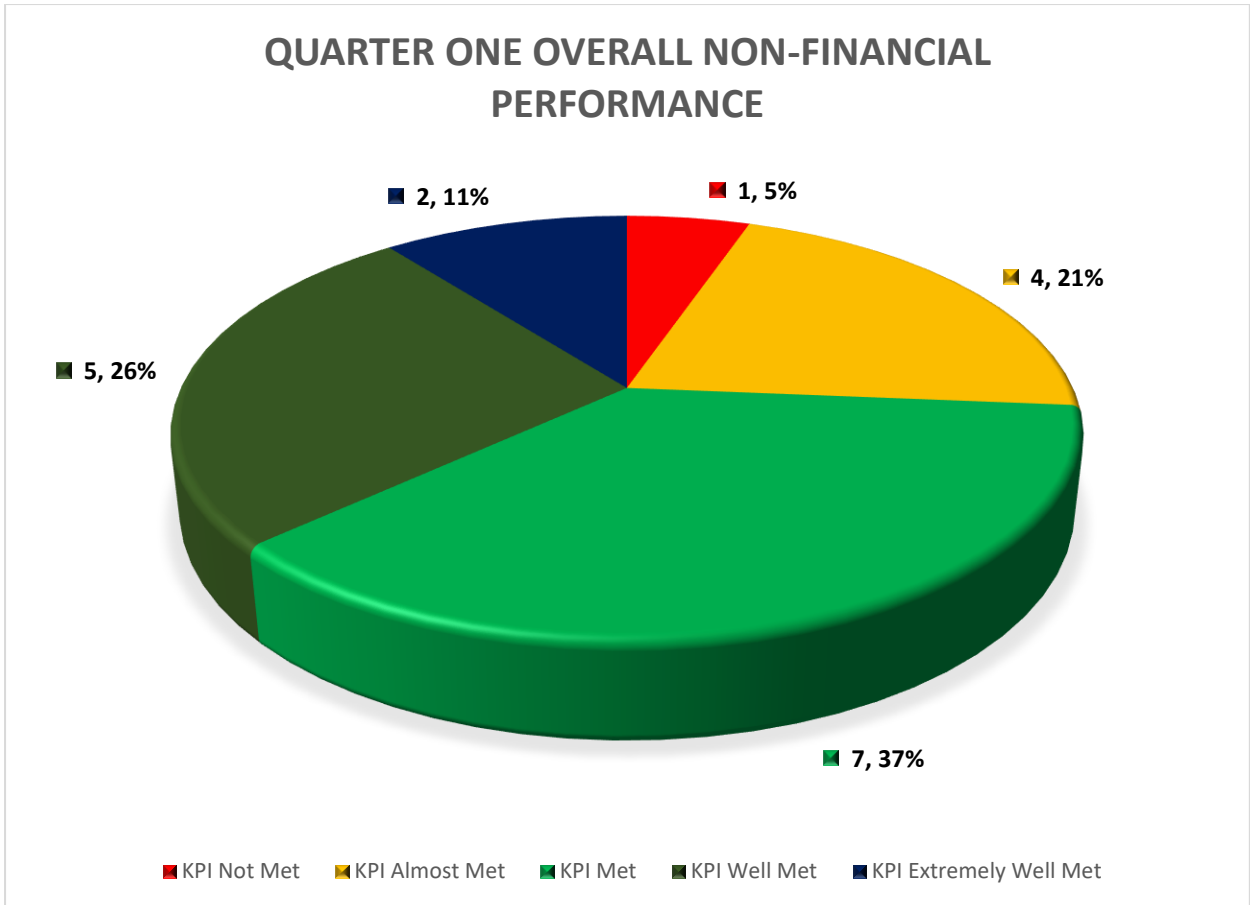


Figure 3 - Overall Performance

In total, **fourteen (14)** key performance indicators were **met** for the period under reviews, **four (4)** were **almost met**, and **one (1)** was **not met** for the period **1 July 2023 to 30 September 2023**.<sup>1</sup>

The remainder of this report is structured to illustrate the service delivery performance of Prince Albert Local Municipality per:

- National Key Performance Area;
- Strategic Objective; and
- Directorate.

---

<sup>1</sup> Key performance indicators met, include the results of the key performance indicators met, well met, and extremely well met.

