

## Memorandum

---

Enquiries: PL Oliphant  
Phone: 023 5411 320  
Email: [pedro@pamun.gov.za](mailto:pedro@pamun.gov.za)

Ref no: SDBIP/2014/15  
Date: 10 June 2014  
To: The Executive Mayor  
Subject: Approval of the Top Level Service Delivery Budget & Implementation Plan (SDBIP) 2014/15

---

The Municipal Finance Management Act (MFMA) of 2003 requires that Municipalities prepare a Service Delivery Budget Implementation Plan (SDBIP) as a strategic financial management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their Integrated Development Plan.

In terms of Section 53 (i) (c) (ii) of the MFMA, the SDBIP must be approved by the Mayor of a Municipality with 28 days after the approval of the Annual Budget.

The Top Layer Service Delivery Budget Implementation Plan (SDBIP) for 2014/15 indicates how the budget and Strategic Objectives of council will be implemented and is herewith submitted for your attention and acknowledgement of acceptance herein.

I, Heinrich Mettler in my capacity as Accounting Officer herewith submitted in terms of Section 69 (3b) of the Municipal Finance Management Act (MFMA) and MFMA Circular No.13 to the Executive Mayor, Councillor Goliath Lottering the Service Delivery Budget Implementation Plan for the financial year 2014/15, herein refers to as the Top Level SDBIP for approval and acceptance.

Yours faithfully



**H Mettler**  
**Municipal Manager**

**Approval of the Service Delivery Budget Implementation Plan (SDBIP) by the Executive Mayor Councillor Goliath Lottering**

**Approval of the Top Level SDBIP**

The SDBIP must be submitted to the Executive Mayor within 14 days after the Annual Budget has been approved. The Executive Mayor needs to consider and approve the SDBIP within 28 days after the budget has been approved.

The SDBIP must be updated after the adjustment estimate has been approved and any changes to the SDBIP must be submitted to Council with the respective motivation for the changes suggested, for approval.

The Service Delivery Budget Implementation Plan for 2014/15 is hereby approved in terms of Section 53 (i) (c) of the MFMA by the Executive Mayor of Prince Albert Municipality.

Print Name:  Date: 23/06/2014

**Councillor Goliath Lottering**  
**Executive Mayor**

## 1. Introduction

---

Performance management within a municipal environment is institutionalised through the legislative requirements on the performance management process for Local Government. The Service Delivery and Budget Implementation Plan (known as the SDBIP) is a detailed plan as approved by the Mayor for implementing the municipality's delivery of municipal services and its annual budget.

The municipality decided to pursue a municipal scorecard (Top Level/Layer SDBIP) at organisational level and through the detailed departmental Service Delivery Budget Implementation Plan (SDBIP) at directorate and departmental levels through which the organisational performance will be evaluated.

The municipal scorecard (Top Level SDBIP) is of a high-level nature, as it's dealing with consolidated service delivery targets set by Council and linking such targets to top management. It therefore provides an overall picture of performance for the municipality as a whole, reflecting performance on its strategic priorities and also facilitates the oversight over financial and non-financial performance of the municipality.

## 2. Legal Perspective

---

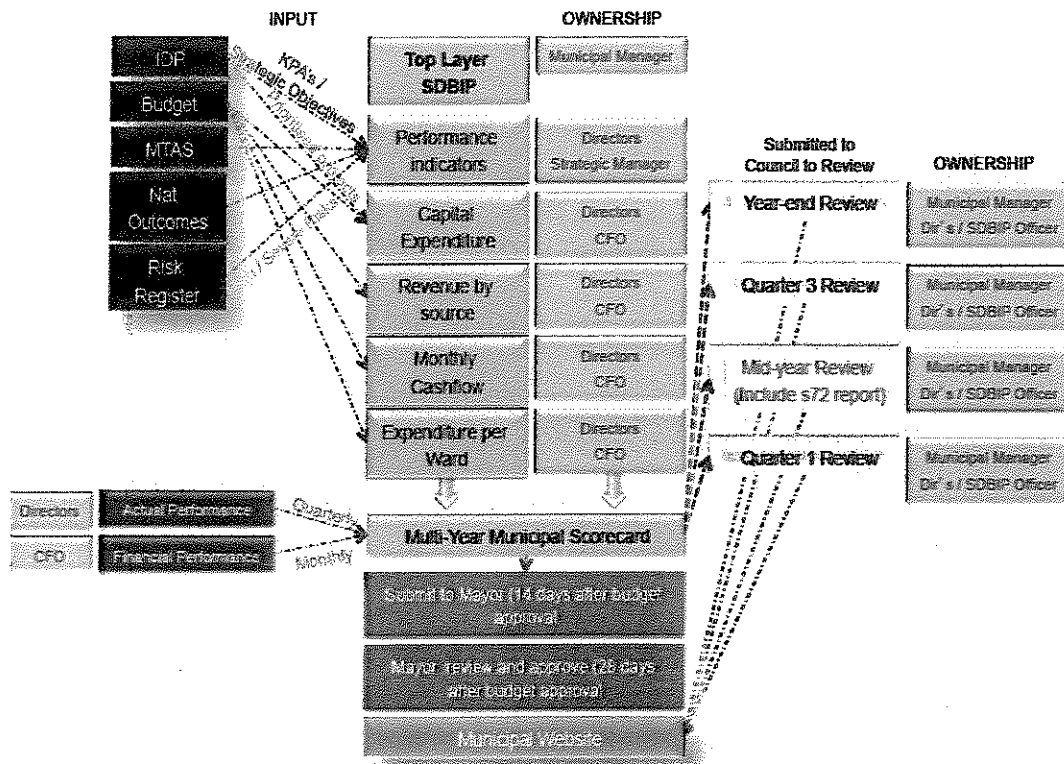
Extract: Municipal Finance Management Act No. 56 of 2003 (MFMA)

Definition:

"Service Delivery and Budget Implementation Plan" means a detailed plan approved by the Mayor of a municipality in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA) for implementing the municipality's delivery of municipal services and its annual implementing the municipality's delivery of municipal services and which must indicate the following –

- (a) projections for each month of -
  - (i) revenue to be collected, by source;
  - (ii) operational and capital expenditure, by vote;
- (b) service delivery targets and performance indicators for each quarter; and
- (c) any other matters that may be prescribed, and includes any revisions of such plan by the Mayor in terms of Section 54(1) (c) of the MFMA.

