

MUNISIPALITEIT
VAN OF
PRINS ALBERT



MUNICIPALITY
PRINCE ALBERT

Rig alle korrespondensie aan: Address all
DIE MUNISIPALE BESTUURDER THE
Privaatsak X53, Prins Albert, 6930 Private Bag
E-Pos / E-Mail adminklerk@pamun.gov.za Tel:

correspondence to:
MUNICIPAL MANAGER
X53, Prince Albert, 6930
023-541 1036, Fax: 023-541 1321

Supply Chain Management Division
Financial Services
Prince Albert Municipality
Tel: (023) 541 1036 scm@pamun.gov.za

30 March 2021

ATTENTION: ALL BIDDERS

TENDER NR: 44/2021: PROVISION OF PROFESSIONAL SERVICES: MANAGING THE SHORT-TERM INSURANCE PORTFOLIO OF THE PRINCE ALBERT MUNICIPALITY FOR A CONTRACT PERIOD OF THREE (3) YEARS.

ADDENDUM No. 1: DOCUMENT CORRECTIONS AND RESPONSE TO QUERIES

No	Description
1.	Queries raised after Tender advertised
1.1	Query 1 : <i>The pricing schedule does not allow / include the item "Business Interruption".</i> Response: Bidders may include the item Business Interruption in their tender document and on the official pricing schedule.
1.2	Query 2: <u>Item 2.6:</u> <i>"Tenderers must submit fully completed schedules of items for insurance cover together with each tender submitted, containing the detailed premium calculations for each class of insurance. It is compulsory that these calculations be submitted on a CD in a Microsoft Excel spreadsheet. Tenderers must ensure that the tender submission include a printed version of all the relevant schedules, duly signed off."</i> Response: The tenderer does not have to submit the calculations on a Compact Disc (CD), but the Excel spreadsheet must be handed over electronically at the tender opening – the schedules will be copied from the bidder's electronic storage device to the municipality at tender opening. Bidders must ensure that they comply to this requirement.

THIS NOTICE HAS BEEN UPLOADED ON THE MUNICIPALITIES WEBSITE ON 30 MARCH 2021.
PLEASE ACKNOWLEDGE RECEIPT OF THIS NOTICE BELOW AND ATTACH TO PRICING
SCHEDULE

SIGNED:

DATE:

Tender No.: 44/2021

Addendum **1**: 30 March 2021