## PERFORMANCE PER NATIONAL KEY PERFORMANCE AREA

Section 43(1) of the Local Government: Municipal Systems Act, No. 32 of 2000, states that:

*“The Minister, after consultation with the MECs for local government and organised local government representing local government nationally, may -*

- (a) by regulation prescribe general key performance indicators that are appropriate and that can be applied to local government generally; and*
- (b) when necessary, review and adjust those general key performance indicators.”*

These general key performance areas, hereinafter referred to as National Key Performance Areas are prescribed in the Local Government: Municipal Planning and Performance Management Regulations, 2001.

The table below illustrates the Municipality’s performance against the National Key Performance Areas (NKPA’s):

NATIONAL KEY PERFORMANCE AREA						
Overall National Key Performance Area Performance Result		Basic Service Delivery	Local Economic Development	Municipal Financial Viability and Management	Municipal Transformation and Organisational Development	Good Governance and Public Participation
<b>Not Met</b>	1 (5.26%)	0	0	0	1	0
<b>Almost Met</b>	4 (21.05%)	3	0	1	0	0
<b>Met</b>	7 (36.84%)	1	1	2	0	3
<b>Well Met</b>	5 (26.32%)	4	1	0	0	0
<b>Extremely Well Met</b>	2 (10.53%)	1	0	1	0	0
<b>Total:</b>	<b>19</b> <b>100%</b>	<b>9</b> <b>47.37%</b>	<b>2</b> <b>10.53%</b>	<b>4</b> <b>21.05%</b>	<b>1</b> <b>5.26%</b>	<b>3</b> <b>15.79%</b>

Table 2 - National Key Performance Area Performance - Overall Result

**Annexure A** provides a detailed overview of the respective key performance indicators linked to the National Key Performance Areas.



## PERFORMANCE PER MUNICIPAL STRATEGIC OBJECTIVES

The Prince Albert Municipality developed 5 Strategic Focus Areas (SFAs) and 7 Strategic Objectives. The table below illustrates the integration and coordination of the Prince Albert Municipality's strategic objectives and programmes of the sector departments aligned with the national key performance indicators. A fundamental principle of these local objectives is to create a receptive and conducive environment to achieve the national, provincial, and local agendas.

SFA #	STRATEGIC FOCUS AREA/ NATIONAL KEY PERFORMANCE AREA	SO#	STRATEGIC OBJECTIVES	KPA#	KEY PERFORMANCE AREA
SFA 1	Basic Service Delivery	SO1	To promote sustainable integrated development through social and spatial integration that eradicates the apartheid legacy.	KPA 1	Environmental & spatial development
		SO3	To promote the general standard of living.	KPA 3	Social Development
		SO4	To provide quality, affordable and sustainable services on an equitable basis.	KPA4	Basic service delivery & infrastructure development
SFA 2	Local Economic Development	SO2	To stimulate, strengthen and improve the economy for sustainable growth.	KPA 2	Economic development
SFA 3	Municipal Financial Viability & Transformation	SO5	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems.	KPA 5	Financial sustainability & development
SFA 4	Municipal Transformation & Organisational Development	SO6	To commit to the continuous improvement of human skills and resources to deliver effective services.	KPA 6	Institutional development & transformation
SFA 5	Good Governance & Public Participation	SO7	To enhance participatory Democracy.	KPA 7	Good Governance and Public participation

Table 3 - Alignment Table

The table below illustrates the Municipality's performance against the Strategic Objectives:

Overall Strategic Objective Performance Result		STRATEGIC OBJECTIVES						
		SO1	SO2	SO3	SO4	SO5	SO6	SO7
<b>Not Met</b>	1 (5.26%)	0	0	0	0	0	1	0
<b>Almost Met</b>	4 (21.05%)	0	0	0	3	1	0	0
<b>Met</b>	7 (36.84%)	0	1	1	0	2	0	3
<b>Well Met</b>	5 (26.32%)	0	1	0	4	0	0	0
<b>Extremely Well Met</b>	2 (10.53%)	0	0	0	1	1	0	0
<b>Total:</b>	<b>19</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>8</b>	<b>4</b>	<b>1</b>	<b>3</b>
	<b>100%</b>	<b>0%</b>	<b>10.53%</b>	<b>5.26%</b>	<b>42.11%</b>	<b>21.05%</b>	<b>5.26%</b>	<b>15.79%</b>

Table 4 - Strategic Objectives Performance - Overall Results

## PERFORMANCE PER DIRECTORATE

The administrative component of Prince Albert Local Municipality is headed by the Accounting Officer, supported by the Directors, as appointed in terms of Section 56 of the Local Government: Municipal Systems Act, Act No. 32 of 2000. The administration, together with the Council of Prince Albert Local Municipality deemed it fit to review the organisational structure during June 2022. The review and re-design of the organisational structure are purposed at ensuring effective operational performance by addressing the needs of the Greater Prince Albert Municipal Area.

