

Prince Albert municipal area, covering an area of 8 153 km<sup>2</sup>, incorporates the towns and surrounding farm areas of Klaarstroom, Prince Albert, Prince Albert Road and Leeu Gamka and requires a suitably qualified and experienced person to lead the Technical Department of the Municipality as Director Technical Services. The successful applicant will be committed to the achievement of Prince Albert's mission statement and strategic objectives.



**NOTICE 183/2024**  
**DIRECTOR: TECHNICAL SERVICES**  
**WC052-1.4**

**Remuneration:** R 880 228,00 – R 1 075 833 pa + Rural Allowance of 4% of the Total Annual Remuneration Package

All-inclusive package of a Category 1 Municipality as prescribed in the Upper Limits of Total Remuneration Packages Payable to Municipal Managers and Managers directly accountable to Municipal Managers – published in Government Gazette no 50737 30<sup>th</sup> May 2024.

The successful candidate will lead and directs the Directorate Technical Services and manage the maximizing of technical/infrastructure development and maintenance to promote basic service delivery to all communities within the municipal area.

**In order to meet the needs of the Prince Albert Municipality, the successful applicant will conform to the following requirements:**

**REQUIREMENTS**

- Bachelor of Science degree in Engineering / B-Tech Engineering or a relevant qualification registered on the National Qualifications Framework at NQF level 7;
- Minimum of 5 (five) years relevant experience at middle management level (at least reported to a section 56 manager)
- Successful completion of all Unit Standards prescribed in Regulation 7 of the Municipal Minimum Competency Level Regulations, Government Gazette No. 29967, dated 15 June 2007, as amended by Government Gazette No. 41996, dated 26 October 2018, alternatively completion of the prescribed Unit Standards within 18 months from date of appointment;
- Sound knowledge of and exposure to local government operations and municipal financial management;
- Solid knowledge and understanding of the relevant policies and legislation and a good understanding of institutional governance systems and performance management;
- In-depth knowledge of local government legislation and the statutory requirements pertaining to the post; high degree of aptitude for strategic/operational planning and management, decision-making, leadership, innovation and motivation;
- Must be able to formulate engineering master planning, project management and implementation;
- Good knowledge of supply chain management regulations and the Preferential Procurement policy Framework Act, 2000;
- Excellent management and computer skills;
- Excellent facilitation and communication skills in at least two of the three official languages of the Western Cape • South African citizenship;
- Registration with ECSA and a relevant, recognized professional body (e.g. IMESA) will be an added advantage
- A valid driver's license and NO criminal record.

**KEY PERFORMANCE AREAS**

- Report directly to the Municipal Manager;
- Manage the Directorate Technical Services;
- Develop, implement and manage strategic goals, policies and procedures in alignment to the municipality's strategic objectives;
- Effectively and efficiently manage the Directorate;
- Liaise and interact with individuals, role-players and agencies at senior level in all three spheres of government.
- Advising the political structures and political office bearers, managing communications between these parties as well as carrying out their decisions.
- The administration and implementation of the municipality's by-laws and other legislation;
- Exercising of any powers and performing any duties delegated by the municipal council, or by other delegating authorities of the municipality;
- Assist and support the Accounting Officer with the roles and responsibilities delegated to the Director Technical Services;
- Manage the provisioning and administering of project management;
- Manage the provisioning and control of civil engineering and solid waste management services;

- Manage the provisioning and control of electrical engineering services;
- Manage the provisioning and control of drinking water;
- Manage the administering and application of technical related GIS processes;
- Support and advise the Municipal Manager and Council;
- Provide strategic management and leadership for the directorate;
- Manage and improve departmental administrative functions;
- Develop and implement council policies and strategies • Compile and manage directorate's budget;
- Ensure legislative compliance of relevance to the directorate;
- Manage all related grants allocated to the municipality.
- Ensure community participation on matters of governance.

**COMPETENCIES:**

The following competencies, as described in Government Notice No 21, Government Gazette No 37245 of 2014, are essential:

<p><i>Leadership: Strategic direction and Leadership</i></p> <ul style="list-style-type: none"> <li>• People Management</li> <li>• Programme and Project Management</li> <li>• Financial Management</li> <li>• Change Leadership</li> <li>• Governance Leadership</li> </ul>	<p><i>Core Competencies: Moral Competence</i></p> <ul style="list-style-type: none"> <li>• Planning and Organizing</li> <li>• Analysis and Innovation</li> <li>• Knowledge and Information Management</li> <li>• Communication</li> <li>• Results and quality focus.</li> </ul>
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**Please note:**

1. This a permanent appointment (in terms of the Local Government: Municipal Systems Amendment Act, 2022 (Act 3 of 2022), published under Government Gazette No. 46740, dated 17 August 2022, including the signing of an employment contract and performance agreement in terms of section 57 of the Municipal Systems Act, 2000 (Act 32 of 2000), and declaration of financial interest.
2. Appointment will be made according to the Council's Employment Equity Plan, which ensures representation of designated groups in the Municipality.
3. It would be expected of candidates to be subjected to thorough evaluations and that previous and current employers and references will be contacted. Verification will be done on his/her qualifications, criminal and credit records. The candidate will be required to disclose all financial interests.
4. All applications must be submitted with a **detailed CV, certified copies of highest qualification, ID document and driver's license**, the names of three references from current and previous employers (**including their e-mail addresses**) and a **fully completed official application form (Annexure C)**, as available from the municipal website or the Human Resources Department, to be couriered to **Prince Albert Municipality, 33 Church Street, Prince Albert, 6930**. Administrative enquiries may be directed to Abridon Sass at tel no: 023 541 1036.
5. **ONLY** hard-copy applications will be considered. **No** electronic or faxed applications will be accepted.
6. The municipality respects the conditions of the Protection of Personal Information Act. By submitting your information and application you confirm that the information you have provided to us is true, up to date and correct.

**Closing Date:** Friday 20 December 2024 at 12:00

Short listed applicants will be informed of the outcome of the selection process on completion thereof.

The Council reserves the right not to make an appointment.

Applicants that are not contacted within 90 days from date of closing should consider their application to have been unsuccessful.

**NOËL VAN STADE**  
**ACTING MUNICIPAL MANAGER**  
**DATE : 22 NOVEMBER 2024**