

MUNISIPALITEIT
VAN
PRINS ALBERT



MUNICIPALITY
OF
PRINCE ALBERT

Rig alle korrespondensie
aan:

DIE MUNISIPALE BESTUURDER
Privaatsak X53, Prins Albert, 6930
E-Pos / E-Mail: adminklerk@pamun.gov.za

Address all correspondence
to:

THE MUNICIPAL MANAGER
Private Bag X53, Prince Albert, 6930
Tel: 023-541 1036, Fax: 023-541 1035

REQUEST FOR FORMAL WRITTEN PRICE QUOTATION (RFQ)

QUOTATION NUMBER:	57 / 2021
QUOTATION DESCRIPTION:	INCREASING OF THE AIRSPACE AT THE PRINCE ALBERT MUNICIPAL LANDFILL SITE WITH 4500m³, FOR THE PRINCE ALBERT MUNICIPALITY.
DATE PUBLISHED:	12 MAY 2021
CLOSING DATE & TIME:	21 MAY 2021 @ 23H59

Prince Albert Municipality hereby invites quotations from bidders for the supply of the goods/ services as detailed in the enclosed schedule. The following conditions will apply:

1. Price(s) quoted must be valid for at least **thirty (30) days** from date of your offer.
2. Price(s) quoted must be firm and inclusive of VAT (if applicable).
3. This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the MBD 6.1 and MBD 6.2 (**Local content**) form must be scrutinized, completed and submitted together with your quotation.
4. **NB: No quotations will be considered from persons in the service of the state.** The Declaration of Interest (MBD 4) form must be completed.
5. **No awards will be made to persons whose tax affairs are not in order.** Please attach a valid tax clearance certificate obtained from SARS, and/or a tax status pin letter.
6. **To combat abuse of the supply chain management process, the bidder must complete the declaration of his/her past supply chain management practices (MBD 8).**
7. **To prevent collusion, the Certificate for Independent Bid Determination Form (MDB 9) must be completed.**
8. Quotations received after the closing date will not be considered and evaluated.

9. A compulsory clarification meeting will be held as follow:

DATE: **14 May 2021**

VENUE: **Prince Albert Municipal Landfill Site**

TIME: **11h00**

10. To prevent collusion, the Certificate for Independent Bid Determination Form (MDB 9) must be completed.

11. Quotations may only be submitted on the bid documentation that is issued. Failure to comply will result in the bid being non-responsive.

12. Should your offer be accepted, the contract will be governed by the General Conditions of Contract issued by National Treasury. You will also be required to be registered on the Central Supplier Database (www.csd.gov.za). Registration is free of charge and can be done online.

13. All municipal bidding documentation (MBD) forms are available on the municipality's website at www.pamun.gov.za, or can be requested from the Finance Department (Supply Chain Management Division).

14. Contact details for enquiries:

Technical/Specification Enquiries

Mr. Danvor Sarelse

Operational Facilitator

Office: 023 541 1036

Cell: 078 866 3126

Email: danvor@pamun.gov.za

SCM Enquiries

David-Leigh Willemse

Office: 023 541 1036

Cell: 082 895 9261

Email: scm@pamun.gov.za

15. The Municipality reserves the right to withdraw any invitation to bid and/or re-advertise or to reject any bid or to accept a part of it. The Municipality does not bind itself to accept the lowest bid or to award a contract to the Bidder scoring the highest number of points.

16. Bidders may submit their quotations to Prince Albert Municipality using one of the following options:

▪ **Electronic submission (Email, no faxes allowed)**

Documentation to be emailed to the Supply Chain Management Unit

scm@pamun.gov.za

▪ **Hand-delivered submission** to the following address:

Supply Chain Management Unit (Finance Building

23 Church Street

Prince Albert

6930

Yours faithfully,

**ANNELEEN VORSTER
MUNICIPAL MANAGER**