4. The diagram below illustrates the process followed with the drafting of the SDBIP which serves as a performance monitoring and evaluation tool.



## 5. Update and Reporting On Top Level SDBIP

The Top Level SDBIP is updated automatically with the actual results reported in the departmental SDBIP. All KPI owners report on the actual results related to the KPI by accurately recording performance information in the response fields which includes making reference to the Portfolio of Evidence (POE) that can be uploaded on the system.

The municipality utilises an electronic web based system on which KPI owners update actual performance on a monthly basis. It is the responsibility of each KPI owner to maintain a Portfolio of Evidence to support actual performance updated on the system.

The web based system sends automated e-mails to all KPI owners and users as a reminder to ensure that all staff responsible for updating their actual performance against key performance targets as set by the 16th of every month for the previous month's performance. Where targets were not met or achieved as set in terms of the SDBIP, corrective actions and measures are identified to address such poor performance.

## **6. Performance Reporting on the SDBIP**

---

Performance must be reported in terms of the Municipal Systems Act (MSA), MFMA and the circulars and regulations issued in terms of the aforementioned legislation. The monitoring and evaluation of organisational performance are reported on as follow:

### **6.1 Quarterly Reviews**

On a quarterly basis, the Executive Mayor should engage in an intensive review of municipal performance against both the directorate's scorecards and the municipal scorecard, as reported by the Municipal Manager.

These reviews will take place in October (for the period July to end of September), January (for the period October to the end of December), April (for the period January to the end of March) and July (for the period April to the end of June).

The review in January will coincide with the mid-year performance assessment as per Section 72 of the Municipal Finance Management Act. Section 72 determines that by 25 January of each year the accounting officer must assess the performance of the municipality and report to the Council on, inter alia, its service delivery performance during the first half of the financial year and the service delivery targets and performance indicators set in the service delivery and budget implementation plan. Many of the indicators in the municipal scorecard are measured on an annual basis.

The quarterly reviews should thus culminate in a comprehensive annual review of performance in terms of all the scorecards. The Executive Mayor will need to ensure that targets committed to in the municipal scorecard are being met, in instances where targets are not met; satisfactory and sufficient reasons should be provided together with the necessary corrective actions to address poor performance.

### **6.2 Council Reviews**

At least annually, the Executive Mayor will be required to report to the full council on the overall municipal performance. It is proposed that this reporting takes place using the municipal scorecard in an annual performance report format as per the Municipal Systems Act. The said annual performance report will form part of the municipality's Annual Report as per Section 121 of the Municipal Finance Management Act.

It is important that Directors use these reviews as an opportunity to reflect on the attainment of the objectives of their respective directorates.

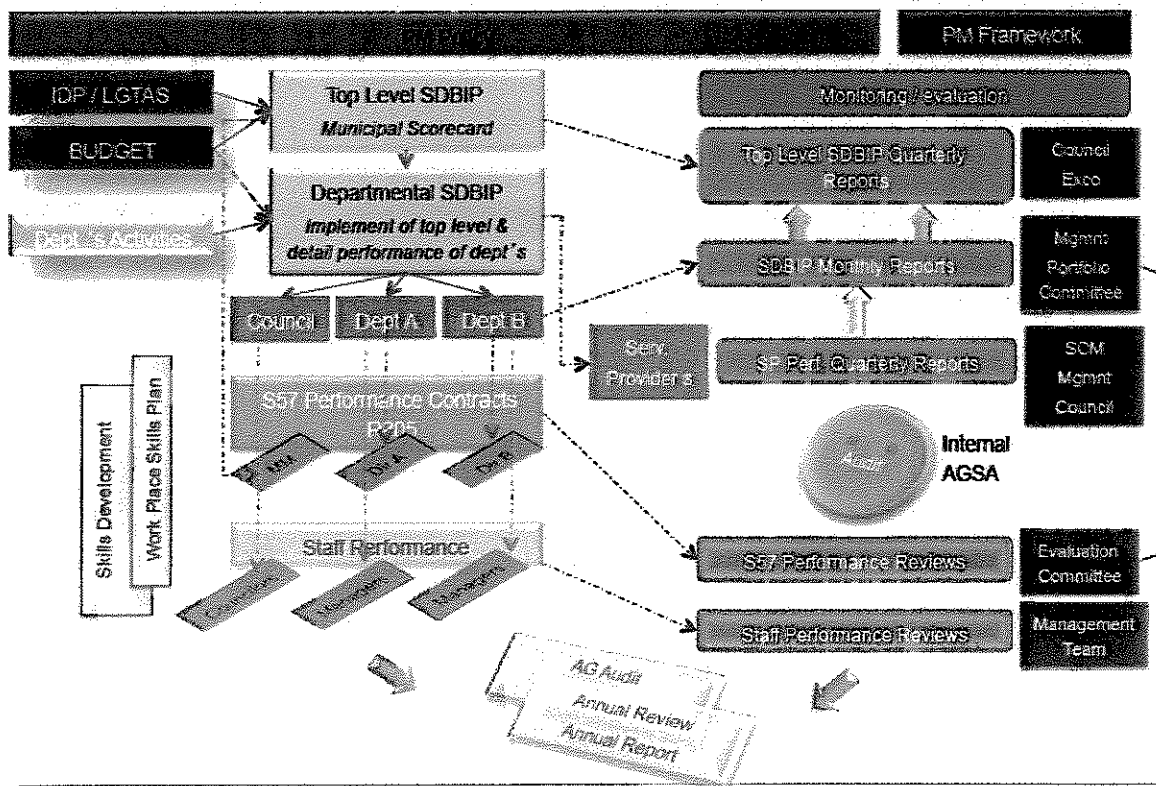
The review should also focus on reviewing the systematic compliance to the performance management system, by directorates, departments, Portfolio Councillors and the Municipal Manager.