DIRECTORATE	STRATEGIC FUNCTIONS
<b>Municipal Manager</b>	<ul style="list-style-type: none"> <li>- Internal Audit.</li> <li>- Risk Management.</li> <li>- Strategic Management.</li> <li>- Good Governance and Compliance.</li> <li>- Integrated Development Planning (IDP).</li> <li>- Communication Services</li> </ul>
<b>Corporate and Community Services</b>	<ul style="list-style-type: none"> <li>- Human Resources.</li> <li>- Traffic Law Enforcement.</li> <li>- Housing Administration.</li> <li>- Fire Services and Disaster Management.</li> <li>- Libraries.</li> <li>- Thusong.</li> <li>- Community Liaison.</li> <li>- Parks and Recreation Facilities.</li> <li>- Contract Management.</li> <li>- Committee Services.</li> <li>- Administrative Support.</li> <li>- Integrated Development Planning.</li> <li>- Performance Management.</li> <li>- Town Planning.</li> <li>- Building Control.</li> <li>- Records Management.</li> <li>- Local Economic Development.</li> </ul>
<b>Financial Services</b>	<ul style="list-style-type: none"> <li>- Revenue Management and Collection, Valuation Roll.</li> <li>- Supply Chain Management and Asset Management.</li> <li>- Statutory Reporting.</li> <li>- Payroll, Budget Office, and Finance Data processing.</li> <li>- Expenditure Management.</li> <li>- Management of the Municipal Investments and Insurance Portfolio.</li> <li>- Indigent Support.</li> <li>- Annual Financial Statements and all accounting facilities.</li> </ul>
<b>Technical Services</b>	<ul style="list-style-type: none"> <li>- Water and Sewerage Purification.</li> <li>- Water and Sewerage Reticulation.</li> <li>- Refuse Removal and Management of Landfill Sites.</li> <li>- Vehicle Maintenance.</li> <li>- Streets, Storm Water, and Construction.</li> <li>- Roads and Pavements.</li> <li>- Infrastructure Projects.</li> <li>- EPWP Administration.</li> </ul>

Table 5 - Organisational Structure

The table below illustrates the Municipality's performance per Directorate:

Overall Directorate Performance Result	DIRECTORATES				
	Municipal Manager	Corporate and Community Services	Financial Services	Technical Services	
<b>Not Met</b>	1 (5.26%)	0	1	0	0
<b>Almost Met</b>	4 (21.05%)	0	0	1	3
<b>Met</b>	7 (36.84%)	3	3	1	0
<b>Well Met</b>	5 (26.32%)	0	0	0	5
<b>Extremely Well Met</b>	2 (10.53%)	1	0	0	1
<b>Total:</b>	<b>19</b>	<b>4</b>	<b>4</b>	<b>2</b>	<b>9</b>
	<b>100%</b>	<b>21.05%</b>	<b>21.05%</b>	<b>10.53%</b>	<b>47.37%</b>

Table 6 - Directorate Performance - Overall Result

## **ANNEXURE A**

### **2023/2024 QUARTER ONE NON-FINANCIAL PERFORMANCE ASSESSMENT RESULTS**

Reference	Directorate	National KPA	KPI	Unit of Measurement	Annual Target	KPI Calculation Type	Quarter One Overall Target	Quarter One Actual <i>(required)</i>	Performance Comment <i>(required)</i>	Corrective Measure <i>(required if the actual does not meet the target)</i>	Result
TL2	Office of the Municipal Manager	MFVM	The percentage of the Municipality's approved capital budget spent on capital projects measured as the Total actual Year to Date (YTD) Capital Expenditure/ Total Approved Annual or Adjusted Capital Budget x 100	90% of the municipality's approved capital budget spent on capital projects for the financial year under review	90%	Carry Over	5%	22,67%	22.67% of the capital budget was spent in the first quarter under review.  Calculation [Year-To-Date Actual: R6, 165, 367 / Budget: R 27, 200, 044 * 100% = 22.67%].	No corrective measures are required, the key performance indicator is met for the period under review.	B
TL4	Office of the Municipal Manager	GGPP	Number of General Council meetings held on a quarterly basis	Four General Council meetings held for the financial year	4	Carry Over	1	1	A General Council meeting was held on 17 August 2023.	No corrective measures are required, the key performance indicator is met for the period under review.	G
TL5	Office of the Municipal Manager	GGPP	Number of Section 80 Committee meetings held per quarter	Sixteen Section 80 Committee meetings held for the financial year	4	Carry Over	1	1	Four Section 80 Committee meetings took place for the quarter under review, respectively on 24 July 2023 [Personnel and Administration], 25 July 2023 [Development Services], 26 July 2023 [Technical Services], and 27 July 2023 [Financial Services].	No corrective measures are required, the key performance indicator is met for the period under review.	G

