



**PRINCE ALBERT MUNICIPALITY  
PRINS ALBERT MUNISIPALITEIT**

**FORMAL WRITTEN PRICE QUOTATION (RFQ)**

ELECTRIFICATION OF TORTELDUIF STREET INFORMAL DWELLING UNITS  
IN PRINCE ALBERT , FOR THE PRINCE ALBERT MUNICIPALITY.

**RFQ 188 / 2022**

<b>NAME OF BIDDER</b>										
<b>CONTACT NUMBER</b>	PHONE:									
	FAX:									
<b>QUOTATION CLOSING DATE</b>	<b>14 OCTOBER 2022 @ 14h00</b>									
<b>B-BBEE STATUS LEVEL</b>										
<b>CSD REGISTRATION NUMBER</b>	<b>M</b>	<b>A</b>	<b>A</b>	<b>A</b>						
<b>TENDERED AMOUNT (INCLUSIVE OF VAT)</b>	<b>R</b> _____									

**FOR OFFICE USE:**

**OFFICIAL STAMP:**

**Official 1:** \_\_\_\_\_

**Official 2:** \_\_\_\_\_

## INSTRUCTIONS

Prince Albert Municipality hereby invites quotations from bidders for the supply of the goods /services as detailed in the enclosed schedule. The following conditions will apply:

1. Price(s) quoted must be valid for at least **thirty (30) days** from date of your offer.
2. Price(s) quoted must be firm and inclusive of VAT (if applicable).
3. This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the MBD 6.1 and MBD 6.2 (**Local content**) form must be scrutinized, completed and submitted together with your quotation.
4. **NB: No quotations will be considered from persons in the service of the state.** The Declaration of Interest (MBD 4) form must be completed.
5. **No awards will be made to persons whose tax affairs are not in order.** Please attach a valid tax clearance certificate obtained from SARS, and/or a tax status pin letter.
6. **To combat abuse of the supply chain management process, the bidder must complete the declaration of his/her past supply chain management practices (MBD 8).**
7. **To prevent collusion, the Certificate for Independent Bid Determination Form (MDB 9) must be completed.**
8. Quotations received after the closing date will not be considered and evaluated.
9. **To prevent collusion, the Certificate for Independent Bid Determination Form (MDB 9) must be completed.**
10. Quotations may only be submitted on the bid documentation that is issued. Failure to comply will result in the bid being non-responsive.
11. Should your offer be accepted, the contract will be governed by the General Conditions of Contract issued by National Treasury. You will also be required to be registered on the Central Supplier Database ( [www.csd.gov.za](http://www.csd.gov.za) ). Registration is free of charge and can be done online.

12. All municipal bidding documentation (MBD) forms are available on the municipality's website at [www.pamun.gov.za](http://www.pamun.gov.za), or can be requested from the Finance Department (Supply Chain Management Division).

13. A **compulsory clarification meeting** will be held as follow:

DATE: **05 October 2022**

VENUE: **Technical Department (23 Church Street, Prince Albert, 6930)**

TIME: **10h30**

**No bids will be accepted from bidders who did not attend the compulsory clarification meeting.**

14. Contact details for enquiries:

**Technical / Specification Enquiries**

**Mr. Ashley America**

Manager: Infrastructure Services

Tel: 023 541 1036

Email: [ashley@pamun.gov.za](mailto:ashley@pamun.gov.za)

**SCM / Bid procedure Enquiries**

**Ms. Margaret Januarie**

Procurement Clerk

Office: 023 541 1748

Email: [scm@pamun.gov.za](mailto:scm@pamun.gov.za)

15. The Municipality reserves the right to withdraw any invitation to bid and/or re-advertise or to reject any bid or to accept a part of it. The Municipality does not bind itself to accept the lowest bid or to award a contract to the Bidder scoring the highest number of points.

16. Bidders may submit their quotations to Prince Albert Municipality using one of the following options:

▪ **Electronic submission (Email, no faxes allowed)**

Documentation to be emailed to the Supply Chain Management Unit

[scm@pamun.gov.za](mailto:scm@pamun.gov.za)

▪ **Hand-delivered submission** to the following address:

Supply Chain Management Unit (Finance Building – Thusong Centre)

Adderley Street, Prince Albert, 6930

Yours faithfully,

**ALDRICK HENDRICKS**

**ACTING MUNICIPAL MANAGER**

**03 October 2022**

# CHECKLIST FOR COMPLETENESS OF BIDDING DOCUMENTATION

The bidder **MUST ENSURE** that the following checklist is completed, all necessary documentaton is attached to this bid and that all declarations are signed:

*Mark with "X" where applicable*

<b>ITEMS TO BE CHECKED</b>	<b>YES / NO</b>		
<b>1. Completed invitation to bid (MBD 1), containing the details of the bidder</b>	<b>Yes</b>		<b>No</b>
<b>2. Valid and original Tax Pin Status, attached to bid document (MBD2).</b> <ul style="list-style-type: none"> <li>▪ <b>An original valid Tax Status Pin must be attached to the bid document. Bidders must indicate their pin as provided by SARS to confirm validity of their tax status.</b></li> </ul>	<b>Yes</b>		<b>No</b>
<b>3. Adhering to the price instructions (MBD 3.1)</b>	<b>Yes</b>		<b>No</b>
<b>4. Attached a quotation/pricing schedule on the official letterhead of the bidder's company.</b>	<b>Yes</b>		<b>No</b>
<b>5. Completed and signed declaration of interest (MBD4).</b>	<b>Yes</b>		<b>No</b>
<b>6. Preference points claimed and signed declarations (MBD 6.1), where applicable.</b>	<b>Yes</b>		<b>No</b>
<b>7. Completed and signed declaration certificate for Local production and content (MBD 6.2), where applicable.</b>	<b>Yes</b>		<b>No</b>
<b>8. Signed declaration of the bidder's past Supply Chain Management practices (MBD 8)</b>	<b>Yes</b>		<b>No</b>
<b>9. Completed and signed Certificate of Independent Bid Determination (MBD 9).</b>	<b>Yes</b>		<b>No</b>
<b>10. Attached a valid B-BBEE Certificate or Sworn Affidavit, where applicable.</b>	<b>Yes</b>		<b>No</b>
<b>11. Attached registration at Construction Industry Development Board (CIDB), where applicable.</b>	<b>Yes</b>		<b>No</b>
<b>12. Attached Central Supplier Database (CSD) report.</b>	<b>Yes</b>		<b>No</b>

## CERTIFICATION

I, the undersigned (full name.....),  
 certify that the information furnished on this checklist is true and correct.

Signed: ..... Date: .....

Name: ..... Position: .....

Tenderer: .....

**PRINCE ALBERT MUNICIPALITY**  
**INVITATION TO BID**  
**DETAILS OF TENDERER**

<b>NAME OF BIDDER:</b>		
<b>STREET ADDRESS:</b>		
	<b>City / Town</b>	<b>Postal Code</b>
<b>POSTAL ADDRESS:</b>		
	<b>City / Town</b>	<b>Postal Code</b>
<b>CONTACT PERSON</b>		
<b>ENTERPRISE REGISTRATION NUMBER</b>	<b>CIDB CRS NR</b> (if applicable)	
<b>TAX STATUS PIN</b>	<b>TELEPHONE NUMBER</b>	
<b>FACSIMILE NUMBER</b>	<b>CELLPHONE NUMBER</b>	
<b>EMAIL ADDRESS</b>		

**DECLARATION**

I am duly authorised to represent the tenderer for the purpose of this tender and hereby tender to supply all or any of the goods and/or render all or any of the services described in the attached document to the Prince Albert Municipality on the terms and conditions stipulated in this tender document and in accordance with the specification stipulated in the tender document.

<b>NAME (PRINT):</b>	<b>SIGNATURE:</b>
<b>CAPACITY:</b>	<b>DATE:</b>

## TAX CLEARANCE REQUIREMENTS

IT IS A CONDITION OF AN AWARD THAT -

1. The taxes of the successful awardee must be in order, or that satisfactory arrangements have been made with the Receiver of Revenue to meet his / her tax obligations.
2. The attached form "Information for Application for Tax Clearance Certificate", must be completed in all respects and returned to the municipality. **If you are in possession of a valid tax clearance certificate, please attach a copy to speed up the process.**
3. In bids where Consortia / Joint Ventures / Sub-contractors are involved each party must submit a separate Tax Clearance Certificate. Copies of the Application for Tax Clearance Certificates are available at any Receiver's Office.



**MUNISIPALITEIT  
VAN  
PRINS ALBERT**



Rig alle korrespondensie  
aan:  
DIE MUNISIPALE BESTUURDER  
Privaatsak X53, Prins Albert, 6930  
E-Pos / E-Mail: [rekords@pamun.gov.za](mailto:rekords@pamun.gov.za)

**MUNICIPALITY  
OF  
PRINCE ALBERT**

Address all correspondence  
to:  
THE MUNICIPAL MANAGER  
Private Bag X53, Prince Albert, 6930  
Tel: 023-541 1320, Fax: 023-541 1321

**03 OCTOBER 2022**

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATION (RFQ)**  
**ELECTRIFICATION OF TORTELDUIF STREET INFORMAL DWELLING UNITS IN  
PRINCE ALBERT, FOR THE PRINCE ALBERT MUNICIPALITY.**

*Specifications:*

**SCOPE OF WORKS**

The Employer's objectives include the following:

- (i) To provide new and maintain existing engineering services infrastructure of an acceptable quality for the benefit of all its inhabitants in the most cost-effective and cost-efficient manner possible;
- (ii) To deliver public services infrastructure using labour intensive construction methods wherever technically feasible and economically viable;
- (iii) To alleviate poverty through the provision of employment opportunities to the unemployed;
- (iv) To assist with the socio-economic development of targeted groups;
- (v) To comply with the requirements of statutory, legislative and regulatory frameworks governing local government infrastructure provision;
- (vi) To comply with all funding conditions (own and grants).