6.3 The Review Will Also Include:

- o An evaluation of the validity and suitability of the Key Performance Indicators.
- o An evaluation of the annual and 5 year targets to determine whether the targets are over stated or understated. These changes need to be considered.
- o Changes to KPI's and 5 year targets for submission to council for approval. (The reason for this is that the original KPI's and 5 year targets would have been published with the IDP, which would have been approved and adopted by council at the beginning of the financial year.)
- o An analysis to determine whether the Municipality is performing adequately or underperforming.

It is important that the Executive Mayor not only pays attention to poor performance but also to Exceptional/Good performance. It is expected that the Executive Mayor will acknowledge good performance, where directorates or departments have successfully met targets in their directorate/departmental scorecards.

**7. The following diagram illustrates how Performance Management, Monitoring and Performance Reporting will be done**



**8.**  
**KEY PERFORMANCE**  
**INDICATORS:**  
**(TOPLEVEL SDBIP)**  
**2014/2015**

KPI No	National Strategy Link		Municipal Strategy Link		Municipal Planned Delivery			Targets				Quarry Targets 2014/15		Proposed Targets Outer Years			
	National KPA	National Outcome	Pre-determined Objective	Strategic Objective	Municipal KPA	Key Performance Indicator (KPI)	Unit of Measurement	Ward	KPI Target Type (Number #/ Percentage %)	Annual Target	Revised Target	Q1	Q2	Q3	Q4	2015/2016	2016/2017
1	Good Governance and Public Participation	Improve the quality of basic education	To deliver services in terms of agreed service levels	To provide quality, affordable and sustainable services on an equitable basis	Good governance and public participation	Implement council approved awareness campaigns	Number of awareness programmes	All	Number	8	8	2	2	2	2	8	8
2	Basic Service Delivery	Improve health and life expectancy	To deliver services in terms of agreed service levels	To provide quality, affordable and sustainable services on an equitable basis	Basic service delivery & infrastructure development	Review Sector Plans as per councils approved sector plan schedule	Number of sector plans approved by council end June 2015	All	Number	4	4	0	0	0	4	4	4
3	Local Economic Development	All people in south Africa protected and feel safe	To create an enabling environment for the economy to grow	To stimulate, strengthen and improve the economy for sustainable growth	Economic Development	Implement LED Strategies (as included in the IDP)	Number of LED interventions/ activities / programmes implemented by June 2015	All	Number	4	4	2	0	2	0	4	4
4	Local Economic Development	Decent employment through inclusive economic growth	To create an enabling environment for the economy to grow	To commit to continues improvement of human skills and resources to deliver effective services	Economic Development	Number of temporary jobs created through the municipality's local economic development EPWP projects, measured by the number of people temporary employed in the EPWP programs for the period.	Number of people temporary employed in the EPWP programs.	All	Number	46	46	0	0	0	46	46	46



KPI No	Responsible Directorate	National Strategy/Link		Municipal Strategy Link		Municipal Planned Delivery			Targets				Proposed Targets Outer Years					
		National Outcome	National KPA	Pre-determined Objective	Strategic Objective	Municipal KPA	Key Performance Indicator (KPI)	Unit of Measurement	Ward	KPI Target Type (Number (#) / Percentage (%))	Annual Target	Revised Target	Q1	Q2	Q3	Q4	2015/2016	2016/2017
5	Corporate & Community Services	A skilled and capable workforce to support inclusive growth	Municipal Financial Viability and Management	To develop and implement staff development and retention plans	To commit to continues improvement of human skills and resources to deliver effective services	Institutional development & transformation	The % of the Municipality's training budget spent, measured as (Total Actual Training Expenditure/Approved Training Budget x 100)	% of training budget sent on scheduled training by end of June 2015	All	Number	35	35	0	10	10	15	35	35
6	Infrastructure Services	An effective, competitive and responsive economic infrastructure network	Basic Service Delivery	To develop and implement risk and water safety plans	To provide quality, affordable and sustainable services on an equitable basis	Basic service delivery & infrastructure development	The % of the Municipality's capital budget actually spent on capital projects identified in the IDP (Total Actual Capital Expenditure/Approved Capital Budget) x 100	The percentage of a municipality's capital budget spent on capital projects identified in the IDP for the 2014/15 financial year	All	Percentage	87	87	0	0	0	87	87	87
7	Infrastructure Services	Vibrant, equitable and sustainable rural communities and food security	Basic Service Delivery	To deliver services in terms of agreed service levels	To provide quality, affordable and sustainable services on an equitable basis	Basic service delivery & infrastructure development	Number of formal residential properties connected to the municipal electrical infrastructure network (credit and prepaid electrical metering)(Excluding Eskom areas)	Number of residential properties which are billed for electricity or have pre-paid meters (Excluding Eskom areas)	All	Number	1682	1682	1682	1682	1682	1682	1682	1682