Reference	Directorate	National KPA	KPI	Unit of Measurement	Annual Target	KPI Calculation Type	Quarter One Overall Target	Quarter One Actual <i>(required)</i>	Performance Comment <i>(required)</i>	Corrective Measure <i>(required if the actual does not meet the target)</i>	Result
TL9	Office of the Municipal Manager	GGPP	The number of audit committee meetings conducted per quarter	The attendance register and minutes of meetings held	4	Accumulative	1	1	A virtual Audit Committee meeting was held on 28 August 2023.	No corrective measures are required, the key performance indicator is met for the period under review.	🟢
TL10	Financial Services	MFVM	Submission of the Annual Financial Statements to the Auditor-General by end-August	One Annual Financial Statements submitted to the Auditor-General by end-August	1	Stand-Alone	1	1	The 2022/2023 Annual Financial Statements were submitted to the Auditor-General on 31 August 2023.	No corrective measures are required, the key performance indicator is met for the period under review.	🟢
TL13	Financial Services	MFVM	Maintain a Year to Date (YTD) debtors payment percentage of 85% excluding traffic services	Payment percentage of debtors over 12 months rolling period, excluding traffic services	85%	Carry Over	85%	83,01	83.01% Payment of debtors was achieved for the first quarter under review. The percentage shows an increase of the preceding months' achievement of 78.84%, however, remains worrisome.  Calculation [Debtors payment: R31, 079, 857 / Levy: R37, 439, 963 * 100% = 83,01%]	The Municipality is implementing strict debt collection mechanisms in respect of debt collection, coupled herewith are the installation of prepaid water meters in the ESKOM areas, which will increase payment percentages of at least one service charge (water). The municipality has embarked on workshops in the ESKOM areas in respect of the prepaid water meters.	🟡

Reference	Directorate	National KPA	KPI	Unit of Measurement	Annual Target	KPI Calculation Type	Quarter One Overall Target	Quarter One Actual <i>(required)</i>	Performance Comment <i>(required)</i>	Corrective Measure <i>(required if the actual does not meet the target)</i>	Result
TL18	Corporate and Community Services	MFVM	Submission of the Annual Performance Report to the Auditor-General by end-August	One Annual Performance Report submitted to the Auditor-General by end-August	1	Stand-Alone	1	1	The 2022/2023 Annual Report was submitted to the Auditor-General on 31 August 2023.	No corrective measures are required, the key performance indicator is met for the period under review.	G
TL19	Corporate and Community Services	MTID	The percentage of the Municipality's training budget spent, measured as (Total Actual Training Expenditure/Approved Training Budget x 100)	90% of training budget spent by end-June	90%	Carry Over	25%	6,17%	A tender for Adult Matric was to be advertised in the first quarter of the financial year. To date, the tender has not yet been advertised.  6.17 % of the training budget was spent in the first quarter of the 2023/2024 financial year.  Calculation [Year-To-Date Actual: R5, 553.76 / Budget: R 90, 000.00 * 100% = 6.17%].	The Human Resources Section is in constant contact with the Supply Chain Management Unit to expedite the advertising of the tender.	R
TL22	Corporate and Community Services	LED	Implementation of the Local Economic Development Strategy	Four Initiatives implemented in terms of the Local Economic Development Project Implementation Plan	4	Accumulative	1	1	The Municipality entered into an agreement with the Prince Albert Community Trust to facilitate local economic development initiatives.  For the first quarter, the Prince Albert Community Trust hosted the annual US4US Concert which took place on 23 September 2023.	No corrective measures are required, the key performance indicator is met for the period under review.	G