The Employers objective is to provide 29 service connections (10mm<sup>2</sup> Airdac) from pole to informal housing units and install and commission prepaid meters and ready boards.

**EXTENT OF WORKS**

1. Planting of Poles.
2. Mounting of kiosks on poles.
3. Installing circuit breakers and split pre-paid meters.



4. Installing ready boards.

#### **ADDITIONAL SPECIFICATIONS**

1. Airdec, Poles and Split pre-paid meters to be supplied by the Employer.
2. Items with zero (0) quantities and labelled N/A in the Bill of Quantities must not be priced.
3. This bid is subject to local content and production
4. Sundays are considered non-working days and special non-working days are:
  - All gazetted public holidays falling outside the year end break.

#### **FUNCTIONALITY SCORING**

1. This bid is subject to functionality scoring.
2. Bidders must obtain a minimum scoring of **75 out of 100 points (75%)** in order for the bid to be responsive.
3. Bids that do not meet the minimum functionality scoring, will be marked as non-responsive, and will not be evaluated on price and preference points.

#### **LOCAL PRODUCTION AND CONTENT**

1. This Bid is subject to Regulation 8 of the PPPFA, 2000: Preferential Procurement Regulations, 2017 pertaining to Local Production and Content. The declaration for local production and content (MBD 6.2) must be duly completed and signed off. All relevant annexures must be completed and signed off.
2. The following designated sectors and its stipulated minimum thresholds for local production and content is applicable on this bid:
  - Steel value-added products 100%

#### **CONTACT PERSON (TECHNICAL ENQUIRIES):**

**Mr. Ashley America**

Manager: Infrastructure Services

Tel: 023 541 1036

Email: [ashley@pamun.gov.za](mailto:ashley@pamun.gov.za)

**BILL OF QUANTITIES :ELECTRIFICATION OF TORTELDUIF STREET**

**SCHEDULE OF QUANTITIES F : OVERHEAD LINES**

C2.3

ITEM	DESCRIPTION	UNIT	QTY	UNIT COST (EXCL. VAT)		TOTAL COST (EXCL. VAT)
				MATERIAL	LABOUR	
F.1	Creosoted wooden poles except where otherwise stated (excluding excavations) (LABOUR ONLY)					
	a) 9m length	each	2			R
	b) 7m length	each	8			R
	c) 9m length galvanised steel pole	each	N/A			
F.2	Pole stay complete with base plate, stay, rod and bow. The base plate is 450-5 type and the rod 2400-20	each	0			
F.3	Stay-wire with guy grip dead end and pole top make-off. Complete installation					
	a) (7 x 4.06mm galvanised wire)	each	0			R
	b) (7 x 4.06mm galvanised wire) - Bulk	each	N/A			
F.4	Wood pole strut (9m) complete with anti-climbing and all other accessories.	each	0			R
F.5	Excavations regardless of soil conditions, backfilling and compaction for					
	a) Poles	each	10			R
	b) Stays and struts	each	0			R
F.6	Cross arms complete with mounting bolts for:	each	N/A			
	a) Medium Voltage (22kV)					
	i) A frames - single strain	each	N/A			
	ii) A frames - single strain (Bulk)	each	N/A			
	iii) A frames - double strain	each	N/A			
	iv) A frames - double strain (Bulk)	each	N/A			
	v) Crossarm	each	N/A			
	vi) A frames - intermediate	each	N/A			
F.7	Insulators, inclusive of making off and connection of the conductors.					
	a) 22 kV post insulators					
	i) Class A as specified (4kN) - Bulk	each	N/A			
	ii) Class A as specified (10kN)	each	N/A			
	b) 11 kV Strain insulators					
	i) Type as specified	each	N/A			
	ii) For Bulk	each	N/A			
	c) Low Voltage post insulator	each	N/A			
F.8	Hardware for insulators					
	a) 11 kV Strain insulator					
	i) Clevis to clevis type EC88	each	N/A			
	ii) Type EC102 for parallel conductors	each	N/A			
	(iii) Conductor clamp EA.4	each	N/A			
	b) Low voltage strain insulator with banded straps and bolts type S.1/M	each	N/A			
	<b>AMOUNT CARRIED FORWARD</b>					