KPI No	National Strategy Link		Municipal Strategy Link		Municipal Planned Delivery			Targets				Proposed Targets Outer Years						
	Responsible Directorate	National KPA	National Outcome	Pre-determined Objective	Strategic Objective	Municipal KPA	Key Performance Indicator (KPI)	Unit of Measurement	Ward	KPI Target Type (Number (#)/Percentage (%))	Annual Target	Revised Target	Q1	Q2	Q3	Q4	2015/2016	2016/2017
8	Infrastructure Services	Basic Service Delivery	Sustainable human settlements and improved quality of household life	To develop a water demand management strategy	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems	Basic service delivery & infrastructure development	Provide refuse removal, refuse dumps and solid waste disposal to households within the municipal area	Number of households for which refuse is removed at least once a week	All	Number	2288	2288	2288	2288	2288	2288	2288	2288
9	Infrastructure Services	Basic Service Delivery	A responsive and accountable, effective and efficient local government system	To review and implement the SCM policy of Council	To promote sustainable integrated development through social and spatial integration that eradicates the apartheid legacy	Basic service delivery & infrastructure development	Provision of clean piped water to formal residential properties which are connected to the municipal water infrastructure network.	Number of formal residential properties that meet agreed service standards for piped water	All	Number	2232	2232	2232	2232	2232	2232	2232	2232
10	Infrastructure Services	Basic Service Delivery	Protection and enhancement of environmental assets and natural resources	To deliver services in terms of agreed service levels	To enhance participatory democracy	Basic service delivery & infrastructure development	Excellent water quality measured by the quality of water as per SANS 242 criteria	% water quality level as per blue drop assessment	All	Percentage	80	80	0	0	0	80	80	80

KPI No	National Strategy Link		Municipal Strategy Link		Municipal Planned Delivery		Targets				Proposed Targets Outer Years					
	National KPA	National Outcome	Pre-determined Objective	Strategic Objective	Municipal KPA	Unit of Measurement	Ward	KPI Target Type (Number (#)/ Percentage (%))	Annual Target	Revised Target	Q1	Q2	Q3	Q4	2015/2016	2016/2017
11	Basic Service Delivery	A better South Africa, a better Africa and world	To deliver services in terms of agreed service levels	To provide quality, affordable and sustainable services on an equitable basis	Basic service delivery & infrastructure development	% quality of effluent achieved as per Green Drop assessment	All	Percentage	78	78	0	0	0	78	78	78
12	Basic Service Delivery	A development-orientated public service and inclusive citizenship	To deliver services in terms of agreed service levels	To provide quality, affordable and sustainable services on an equitable basis	Basic service delivery & infrastructure development	No of HH receiving free basic water	All	Number	2232	2232	2232	2232	2232	2232	2232	2232
13	Basic Service Delivery	An effective, competitive and responsive economic infrastructure network	To deliver services in terms of agreed service levels	To provide quality, affordable and sustainable services on an equitable basis	Basic service delivery & infrastructure development	No of residential properties which are billed for sewerage in accordance to the financial system.	All	Number	2127	2127	2127	2127	2127	2127	2127	2127

KPI No	National Strategy Link		Municipal Strategy Link			Municipal Planned Delivery		Targets		Quarterly Targets-2014/15		Proposed Targets Outer Years					
	National KPA	National Outcome	Pre-determined Objective	Strategic Objective	Municipal KPA	Key Performance Indicator (KPI)	Unit of Measurement	Ward	KPI Target Type (Number #/ Percentage %)	Annual Target	Revised Target	Q1	Q2	Q3	Q4	2015/2016	2016/2017
14	Basic Service Delivery	An effective, competitive and responsive economic infrastructure network	To deliver services in terms of agreed service levels	To provide quality, affordable and sustainable services on an equitable basis	Basic service delivery & infrastructure development	Provision of free basic sanitation services to registered indigent account holders which are connected to the municipal waste water (sanitation/sewerage) network & are billed for sewerage service, irrespective of the number of water closets (toilets).	No of indigent account holders receiving free basic sanitation in terms of Equitable share requirements.	All	Number	870	870	870	870	870	870	870	870
15	Basic Service Delivery	An effective, competitive and responsive economic infrastructure network	To deliver services in terms of agreed service levels	To provide quality, affordable and sustainable services on an equitable basis	Basic service delivery & infrastructure development	Provide 50kwh free basic electricity to registered indigent account holders connected to the municipal electrical infrastructure network	No of indigent account holders receiving free basic electricity which are connected to the municipal electrical infrastructure network	All	Number	870	870	870	870	870	870	870	870
16	Basic Service Delivery	An effective, competitive and responsive economic infrastructure network	To deliver services in terms of agreed service levels	To provide quality, affordable and sustainable services on an equitable basis	Basic service delivery & infrastructure development	Provision of free basic refuse removal, refuse dumps and solid waste disposal to registered indigent account holders	No of indigent account holders receiving free basic refuse removal monthly	All	Number	870	870	870	870	870	870	870	870

KPI No	Responsible Directorate		National Strategy Link		Municipal Strategy Link		Municipal Planned Delivery		Targets		Quarterly Targets 2014/15				Proposed Targets Outer Years		
	National KPA	National Outcome	Pre-determined Objective	Strategic Objective	Municipal KPA	Key Performance Indicator (KPI)	Unit of Measurement	Ward	KPI Target Type (Number #)/Percentage (%)	Annual Target	Revised Target	Q1	Q2	Q3	Q4	2015/2016	2016/2017
17	Municipal Transformation and Institutional Development	A skilled and capable workforce to support inclusive growth	To deliver services in terms of agreed service levels	To commit to continues improvement of human skills and resources to deliver effective services	Institutional development & transformation	Review the required policies & municipal code and submit to council	Number of policies reviewed and approved by the council by the end of June	All	Number	4	4	0	0	0	4	4	4
18	Financial Services	Improve the quality of basic education	To implement mechanisms to improve debt collection	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems	Financial sustainability & development	Achieve a YTD debtors payment percentage of at least 90%	(Gross Debtors Closing Balance + Billed Revenue - Gross Debtors Opening Balance + Bad Debts Written Off)/Billed Revenue x 100	All	Percentage	90	90	90	90	90	90	90	90
19	Financial Services	A development-orientated public service and inclusive citizenship	To improve financial management by addressing the AG reporting matters	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems	Financial sustainability & development	Attain an unqualified audit opinion	Unqualified External Audit Opinion Received	All	Number	1	1	0	0	0	1	1	1