Reference	Directorate	National KPA	KPI	Unit of Measurement	Annual Target	KPI Calculation Type	Quarter One Overall Target	Quarter One Actual <i>(required)</i>	Performance Comment <i>(required)</i>	Corrective Measure <i>(required if the actual does not meet the target)</i>	Result
TL23	Corporate and Community Services	BSD	Implementation of Social Welfare Initiatives in line with the approved Project Implementation Plan	Four Awareness Initiatives implemented in terms of the Social Initiatives Project Implementation Plan	4	Accumulative	1	1	The Municipality entered into an agreement with the Prince Albert Tourism Office to facilitate social initiative awareness campaigns. The organisation provides the municipality with quarterly reports on the spending of the funding allocations.	No corrective measures are required, the key performance indicator is met for the period under review.	G
TL24	Technical Services	BSD	Provision of electricity to formal residential account holders connected to the municipal electrical infrastructure network for both credit and prepaid electricity meters	Number of formal residential account holders connected to the municipal electrical infrastructure network	1850	Stand-Alone	1850	1950	None	None	G2
TL25	Technical Services	BSD	Provide 50kwh free basic electricity to registered indigent account holders connected to the municipal & ESKOM electrical infrastructure network as on 30 June 2023	Number of indigent account holders receiving free basic electricity which are connected to the municipal electrical infrastructure network	800	Stand-Alone	800	1103	None	None	B

Reference	Directorate	National KPA	KPI	Unit of Measurement	Annual Target	KPI Calculation Type	Quarter One Overall Target	Quarter One Actual <i>(required)</i>	Performance Comment <i>(required)</i>	Corrective Measure <i>(required if the actual does not meet the target)</i>	Result
TL26	Technical Services	BSD	Provide refuse removal, refuse dumps and solid waste disposal to all residential account holders within the Prince Albert municipal area	Number of residential account holders for which refuse is billed once per month	2720	Stand-Alone	2720	2760	None	None	G2
TL27	Technical Services	BSD	Provision of free basic refuse removal, refuse dumps and solid waste disposal to registered indigent account holders	Number of indigent account holders receiving free basic refuse removal monthly	1200	Stand-Alone	1200	1103	More outreach should be conducted in order to ensure that all households are actually registered.	More outreaches will be conducted to ensure that more households are registered.	O
TL28	Technical Services	BSD	Provision of clean piped water to residential account holders which are connected to the municipal water infrastructure network	Number of residential account holders that meet agreed service standards for piped water	2450	Stand-Alone	2450	2540	None	None	G2
TL29	Technical Services	BSD	Provide 6kl free basic water to registered indigent account holders per month	Number of registered indigent account holders receiving 6kl of free water.	1200	Stand-Alone	1200	1103	More outreach should be conducted in order to ensure that all households are actually registered.	More outreaches will be conducted to ensure that more households are registered.	O

Reference	Directorate	National KPA	KPI	Unit of Measurement	Annual Target	KPI Calculation Type	Quarter One Overall Target	Quarter One Actual <i>(required)</i>	Performance Comment <i>(required)</i>	Corrective Measure <i>(required if the actual does not meet the target)</i>	Result
TL30	Technical Services	BSD	Provision of sanitation services to residential account holders are connected to the municipal waste water (sanitation/sewerage) network & are billed for sewerage service, irrespective of the number of water closets (toilets)	Number of residential account holders which are billed for sewerage in accordance to the financial system.	2701	Stand-Alone	2701	2720	None	None	G2
TL31	Technical Services	BSD	Provision of free basic sanitation services to registered indigent account holders which are connected to the municipal waste water (sanitation/sewerage) network & are billed for sewerage service, irrespective of the number of water closets (toilets)	Number of indigent account holders receiving free basic sanitation in terms of Equitable share requirements.	1200	Stand-Alone	1200	1103	More outreach should be conducted in order to ensure that all households are actually registered.	More outreaches will be conducted to ensure that more households are registered.	0

Reference	Directorate	National KPA	KPI	Unit of Measurement	Annual Target	KPI Calculation Type	Quarter One Overall Target	Quarter One Actual <i>(required)</i>	Performance Comment <i>(required)</i>	Corrective Measure <i>(required if the actual does not meet the target)</i>	Result
TL32	Technical Services	LED	Number of temporary employment opportunities created by the Municipality through the Expanded Public Works Programme	Number of people temporary employed through the Expanded Public Works Programme for the financial year	50	Accumulative	50	53	None	None	G2