**SCHEDULE OF QUANTITIES F : OVERHEAD LINES**

C2.4

ITEM	DESCRIPTION	UNIT	QTY	UNIT COST (EXCL. VAT)		TOTAL COST (EXCL. VAT)
				MATERIAL	LABOUR	
<b>AMOUNT BROUGHT FORWARD</b>						
F.9	Install the following uninsulated stranded conductors.					
	a) 16 m <sup>2</sup> Cu	m	N/A			
	b) 25 m <sup>2</sup> Cu	m	N/A			
	c) 35 m <sup>2</sup> Cu	m	N/A			
	d) 50 m <sup>2</sup> Cu	m	N/A			
	e) Mink	m	N/A			
	f) Mink (Bulk)	m	N/A			
	g) Greased Pine	m	N/A			
F.10	Earth conductor 35 mm <sup>2</sup> complete with all accessories.					
	a) Single conductor	each	N/A			
	b) Double conductor with rails to serve as an earth catchnet	each	N/A			
F.11	Parallel clamps	each	N/A			
F.12	Insulated bundle conductors with aluminium stranded conductors					
	a) 11 kV Cable	m	N/A			
	i) 3 x 25 mm <sup>2</sup> x 1M50	m	N/A			
	ii) 3 x 35 mm <sup>2</sup> x 1M50	m	N/A			
	(iii) 3 x 50 mm <sup>2</sup> x 1M50	m	N/A			
	vi) 3 x 95 mm <sup>2</sup> x 1M70	m	N/A			
	b) Low Voltage Cable					
	i) 3 x 35 + 54,6 + 25 mm <sup>2</sup>	m	N/A			
	ii) 3 x 50 + 54,6 + 25 mm <sup>2</sup>	m	N/A			
	iii) 3 x 70 + 54,6 + 25 mm <sup>2</sup>	m	0			R
	vi) 3 x 120 + 54,6 + 25 mm <sup>2</sup>	m	N/A			
F.13	Clamps for hanging of bundle conductors inclusive of all accessories for coupling onto poles.					
	a) 11 kV System					
	i) Suspension assembly	each	N/A			
	ii) Strain assembly	each	N/A			
	b) Low Voltage					
	i) Suspension assembly	each	0			R
	ii) Strain assembly	each	0			R
<b>AMOUNT CARRIED FORWARD</b>						

**SCHEDULE OF QUANTITIES F : OVERHEAD LINES**

C2.5

ITEM	DESCRIPTION	UNIT	QTY	UNIT COST (EXCL. VAT)		TOTAL COST (EXCL. VAT)
				MATERIAL	LABOUR	
	<b>AMOUNT BROUGHT FORWARD</b>					R -
F.14	Low Voltage Cable connectors and shrouds (IPC's)					
	a) Branch line	each	0			R
	b) Service connection kiosks	each	0			R
	c) Streetlight connector	each	N/A			
	d) LV Cable connection onto ABC feeder					
	- Refer to Detail A on LV drawing	each	N/A			
F.15	Wedge clamp for fastening of house connection cable complete with accessories.					
	a) At pole	each	34	Steel		R
	b) At house	each	29	Steel		R
F.16	Pigtail hook for fastening of house connection cable complete with accessories.					
	a) At pole	each	34	Steel		R
	b) At house	each	29	Steel		R
F.17	Accessories fully installed as per specification, including termination of service cable.					
	a) Split Pre-payment meters ( <b>LABOUR ONLY</b> )	each	29			R
	b) Ready Boards, complete with light	each	29			R
	c) Backplate for mounting of ready board and keypad	each	29	Steel		R
F.18	Pole mounted transformer as specified complete with all accessories for installation and earthing.					
	a) 100 kVA	each	N/A			
	b) 200 kVA - complete with LV kiosk and platform for H-pole	each	N/A			
	c) LV kiosk for 200 kVA transformer (TRF)	each	N/A			
F.19	Galvanized steel sleeves for protection of consumer cables against poles (4m)	each	N/A			
F.20	Steel tape with buckles for fastening of consumer distribution kiosk against pole.	m				R
	<b>AMOUNT CARRIED FORWARD</b>					R

**SCHEDULE OF QUANTITIES F : OVERHEAD LINES**

C2.6

ITEM	DESCRIPTION	UNIT	QTY	UNIT COST (EXCL. VAT)		TOTAL COST (EXCL. VAT)
				MATERIAL	LABOUR	
<b>AMOUNT BROUGHT FORWARD</b>						R
F.21	Neutral earthing of low voltage line per point (4m Bosal Piping included per point)	each	0			R
F.22	PVC Sleeve at end of ABC lines for keeping bundle conductor in tact (300mm long)	each	0			R
F.23	Earth spike complete with all accessories for informal dwelling (1.5m)	each	29	Steel		R
F.24	Cable ties	each	300			R
F.25	Rubberised rain caps at end of ABC lines	each	0			
F.26	L.V. PVC SWA PVC cables with Copper stranded conductors unless otherwise specified a) 10 mm <sup>2</sup> x Airdac ( <b>LABOUR ONLY</b> )	m	500			R
F.27	K-Clamps complete with all accessories for the termination of PVC SWA PVC cables (termination of cable included). a) 10 mm <sup>2</sup> Airdac (Glands) b) 25 mm <sup>2</sup> (Glands - Pole Mounted Kiosk)	each	29	Steel		R
		each	0	Steel		R
F.28	Pole mounted Golnix consumer distribution units a) AP2 b) AP3	each	3			R
		each	1			R
F.29	Circuit Breakers a) 63A CBi Orange Toggle QF1-C1(26)	each	29			R
<b>TOTAL CARRIED FORWARD TO SUMMARY PAGE</b>						R
						-