KPI No	Responsible Directorate	National Strategy Link		Municipal Strategy Link		Municipal Planned Delivery			Targets				Proposed Targets Outer Years					
		National KPA	National Outcome	Pre-determined Objective	Strategic Objective	Municipal KPA	Key Performance Indicator (KPI)	Unit of Measurement	Ward	KPI Target Type (Number #/ Percentage %)	Annual Target	Revised Target	Q1	Q2	Q3	Q4	2015/2016	2016/2017
20	Financial Services	Municipal Financial Viability and Management	A responsive and accountable, effective and efficient local government system	To implement mechanisms to improve debt collection	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems	Financial sustainability & development	Implement mechanisms to improve debt collection by implementing strategies included in the revenue enhancement strategy	Number of initiatives implemented	All	Number	4	4	1	1	1	1	4	4
21	Office of the Municipal Manager	Good Governance and Public Participation	A development-orientated public service and inclusive citizenship	To promote a culture of good governance	To enhance participatory democracy	Good governance and public participation	Bi-quarterly engagement with community on progress on IDP & Budget Implementation	No of public participation engagements conducted in all municipal wards	All	Number	4	4	1	1	1	1	4	4
22	Office of the Municipal Manager	Municipal Financial Viability and Management	A development-orientated public service and inclusive citizenship	To promote a culture of good governance	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems	Financial sustainability & development	Develop Risk based audit plan for 2015/16 and submit to audit committee by end June	RBP submitted by end June 2015	All	Number	1	1	0	0	0	1	1	1
23	Infrastructure Services	Basic Service Delivery	An effective, competitive and responsive economic infrastructure network	To develop and implement an infrastructure management and maintenance plan	To provide quality, affordable and sustainable services on an equitable basis	Basic service delivery & infrastructure development	% of the maintenance budget for Roads spent (Actual expenditure divided by the total approved budget)x100	(Actual expenditure divided by the total approved budget)x100	All	Percentage	100	100	0	0	0	100	100	100

KPI No	National Strategy Link		Municipal Strategy Link		Municipal Planned Delivery		Targets		Quantity Targets 2014/15				Proposed Targets Outer Years				
	National KPA	National Outcome	Pre-determined Objective	Strategic Objective	Municipal KPA	Key Performance Indicator (KPI)	Unit of Measurement	Ward	KPI Target Type (Number (#)/ Percentage (%))	Annual Target	Revised Target	Q1	Q2	Q3	Q4	2015/2016	2016/2017
24	Municipal Transformation and Institutional Development	A skilled and capable workforce to support inclusive growth	To develop and implement staff development and retention plans	To commit to continues improvement of human skills and resources to deliver effective services	Institutional development & transformation	The number of people from employment equity target groups employed (appointed) in the three highest levels of management in compliance with the equity plan	Number of people employed (appointed)	All	Number	2	2	0	0	0	2	2	2
25	Basic Service Delivery	A responsive and accountable, effective and efficient local government system	To develop and implement an infrastructure management and maintenance plan	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems	Basic service delivery & infrastructure development	Limit water losses to not more than 16% ((Number of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold) / Number of Kilolitres Water Purchased or Purified x 100)	(Number of Kilolitres Water Purchased or Purified - Number of Kilolitres Water Sold) / Number of Kilolitres Water Purchased or Purified x 100	All	Percentage	20	20	20	20	20	20	20	20
26	Basic Service Delivery	A responsive and accountable, effective and efficient local government system	To develop and implement an infrastructure management and maintenance plan	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems	Basic service delivery & infrastructure development	Limit electricity losses to not more than 15% ((Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) x 100	(Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated x 100	All	Percentage	20	20	20	20	20	20	20	20

KPI No	National Strategy Link		Municipal Strategy Link		Municipal Planned Delivery		Targets		Quarterly Targets 2014/15				Proposed Targets Outer Years						
	Responsible Directorate	National KPA	National Outcome	Pre-determined Objective	Strategic Objective	Municipal KPA	Key Performance Indicator (KPI)	Unit of Measurement	Ward	KPI Target Type (Number #)/ Percentage (%)	Annual Target	Revised Target	Q1	Q2	Q3	Q4	2015/2016	2016/2017	
27	Financial Services	Municipal Financial Viability and Management	A development-orientated public service and inclusive citizenship	To improve financial reporting	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems	Financial sustainability & development	Financial Viability measured in terms of the municipality's ability to meet its obligations ((Total operating revenue- operating grants received)/debt payments due within the year)	Purchased and/or Generated) x 100	All	Number	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2	1.2
28	Financial Services	Municipal Financial Viability and Management	A development-orientated public service and inclusive citizenship	To improve financial reporting	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems	Financial sustainability & development	Financial viability measured in terms of the outstanding service debtors (Total outstanding service debtors/ revenue received for services)X100	(Total outstanding service debtors/ revenue received for services)X100	All	Number	14.3	14.3	14.3	14.3	14.3	14.3	14.3	14.3	14.3
29	Financial Services	Municipal Financial Viability and Management	A development-orientated public service and inclusive citizenship	To improve financial reporting	To maintain financial viability & sustainability through prudent expenditure, and sound financial systems	Financial sustainability & development	Financial viability measured in terms of the available cash to cover fixed operating expenditure ((Available cash+ investments)/ Monthly fixed operating expenditure)	((Available cash+ investments)/ Monthly fixed operating expenditure)	All	Number	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92	0.92