**SCHEDULE OF QUANTITIES H : PRELIMINARY AND GENERAL AMOUNTS**

C2.7

ITEM	DESCRIPTION	UNIT	QTY	UNIT COST (EXCL. VAT)		TOTAL COST (EXCL. VAT)
				MATERIAL	LABOUR	
H.1	Erection and removal of notice board.	PCSum				R
H.2	Fixed-charge and Value-related items.	sum				R
	a) Contractual requirements	sum	1	R	-	R
	b) Erection of facilities on site.	sum	1	R	-	R
	c) Removal of facilities from site.	sum	1	R	-	R
H.3	Time-related Items					
	a) Contractual requirements	sum	1	R	-	R
	b) Usage and maintenance of facilities on site.	sum	1	R	-	R
	c) Supervision	sum	1	R	-	R
	d) Company and Head Office overhead costs	sum	1	R	-	R
H.4	Health and safety regulations ( <b>Must be priced</b> )			R	-	R
	a) Cost of health and safety measures to be taken in relation to the Construction Regulations (2014)	sum	1	R	-	R
	b) Compiling and maintenance of the health and safety plan including risk analysis, safe work procedures and work methods	sum	1	R	-	R
	c) Compiling and maintenance of the health and safety file.	sum	1	R	-	R
<b>TOTAL CARRIED FORWARD TO SUMMARY PAGE</b>						<b>R</b>

**SCHEDULE OF QUANTITIES : SUMMARY**

C2.8

ITEM SEE	DESCRIPTION	UNIT COST		TOTAL COST (EXCL. VAT)
		MATERIAL	LABOUR	
Page N/A	SCHEDULE OF QUANTITIES A: SUBSTATION BUILDING			N/A
Page N/A	SCHEDULE OF QUANTITIES B: SUBSTATION EQUIPMENT			N/A
Page N/A	SCHEDULE OF QUANTITIES C: MV CABLE NETWORK			N/A
Page N/A	SCHEDULE OF QUANTITIES D: LV CABLE NETWORK			N/A
Page N/A	SCHEDULE OF QUANTITIES E: STREETLIGHTING			N/A
Page C2.10	SCHEDULE OF QUANTITIES F: OVERHEAD LINES			
Page C2.14	SCHEDULE OF QUANTITIES G: EXCAVATIONS			
Page C2.15	SCHEDULE OF QUANTITIES H: PRELIMINARY AND GENERAL			
<b>SUB - TOTAL :</b>				R
CONTINGENCY AMOUNT - 5% OF SUB - TOTAL				R
<b>SUB - TOTAL 1</b>				R
VAT - 15% ON SUB - TOTAL 1				R
<b>TOTAL COST (Carried forward to cover page)</b>				R

## FUNCTIONALITY SCORING

The functionality criteria and maximum score in respect of each of the criteria are as follows:

QUALITY CRITERIA	SUB CRITERIA	MAXIMUM NUMBER OF POINTS
Bidder's Past Experience	100 = >5 projects of similar scope 90 = 4 – 5 projects 70 = 3 – 4 projects 40 = 2 – 3 projects 0 = 1 or less projects or no submission	50
Experience of Key Staff	Weighting = 1.0 for projects of similar scope/value 100 = >5 projects 90 = 4 projects 70 = 3 projects 40 = 2 projects 0 = 1 or less projects or no submission	35
References Related to Bidders Past Experiences	Weighting = 1.0 for projects of similar scope  100 = Excellent service provided; received more than contracted value, company went beyond requirements of project objectives; would use company again  90 = Good service provided; company complied with all the requirements of the project objectives; received value for money; would use company again  70 = Generally satisfied; company complied with most of the requirements of the project objectives; would use company again  40 = Dissatisfied; performance did not meet all the requirements of the project objectives; may use company again, provided there's a vast improvement  0 = Extremely unhappy; performance well below the requirements of the project objectives; not prepared to use company again	15
<b>Maximum possible score for functionality (M<sub>s</sub>)</b>		<b>100</b>

Functionality shall be scored and points awarded by completing the below schedules:

Schedule: Bidder's Past Experience

Schedule: Experience of Key Staff (abridged CV of Electrician and Electrical Assistant)

Schedule: References Related to similar experience



## Schedule: Bidder's Past Experience

The following is a statement of projects successfully completed by our company.

This schedule will be used to determine the Bidder's capability to undertake the services required in the Scope of Work and to conduct a risk assessment of the Bidders capacity to undertake the project. All information must be completed in full, failing which the Bidder's quality scoring may be negatively impacted or the bid may be considered non-responsive.

**Please attach a schedule with the same information to this page.**

Number of sheets appended by the bidder to this Schedule ..... (if nil, enter NIL)

Signed.....

Date.....

Name..... Position.....

Bidder Company Name.....



**Key Staff Experience (Abridged CV's):**

**Complete CV's for each Key Staff attached to this schedule**

**ELECTRICIAN (25)**

- Personally, responsible for all installations, servicing and repairs as well as issuing of the Certificate of Compliance.
- Qualification preferable: Trade Tested Electrician, registered with the Dept of Labour or Electrical Contractors Board as an Installation Electrician

**ELECTRICAL ASSISTANT (10)**

- Responsible for providing assistance to the lead electrician.
- Experience in similar contracts

Key Staff experience will be evaluated on them having done contracts of **similar scope and/or value** in the key positions proposed.

An abbreviated CV of the Electrician and Electrical Assistant should be completed on the attached schedules and signed by the relevant key staff.

In the case of an association / joint venture / consortium, it should be indicated how the duties and responsibilities are to be shared.

Number of sheets appended by the bidder to this Schedule ..... (if nil, enter NIL)

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Signed..... Date.....

Name..... Position.....

Bidder Company Name.....





**Schedule:  
 BIDDER'S PAST EXPERIENCE (References)**

Bidders are required to submit the following schedule to at least three (3) of the Employer's referenced in the previous schedule of Bidder's Past Experience. The Employer / Referee or Bidder must submit this reference by email to the scm email address below on or before the closing date and time for submission of bids in order for the Bidder to qualify for Functionality points under this category.

TO: PRINCE ALBERT MUNICIPALITY ( [scm@pamun.gov.za](mailto:scm@pamun.gov.za) )

FROM (Referee email address): \_\_\_\_\_

SUBJECT Bid Reference Check for [Bidder Company Name] : \_\_\_\_\_

Dear Sir / Madam,

We have been listed as a reference by the above Electrical Contractor for **RFQ 188/2022: ELECTRIFICATION OF TORTELDUIF INFORMAL DWELLING UNITS IN PRINCE ALBERT** for the following project/services: Erection Poles for overhead supply cables and individual house connections including pole mounted distribution kiosks with 63A-circuit breakers, split pre-paid meters and ready board installations.

Contract Number	Description of Works	Year completed

We hereby score the Bidder by marking with an "X" in the table below with regards to their performance in adhering to the **Scope, Time, Budget and Quality** of the above project/service.

Score	Criteria	Scope	Time	Budget	Quality	Overall Rating
Zero (0) = Very Poor	Extremely unhappy; performance well below the requirements of the project objectives; not prepared to use company again					
40% Poor	Dissatisfied; performance did not meet all the requirements of the project objectives; may use company again, provided there's a vast improvement					
70% Satisfied	Generally satisfied; company complied with most of the requirements of the project objectives; would use company again					
90% Good	Good service provided; company complied with all the requirements of the project objectives; received value for money; would use company again					
100% Excellent	Excellent service provided; received more than contracted value, company went beyond requirements of project objectives; would use company again					

Signed.....Date.....

Name.....Position.....

Employer/Referee/Company Name .....

**DECLARATION OF INTEREST**

1. No bid will be accepted from persons in the service of the state<sup>1</sup>.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

- 3.1) Full Name of bidder or his or her representative: .....
- 3.2) Identity Number: .....
- 3.3) Position occupied in the Company (director, trustee, hareholder<sup>2</sup>): .....
- 3.4) Company Registration Number: .....
- 3.5) Tax Reference Number: .....
- 3.6) VAT Registration Number: .....
- 3.7) The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.
- 3.8) Are you presently in the service of the state? **YES / NO**  
 If yes, furnish particulars. ....  
 .....

<sup>1</sup>MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

<sup>2</sup> Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9) Have you been in the service of the state for the past twelve months? ..... **YES / NO**

3.9.1) If yes, furnish particulars .....

.....

3.10) Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?

..... **YES / NO**

3.10.1) If yes, furnish particulars.....

.....

3.11) Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?..... **YES / NO**

3.11.1) If yes, furnish particulars.....

.....

3.12) Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state?..... **YES / NO**

3.12.1) If yes, furnish particulars .....

.....

3.13) Are any spouse, child or parent of the company's directors' trustees, managers, principal shareholders or stakeholders in service of the state?..... **YES / NO**

3.13.1) If yes, furnish particulars.

.....

.....

3.14) Do you or any of the directors, trustees, managers, principal shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract?..... **YES / NO**

3.14.1) If yes, furnish particulars.....

.....



3. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....  
**Signature**

.....  
**Date**

.....  
**Capacity**

.....  
**Name of Bidder**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

- 1.1 The following preference point systems are applicable to all bids:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or

- 1.3 Points for this bid shall be awarded for:
- (a) Price; and
  - (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	<b>POINTS</b>
<b>PRICE</b>	
<b>B-BBEE STATUS LEVEL OF CONTRIBUTOR</b>	
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

## 2. DEFINITIONS

- (a) “**B-BBEE**” means broad-based black economic empowerment as defined in section 1 of the Broad Based Black Economic Empowerment Act;
- (b) “**B-BBEE status level of contributor**” means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) “**bid**” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) “**Broad-Based Black Economic Empowerment Act**” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) “**EME**” means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) “**functionality**” means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) “**prices**” includes all applicable taxes less all unconditional discounts;
- (h) “**proof of B-BBEE status level of contributor**” means:
  - 1. B-BBEE Status level certificate issued by an authorized body or person;
  - 2. A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3. Any other requirement prescribed in terms of the B-BBEE Act;
- (i) “**QSE**” means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

## 4. POINTS AWARDED FOR PRICE

### a) **THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS**

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\ P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) & \mathbf{or} & P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \end{array}$$

Where

- $P_s$  = Points scored for price of bid under consideration
- $P_t$  = Price of bid under consideration
- $P_{\min}$  = Price of lowest acceptable bid

**5. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR**

a) In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

**6. BID DECLARATION**

Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**6.1) B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

a) B-BBEE Status Level of Contributor: ..... = ..... (maximum of 10 or 20 points)  
 (Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

**7. SUB-CONTRACTING**

7.1) Will any portion of the contract be sub-contracted?

**(Tick applicable box)**

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1)1. If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

**(Tick applicable box)**

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

<b>Designated Group: An EME or QSE which is at last 51% owned by:</b>	<b>EME</b> √	<b>QSE</b> √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
<b>OR</b>		
Any EME		
Any QSE		

**8. DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1) Name of company/firm: .....

8.2) VAT registration number: .....

8.3) Company registration number: .....

8.4) TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

8.5) DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

8.6) COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

**8.7) MUNICIPAL INFORMATION**

**Municipality where business is situated:**

.....

**Registered Account Number:** .....

**Stand Number:**.....

8.8) Total number of years the company/firm has been in business:.....

8.9) I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES

1. ....

2. ....

.....  
SIGNATURE(S) OF BIDDERS(S)

DATE: .....

ADDRESS .....

.....

.....

## DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

### 1. GENERAL CONDITIONS

- 1.1) Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2) Regulation 8(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3) Where necessary, for tenders referred to in paragraph 1.2 above, a two-stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4) A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5) The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.

1.6) A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
<b>STEEL VALUE-ADDED PRODUCTS</b>	<b>100%</b>

3. Does any portion of the goods or services offered have any imported content?  
(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

3.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za)

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

<b>Currency</b>	<b>Rates of exchange</b>
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

4. Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard.



**LOCAL CONTENT DECLARATION**  
**(REFER TO ANNEX B OF SATS 1286:2011)**

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO.** .....

**ISSUED BY:** (Procurement Authority / Name of Institution):

**PRINCE ALBERT MUNICIPALITY**

NB

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on [http://www.thdti.gov.za/industrial\\_development/ip.jsp](http://www.thdti.gov.za/industrial_development/ip.jsp). Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, ..... (full names), do hereby declare, in my capacity as .....of .....(name of bidder entity), the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
  - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

**If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above.**

**The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.**

(d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.

(e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## Annex C

## Local Content Declaration - Summary Schedule

(C1)	Tender No.	RFQ 188 / 2022			
(C2)	Tender description:	ELECTRIFICATION OF TORTELDUIF STREET INFORMAL DWELLING UNITS IN PRINCE ALBERT			
(C3)	Designated product(s)	STEEL VALUE-ADDED PRODUCTS			
(C4)	Tender Authority:	PRINCE ALBERT MUNICIPALITY			
(C5)	Tendering Entity name:				
(C6)	Tender Exchange Rate:	PULA	EU	GBP	
(C7)	Specified local content %	100%			

Note: VAT to be excluded from all calculations

Tender item no's	List of items	Calculation of local content				Tender summary					
		Tender price - each (excl VAT)	Exempted imported value	Tender value net of exempted imported content	Imported value	Local value	Local content % (per item)	Tender Qty	Total tender value	Total exempted imported content	Total Imported content
(C8)		(C10)	(C11)	(C12)	(C13)	(C14)	(C15)	(C16)	(C17)	(C18)	(C19)
F.15 (a)	Wedge clamp for fastening of house connection cable (AT POLE)							34			
F.15 (b)	Wedge clamp for fastening of house connection cable (AT HOUSE)							29			
F.16 (a)	Pigtail hook for fastening of house connection cable (AT POLE)							34			
F.16 (b)	Pigtail hook for fastening of house connection cable (AT HOUSE)							29			
F.17 (c)	Backplate for mounting of ready board and keypad							29			
F.23	Earth spike complete with all accessories for informal dwelling (1.5m)							29			
F.27 (a)	K-Clamps complete with all accessories [10mm2 Airdac (Glands)]							29			
								(C20) Total tender value			
								(C21) Total Exempt imported content			
								(C22) Total Tender value net of exempt imported content			
								(C23) Total Imported content			
								(C24) Total local content			
								(C25) Average local content % of tender			