9. 2014/15 Capital Budget Implementation																			
Ref No	Sib. Details	Van No	Project Name	Funding source	Planned start date	Planned complete date	July 2014	August 2014	September 2014	October 2014	November 2014	December 2014	January 2015	February 2015	March 2015	April 2015	May 2015	June 2015	Total
1	PMU	011080108039	Prince Albert Storm water	5	2014/07/01	2014/08/30	25 000	25 000											50 000
2	PMU	011080108048	Klaarstroom: Waste Water	5	2014/07/01	2014/08/30	25 000	25 000											50 000
3	PMU	011080108049	Prince Albert: Swimming Pool	5	2014/07/01	2015/06/30	184 476	184 476	184 476	184 476	184 476	184 476	184 476	184 476	184 476	184 476	184 476	184 476	2 213 715
4	PMU	011080108050	PA Waste Water Treatment Works	5	2014/07/01	2014/08/30	25 000	25 000											50 000
5	PMU	011080108051	Prince Albert: Reservoir	5	2014/07/01	2015/06/30	241 195	241 195	241 195	241 195	241 195	241 195	241 195	241 195	241 195	241 195	241 195	241 195	2 894 335
6	PMU	011080108052	Prince Albert: Roads	5	2014/07/01	2014/08/30	25 000	25 000											50 000

9. 2014/15 Capital Budget Implementation

Ref No	Site Director	Vote No	Project Name	Funding source	Planned Start Date	Planned Completion Date	July 2014	August 2014	September 2014	October 2014	November 2014	December 2014	January 2015	February 2015	March 2015	April 2015	May 2015	June 2015	Total
7	Manager, Infrastructure Services	011080108054	Leeu Gamka: Housing	11	2014/07/01	2015/06/30	833 333	833 333	833 333	833 333	833 333	833 333	833 333	833 333	833 333	833 333	833 333	833 333	10 000 000
8	PMU	011080108060	Prince Albert/ Leeu Gamka: Roads	5	2014/07/01	2015/06/30	125 000	125 000	125 000	125 000	125 000	125 000	125 000	125 000	125 000	125 000	125 000	125 000	1 500 000
9	PMU	011080108060	Klaarstroom: Borehole & Pipeline	5	2014/07/01	2014/08/30	25 000	25 000											50 000
10	PMU	011080108060	Leeu Gamka: Waste Water	5	2014/07/01	2014/08/30	25 000	25 000											50 000
11	PMU		Leeu Gamka: Storm water	5	2014/07/01	2014/08/30	25 000	25 000											50 000
12	PMU		Prince Albert: Solid Waste	5	2014/07/01	2014/08/30	25 000	25 000											50 000

Monthly Cash Flow 2014/15

Ref No	Sub-Division	Location	Vol. Number	July			August			September		
				Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.
1	Municipal Manager	Municipal governance and administration		R 158 583	R 380 667	R 0	R 158 583	R 380 667	R 0	R 158 583	R 380 667	R 0
2	Director: Financial Services	Municipal governance and administration		R 3 010 333	R 1 621 833	R 0	R 3 010 333	R 1 621 833	R 0	R 3 010 333	R 1 621 833	R 0
3	Manager: Corporate & Community Services	Municipal governance and administration		R 69 000	R 263 333	R 0	R 69 000	R 263 333	R 0	R 69 000	R 263 333	R 0
4	Manager: Corporate & Community Services	Community and public safety		R 159 917	R 181 417	R 0	R 159 917	R 181 417	R 0	R 159 917	R 181 417	R 0
5	Facility Management & Cemeteries	Community and public safety		R 23 583	R 23 917	R 0	R 23 583	R 23 917	R 0	R 23 583	R 23 917	R 0
6	Traffic & Protection Services	Community and public safety		R 350 417	R 231 000	R 0	R 350 417	R 231 000	R 0	R 350 417	R 231 000	R 0
7	Housing	Community and public safety		R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
8	Manager: Corporate & Community Services	Community and public safety		R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
9	Spatial Planning and Building Control	Economic and environmental services		R 16 667	R 36 250	R 0	R 16 667	R 36 250	R 0	R 16 667	R 36 250	R 0
10	Public Works ( Roads, Storm Water, Waste, Sanitation, Sewer)	Economic and environmental services		R 126 000	R 278 167	R 0	R 126 000	R 278 167	R 0	R 126 000	R 278 167	R 0
11	Manager: Infrastructure Services	Economic and environmental services		R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
12	Electricity	Trading services		R 1 116 750	R 864 667	R 0	R 1 116 750	R 864 667	R 0	R 1 116 750	R 864 667	R 0
13	Purification Works (Water and Waste Water)	Trading services		R 307 417	R 126 167	R 0	R 307 417	R 126 167	R 0	R 307 417	R 126 167	R 0

Monthly Cash Flow 2014/15

Ref. Nr	Sub-Directorate	Line Item	July			August			September		
			Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.
14	Purification Works (Water and Waste Water)	Trading services	R 280 167	R 217 583	R 0	R 280 167	R 217 583	R 0	R 280 167	R 217 583	R 0
15	Purification Works (Water and Waste Water)	Trading services	R 162 500	R 138 750	R 0	R 162 500	R 138 750	R 0	R 162 500	R 138 750	R 0
16	Municipal Manager	Other	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
		<b>TOTAL</b>	<b>R 5 781 333</b>	<b>R 4 363 750</b>	<b>R 0</b>	<b>R 5 781 333</b>	<b>R 4 363 750</b>	<b>R 0</b>	<b>R 5 781 333</b>	<b>R 4 363 750</b>	<b>R 0</b>

Ref. Nr	Sub-Directorate [R]	Line Item [R]	Vote Number	October			November			December		
				Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.
17	Municipal Manager	Municipal governance and administration		R 380 667	R 0	R 158 583	R 380 667	R 0	R 158 583	R 380 667	R 0	
18	Director: Financial Services	Municipal governance and administration		R 1 621 833	R 0	R 3 010 333	R 1 621 833	R 0	R 3 010 333	R 1 621 833	R 0	
19	Manager: Corporate & Community Services	Municipal governance and administration		R 263 333	R 0	R 69 000	R 263 333	R 0	R 69 000	R 263 333	R 0	
20	Manager: Corporate & Community Services	Community and public safety		R 181 417	R 0	R 159 917	R 181 417	R 0	R 159 917	R 181 417	R 0	
21	Facility Management & Cemeteries	Community and public safety		R 23 917	R 0	R 23 583	R 23 917	R 0	R 23 583	R 23 917	R 0	
22	Traffic & Protection Services	Community and public safety		R 231 000	R 0	R 350 417	R 231 000	R 0	R 350 417	R 231 000	R 0	
23	Housing	Community and public safety		R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	
24	Manager: Corporate & Community Services	Community and public safety		R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	

Ref. Nr.	Sub-Directorate [R]	Line Item [R]	Vote Number	October			November			December		
				Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.
25	Spatial Planning and Building Control	Economic and environmental services		R 16 667	R 36 250	R 0	R 16 667	R 36 250	R 0	R 16 667	R 36 250	R 0
26	Public Works ( Roads, Storm Water, Waste, Sanitation, Sewer)	Economic and environmental services		R 126 000	R 278 167	R 0	R 126 000	R 278 167	R 0	R 126 000	R 278 167	R 0
27	Manager: Infrastructure Services	Economic and environmental services		R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
28	Electricity	Trading services		R 1 116 750	R 864 667	R 0	R 1 116 750	R 864 667	R 0	R 1 116 750	R 864 667	R 0
29	Purification Works (Water and Waste Water)	Trading services		R 307 417	R 126 167	R 0	R 307 417	R 126 167	R 0	R 307 417	R 126 167	R 0
30	Purification Works (Water and Waste Water)	Trading services		R 280 167	R 217 583	R 0	R 280 167	R 217 583	R 0	R 280 167	R 217 583	R 0
31	Purification Works (Water and Waste Water)	Trading services		R 162 500	R 138 750	R 0	R 162 500	R 138 750	R 0	R 162 500	R 138 750	R 0
32	Municipal Manager	Other		R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
		TOTAL		R 5 781 333	R 4 363 750	R 0	R 5 781 333	R 4 363 750	R 0	R 5 781 333	R 4 363 750	R 0

Ref. Nr.	Sub-Directorate [R]	Line Item [R]	Vote Number	January			February			March		
				Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.
33	Municipal Manager	Municipal governance and administration		R 158 583	R 380 667	R 0	R 158 583	R 380 667	R 0	R 158 583	R 380 667	R 0
34	Director: Financial Services	Municipal governance and administration		R 3 010 333	R 1 621 833	R 0	R 3 010 333	R 1 621 833	R 0	R 3 010 333	R 1 621 833	R 0

Ref No	Sub-Department (R)	Department	Vote Number	January			February			March		
				Revenue	Operational Exp	Capital Exp	Revenue	Operational Exp	Capital Exp	Revenue	Operational Exp	Capital Exp
35	Manager: Corporate & Community Services	Municipal governance and administration		R 69 000	R 263 333	R 0	R 69 000	R 263 333	R 0	R 69 000	R 263 333	R 0
36	Manager: Corporate & Community Services	Community and public safety		R 159 917	R 181 417	R 0	R 159 917	R 181 417	R 0	R 159 917	R 181 417	R 0
37	Facility Management & Cemeteries	Community and public safety		R 23 583	R 23 917	R 0	R 23 583	R 23 917	R 0	R 23 583	R 23 917	R 0
38	Traffic & Protection Services	Community and public safety		R 350 417	R 231 000	R 0	R 350 417	R 231 000	R 0	R 350 417	R 231 000	R 0
39	Housing	Community and public safety		R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
40	Manager: Corporate & Community Services	Community and public safety		R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
41	Spatial Planning and Building Control	Economic and environmental services		R 16 667	R 36 250	R 0	R 16 667	R 36 250	R 0	R 16 667	R 36 250	R 0
42	Public Works ( Roads, Storm Water, Waste, Sanitation, Sewer)	Economic and environmental services		R 126 000	R 278 167	R 0	R 126 000	R 278 167	R 0	R 126 000	R 278 167	R 0
43	Manager: Infrastructure Services	Economic and environmental services		R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
44	Electricity	Trading services		R 1 116 750	R 864 667	R 0	R 1 116 750	R 864 667	R 0	R 1 116 750	R 864 667	R 0
45	Purification Works (Water and Waste Water)	Trading services		R 307 417	R 126 167	R 0	R 307 417	R 126 167	R 0	R 307 417	R 126 167	R 0
46	Purification Works (Water and Waste Water)	Trading services		R 280 167	R 217 583	R 0	R 280 167	R 217 583	R 0	R 280 167	R 217 583	R 0
47	Purification Works (Water and Waste Water)	Trading services		R 162 500	R 138 750	R 0	R 162 500	R 138 750	R 0	R 162 500	R 138 750	R 0
48	Municipal Manager	Other		R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
		<b>TOTAL</b>		<b>R 5 781 333</b>	<b>R 4 363 750</b>	<b>R 0</b>	<b>R 5 781 333</b>	<b>R 4 363 750</b>	<b>R 0</b>	<b>R 5 781 333</b>	<b>R 4 363 750</b>	<b>R 0</b>

Ref. Nr.	Sub-Division (R)	Line Item	Vote Number			April			May			June		
			Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.
49	Municipal Manager	Municipal governance and administration	R 158 583	R 380 667	R 0	R 158 583	R 380 667	R 0	R 158 583	R 380 667	R 0	R 158 583	R 380 667	R 0
50	Director: Financial Services	Municipal governance and administration	R 3 010 333	R 1 621 833	R 0	R 3 010 333	R 1 621 833	R 0	R 3 010 333	R 1 621 833	R 0	R 3 010 333	R 1 621 833	R 0
51	Manager: Corporate & Community Services	Municipal governance and administration	R 69 000	R 263 333	R 0	R 69 000	R 263 333	R 0	R 69 000	R 263 333	R 0	R 69 000	R 263 333	R 0
52	Manager: Corporate & Community Services	Community and public safety	R 159 917	R 181 417	R 0	R 159 917	R 181 417	R 0	R 159 917	R 181 417	R 0	R 159 917	R 181 417	R 0
53	Facility Management & Cemeteries	Community and public safety	R 23 583	R 23 917	R 0	R 23 583	R 23 917	R 0	R 23 583	R 23 917	R 0	R 23 583	R 23 917	R 0
54	Traffic & Protection Services	Community and public safety	R 350 417	R 231 000	R 0	R 350 417	R 231 000	R 0	R 350 417	R 231 000	R 0	R 350 417	R 231 000	R 0
55	Housing	Community and public safety	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
56	Manager: Corporate & Community Services	Community and public safety	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
57	Spatial Planning and Building Control	Economic and environmental services	R 16 667	R 36 250	R 0	R 16 667	R 36 250	R 0	R 16 667	R 36 250	R 0	R 16 667	R 36 250	R 0
58	Public Works ( Roads, Storm Water, Waste, Sanitation, Sewer)	Economic and environmental services	R 126 000	R 278 167	R 0	R 126 000	R 278 167	R 0	R 126 000	R 278 167	R 0	R 126 000	R 278 167	R 0
59	Manager: Infrastructure Services	Economic and environmental services	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
60	Electricity	Trading services	R 1 116 750	R 864 667	R 0	R 1 116 750	R 864 667	R 0	R 1 116 750	R 864 667	R 0	R 1 116 750	R 864 667	R 0
61	Purification Works (Water and Waste Water)	Trading services	R 307 417	R 126 167	R 0	R 307 417	R 126 167	R 0	R 307 417	R 126 167	R 0	R 307 417	R 126 167	R 0
62	Purification Works (Water and Waste)	Trading services	R 280 167	R 217 583	R 0	R 280 167	R 217 583	R 0	R 280 167	R 217 583	R 0	R 280 167	R 217 583	R 0

Rel. Nr	Sub-Divisorioes (R)	Capital (R)	Vote Number	April			May			June				
				Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.		
	Water)													
63	Purification Works (Water and Waste Water)			R 162 500	R 138 750	R 0	R 162 500	R 138 750	R 0	R 162 500	R 138 750	R 0	R 0	R 0
64	Municipal Manager					R 0			R 0					R 0
	<b>TOTAL</b>			<b>R 5 781 333</b>	<b>R 4 363 750</b>	<b>R 0</b>	<b>R 5 781 333</b>	<b>R 4 363 750</b>	<b>R 0</b>	<b>R 5 781 333</b>	<b>R 4 363 750</b>	<b>R 0</b>	<b>R 0</b>	<b>R 0</b>



11. Revenue by Source

Ref Nr	Line Item	Vote Number	July	August	September	October	November	December	January	February	March	April	May	June	Total
1	Property rates		201 550	201 550	201 550	201 550	201 550	201 550	201 550	201 550	201 550	201 550	201 550	201 550	2 418 600
2	Property rates - penalties & collection charges														0
3	Service charges - electricity revenue		856 354	856 354	856 354	856 354	856 354	856 354	856 354	856 354	856 354	856 354	856 354	856 354	10 276 250
4	Service charges - water revenue		223 223	223 223	223 223	223 223	223 223	223 223	223 223	223 223	223 223	223 223	223 223	223 223	2 678 681
5	Service charges - sanitation revenue		136 784	136 784	136 784	136 784	136 784	136 784	136 784	136 784	136 784	136 784	136 784	136 784	1 641 416
6	Service charges - refuse revenue		81 204	81 204	81 204	81 204	81 204	81 204	81 204	81 204	81 204	81 204	81 204	81 204	974 450
7	Service charges - other														0
8	Rental of facilities and equipment		27 250	27 250	27 250	27 250	27 250	27 250	27 250	27 250	27 250	27 250	27 250	27 250	327 000
9	Interest earned - external investments		30 000	30 000	30 000	30 000	30 000	30 000	30 000	30 000	30 000	30 000	30 000	30 000	360 000
10	Interest earned - outstanding debtors		41 667	41 667	41 667	41 667	41 667	41 667	41 667	41 667	41 667	41 667	41 667	41 667	50 000
11	Dividends received														0
12	Fines		223 583	223 583	223 583	223 583	223 583	223 583	223 583	223 583	223 583	223 583	223 583	223 583	2 683 000

11. Revenue by Source

Ref Nr	Line Item	Vote Number	July	August	September	October	November	December	January	February	March	April	May	June	Total
13	Licences and permits		100 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000	1 200 000
14	Agency services														0
15	Transfers receipts - operational		2 424 413	2 424 413	2 424 413	2 424 413	2 424 413	2 424 413	2 424 413	2 424 413	2 424 413	2 424 413	2 424 413	2 424 413	29 082 950
16	Other revenue		1 146 942	1 146 942	1 146 942	1 146 942	1 146 942	1 146 942	1 146 942	1 146 942	1 146 942	1 146 942	1 146 942	1 146 942	13 763 300
	<b>TOTAL</b>		<b>R 5 492 971</b>	<b>R 5 492 971</b>	<b>R 5 492 971</b>	<b>R 5 492 971</b>	<b>R 5 492 971</b>	<b>R 5 492 971</b>	<b>R 5 492 971</b>	<b>R 5 492 971</b>	<b>R 5 492 971</b>	<b>R 5 492 971</b>	<b>R 5 492 971</b>	<b>R 5 492 971</b>	<b>R 65 915 647</b>

12. Conclusion

This top level SDBIP is designed in such a way to align delivery with the overall strategic focus as outlined in the Integrated Development Plan (IDP). It also serves as the basis for determining the performance agreements and of the Municipal Manager and Senior Managers.