Signature of tenderer from Annex B

Date: \_\_\_\_\_

Annex D

Imported Content Declaration - Supporting Schedule to Annex C

(D1)	Tender No.			
(D2)	Tender description:			
(D3)	Designated Products:			
(D4)	Tender Authority:			
(D5)	Tendering Entity name:	Pula	EU	GBP
(D6)	Tender Exchange Rate:			

Note: VAT to be excluded from all calculations

A. Exempted imported content

		Calculation of imported content						Summary			
Tender item no's	Description of imported content	Local supplier	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Exchange Rate	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Exempted imported value
(D7)	(D8)	(D9)	(D10)	(D11)	(D12)	(D13)	(D14)	(D15)	(D16)	(D17)	(D18)
<b>(D19) Total exempt imported value</b>											

This total must correspond with Annex C - C 21

B. Imported directly by the Tenderer

		Calculation of imported content						Summary			
Tender item no's	Description of imported content	Unit of measure	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Total imported value
(D20)	(D21)	(D22)	(D23)	(D24)	(D25)	(D26)	(D27)	(D28)	(D29)	(D30)	(D31)
<b>(D32) Total imported value by tenderer</b>											

### C. Imported by a 3rd party and supplied to the Tenderer

Description of imported content	Unit of measure	Local supplier	Overseas Supplier	Calculation of imported content					Summary		
				Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Quantity imported	Total imported value
(D33)	(D34)	(D35)	(D36)	(D37)	(D38)	(D39)	(D40)	(D41)	(D42)	(D43)	(D44)

(D45) Total imported value by 3rd party

### D. Other foreign currency payments

Calculation of foreign currency payments			
Type of payment	Local supplier making the payment	Overseas beneficiary	Tender Rate of Exchange
(D46)	(D47)	(D48)	(D50)

(D49) Foreign currency value paid

(D52) Total of foreign currency payments declared by tenderer and/or 3rd party

Signature of tenderer from Annex B

Date: \_\_\_\_\_

(D53) Total of imported content & foreign currency payments - (D32), (D45) & (D52) above

This total must correspond with Annex C - C 23

### Summary of payments

Local value of payments  
(D51)

## Annex E

### Local Content Declaration - Supporting Schedule to Annex C

(E1)	<b>Tender No.</b>	
(E2)	<b>Tender description:</b>	
(E3)	<b>Designated products:</b>	
(E4)	<b>Tender Authority:</b>	
(E5)	<b>Tendering Entity name:</b>	

**Note:** VAT to be excluded from all calculations

Local Products (Goods, Services and Works)	Description of items purchased <i>(E6)</i>	Local suppliers <i>(E7)</i>	Value <i>(E8)</i>
<b>(E9) Total local products (Goods, Services and Works)</b>			

(E10) **Manpower costs** (Tenderer's manpower cost)

(E11) **Factory overheads** (Rental, depreciation & amortisation, utility costs, consumables etc.)

(E12) **Administration overheads and mark-up** (Marketing, insurance, financing, interest etc.)

**(E13) Total local content**

**This total must correspond with Annex C - C24**

**Signature of tenderer from Annex B**

Date: \_\_\_\_\_

**DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

This Municipal Bidding Document must form part of all bids invited.

- 1 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
  
- 2 The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - a. abused the municipality’s / municipal entity’s supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
  
- 3 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury’s database as a company or person prohibited from doing business with the public sector?  <b>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?  <b>(To access this Register enter the National Treasury’s website, <a href="http://www.treasury.gov.za">www.treasury.gov.za</a>, click on the icon “Register for Tender Defaulters” or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		

4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
<b>Item</b>	<b>Question</b>	<b>Yes</b>	<b>No</b>
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

**CERTIFICATION**

**I, THE UNDERSIGNED (FULL NAME) .....**  
**CERTIFY THAT THE INFORMATION FURNISHED ON THIS**  
**DECLARATION FORM TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION**  
**MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE**  
**FALSE.**

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**



**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

- 1 This Municipal Bidding Document (MBD) must form part of all bids<sup>1</sup> invited.
  
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
  
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
  - a. take all reasonable steps to prevent such abuse;
  
  - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
  
  - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
  
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
  
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

**RFQ 188 OF 2022 – ELECTRIFICATION OF TORTELDUIF STREET INFORMAL  
DWELLING UNITS IN PRINCE ALBERT**  
(Bid Number and Description)

in response to the invitation for the bid made by:

**PRINCE ALBERT MUNICIPALITY**  
(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder